



Board of Education
Regular Meeting of the Board
Monday, September 16, 2024 - 1:30 p.m.
Boardroom (420 22nd Street East)

AGENDA

1.0 Welcome

- 1.1 Call to Order – Chair
 - 1.2 Land Acknowledgement
 - 1.3 Opening Prayer – Trustee R. Boechler
 - 1.4 Adoption of the Agenda
 - 1.5 Declaration of Conflict of Interest
-

2.0 Approval of Minutes

Minutes of the June 24, 2024 Regular Meeting of the Board of Education

3.0 Delegations and Special Presentations

4.0 Post Meeting Assignments

5.0 Consent Items

The Chair will ask for a motion to receive the items, which are starred, and to approve all recommendations contained therein. Prior to approving the motion, any trustee may request a star(s) be removed.

6.0 Discussion/Decision

- 6.1 Financial Statements
 - 6.2 St. Frances Cree Bilingual School Construction Update
 - 6.2.1 St. Frances Cree Bilingual School Photos
-

7.0 Correspondence

- 7.1 Expressions of Gratitude – posted on Bulletin Board
 - 7.2 Reading File – copies circulated at meeting
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8.0 8.0 Reports and Good News

- 8.1 Report of the Director of Education
- 8.2 Board Activity
- 8.3 Board Linkage
- 8.4 Board Linkage – Catholic School Community Councils
- 8.5 Convention Reports
- 8.6 Committee/Partnership Reports
 - Joint Operations – Trustees W. Stus and S. Zakreski-Werbicki
 - Together in Faith and Action – Trustees S. Zakreski-Werbicki and T. Jelinski
 - Greater Saskatoon Catholic Schools Foundation – Trustees H. Byblow and B. Elliott

- māmawohkamātowin Partnership (Saskatoon Tribal Council) – Chair D. Boyko and Trustees D. Case and W. Stus
 - nākatēyimitowin Educational Partnership (CUMFI) – Chair D. Boyko and Trustees S. Zakreski-Werbicki and R. Boechler
 - Division Committee on Reconciliation and Healing – Chair D. Boyko and Trustee T. Jelinski
- 8.7 Saskatchewan Catholic School Boards Association (SCSBA) - Trustee B. Elliott
- 8.8 Saskatchewan School Boards Association (SSBA)

9.0 Committee of the Whole

10.0 Closing Prayer – Trustee

11.0 Adjournment

12.0 Sign of Peace

Present: Chair Boyko, Vice-chair Boechler, Trustees Byblow, Case, Elliott, Jelinski, Stus, Zakreski-Werbicki

Also: Director of Education Rivard
Superintendent of Education Gay (Secretary to the Board)

The meeting was called to order by Chair Boyko at 1:33 p.m. and began by acknowledging that we are on Treaty 6 Territory—traditional territories of First Nations including Cree, Dene, Nakota, Lakota, Dakota and Saulteaux—and homeland of the Métis Nation. We pay our respect to the First Nation and Métis ancestors of this place, and we reaffirm our relationship with one another in the spirit of Reconciliation.

The opening prayer was led by Trustee S. Zakreski-Werbicki.

Adoption of Agenda

Motion: Moved by Trustees T. Jelinski and S. Zakreski-Werbicki that the agenda be approved as circulated.

CARRIED

Approval of Minutes

Motion: Moved by Trustees D. Case and W. Stus that the minutes of the regular meeting of June 10, 2024 be adopted as circulated.

CARRIED

Discussion/Decision

6.1 Pilot Program Update: Positive Learning Behaviours (PLB)

Motion: Moved by Trustees B. Elliott and D Case that the Board of Education receive the information as presented in the Pilot Program Update: Positive Learning Behaviours report.

CARRIED

6.2 2024-2025 Budget

Motion: Moved by Trustees T. Jelinski and W. Stus that the Board of Education approve the 2024-2025 Operating and Capital Budget including minor changes made after Ministry of Education's review and approval.

CARRIED

6.3 Prairie Spirit School Division: Joint Transportation Agreement

Motion: Moved by Trustees W. Stus and S. Zakreski-Werbicki that the Board of Education receive the information as presented and approve the transportation agreement with Prairie Spirit School Division.

CARRIED

6.4 Provision of Food Services

Motion: Moved by Trustees B. Elliott and D Case that the Board of Education award the contract for the provision of food services to Complete Purchasing Services Inc.

CARRIED

[Motion: Moved by Trustee T. Jelinski that the Board move into committee.]

CARRIED

[Motion: Moved by Trustee D. Case that the Board move out of committee.]

CARRIED

Adjournment

Motion: Moved by Trustee S. Zakreski-Werbicki that the meeting be adjourned at 3:53 p.m.

CARRIED

Secretary

Chair

6.1 Financial Statements



Board Priority:

- Promoting Stewardship

Presented by: Chief Financial Officer, Joel Lloyd

Background Information:

I certify the following data to be accurate for the period ending June 30, 2024:

Board Policy prohibits the development of fiscal jeopardy or loss of allocation integrity further specified as five constraints:

1. Reduce or liquidate fixed or restricted assets. - No fixed assets were disposed of.
2. Cause the organization to become indebted in an amount greater than can be repaid by specified revenues. - Accounts payable and salaries payable have all been met in a timely manner by cash on hand. There have been no overdue accounts or late payments.
3. Allow cash to drop below the amount needed to settle debts in a timely manner. - Accounts payable and salaries payable have all been met in a timely manner by cash on hand. There have been no overdue accounts or late payments.
4. Allow actual allocations to deviate substantially from approved budget expenditure. - Year-to-date actual allocations of funds to outcome areas are consistent with those previously approved as acceptable ranges by the board.
5. Violates Generally Accepted Accounting Principles. - No such violation exists.

Accounts paid by cheque and electronic funds transfer for the following periods are as detailed:

May 1, 2024 to May 31, 2024	
Business Account	\$10,403,643.35
Payroll Account	<u>10,701,874.17</u>
	\$21,105,517.52
June 1, 2024 to June 30, 2024	
Business Account	\$10,951,352.22
Payroll Account	<u>10,795,429.80</u>
	\$21,746,782.02

It should be noted that full particulars of account payments are available for review at any time.

Financial Statements

The Statements of Financial Position and Operations have been prepared in accordance with The Education Act, 1995, using accounting principles prescribed by the Ministry of Education and are considered appropriate for Saskatchewan School Divisions.

Recommendation:

That the Board of Education approves the accounts paid for the periods May 1, 2024 to May 31, 2024 and June 1, 2024 to June 30, 2024.

St. Paul's R.C.S.S.D. No. 20
Statement of Financial Position
Funds: Current Year/Previous Year
For the Period from September 1, 2023 to June 30, 2024

(Amounts are in CDN)
(Includes G/L Budget Name: MB2023/24)

Description	Current Year Actual	Prior Year Actual	Current Year Prior Year
Assets			
Cash	21,340,091	9,424,310	11,915,780
Taxes Receivable	71,404	142,808	-71,404
Provincial Grants Receivable	2,966,113	2,792,146	173,967
Other Receivables	1,617,438	990,518	626,920
Total Assets	25,995,045	13,349,781	12,645,264
Liabilities			
Other Payables	14,030,070	13,907,673	122,396
Capital Loans	22,231,824	24,278,278	-2,046,455
Accrued Employee Future Benefits	6,454,000	6,326,800	127,200
Other Liabilities	2,737,714	2,587,045	150,669
Capital Lease	164,758	361,722	-196,965
Total Liabilities	45,618,365	47,461,519	-1,843,154
Net Financial Assets	-19,623,320	-34,111,738	14,488,418
Non-Financial Assets			
Physical Assets	290,852,834	272,271,510	18,581,324
Prepaid Items	1,198,428	1,119,717	78,711
Total Non Financial Assets	292,051,262	273,391,227	18,660,034
Net Assets	272,427,941	239,279,489	33,148,452
Accumulated Surplus (Deficit)			
Accumulated Surplus Previous Year	258,712,336	258,550,354	161,982
Change in Accumulated Remeasurement Gains/Losses			
Earnings from Operations	13,715,606	-19,264,137	32,979,742
Total Accumulated Surplus	272,427,941	239,286,217	33,141,724

St. Paul's R.C.S.S.D. No. 20
Statement of Operations
Variance: Current Year/Previous Year/Current Year
For the Period from September 1, 2023 to June 30, 2024
(Amounts are in CDN)
(Includes G/L Budget Name: MB2023/24)

Description	Current Year Actual	Budget For Period	Budget Remaining	Budget % Remaining	Prior Year Actual	Current Year Prior Year
Revenue						
Property Taxation	30,299,515	49,037,626	18,738,111	-38.21	30,168,721	130,794
Grants	189,365,966	178,827,823	-10,538,143	5.89	153,285,054	36,080,913
Tuition and Related Fees	2,386,024	2,233,582	-152,442	6.82	2,134,245	251,779
School Generated Funds	3,371,130	2,796,331	-574,799	20.56	3,205,306	165,824
Complementary Services	2,458,434	2,458,434			2,450,546	7,888
External Services	706,415	642,744	-63,671	9.91	100,000	606,415
Other	3,361,285	2,610,443	-750,842	28.76	2,603,737	757,548
Total Revenues	231,948,768	238,606,983	6,658,215	-2.79	193,947,608	38,001,160
Expenditures						
Governance	521,576	661,486	139,911	21.15	511,356	10,219
Administration	4,506,088	5,551,246	1,045,159	18.83	4,386,224	119,863
Instruction	171,348,710	175,195,988	3,847,279	2.20	163,844,717	7,503,992
Plant	27,312,864	35,364,238	8,051,374	22.77	30,626,519	-3,313,655
Transportation	7,958,027	10,171,695	2,213,668	21.76	8,190,079	-232,052
Tuition and Related Fees	119,518	158,864	39,346	24.77	37,838	81,680
School Generated Funds	3,063,040	2,796,331	-266,709	-9.54	2,869,611	193,429
Complementary Services	1,708,746	2,319,190	610,445	26.32	1,691,914	16,831
External Services	706,175	642,744	-63,431	-9.87	5,000	701,175
Interest and Bank Charges	988,420	1,228,685	240,265	19.55	1,048,485	-60,064
Total Expenditures	218,233,162	234,090,468	15,857,305	6.77	213,211,744	5,021,418
Surplus (Deficit) for the Period	13,715,606	4,516,515	-9,199,091	203.68	-19,264,137	32,979,742
Change in Accum. Remeas. Gains/Losses						
Opening Accumulated Surplus	258,712,336		-258,712,336		258,550,354	161,982
Closing Accumulated Surplus	272,427,941	4,516,515	-267,911,426	5,931.82	239,286,217	33,141,724
Opening Physical Assets	275,335,625		-275,335,625		270,799,941	4,535,684
Current Year Fixed Asset Purchases	15,517,209	2,294,777	-13,222,432	-576.20	1,471,569	14,045,640
Total Physical Assets	290,852,834	2,294,777	-288,558,057	-12,574.56	272,271,510	18,581,324

Variance Analysis

St. Pauls R.C.S.S.D. No. 20

Date Filter 09/01/23..06/30/24
 Budget Filter MB2023/24

	Current Year Actual	Budget For Period	Budget Remaining	Budget % Remaining	Expected Budget % Remaining	Difference	Notes
Revenue							
Property Taxation	30,299,515	49,037,626	18,738,111	38.21%	16.67%	21.55%	1
Grants	189,365,966	178,827,823	-10,538,143	-5.89%	16.67%	-22.56%	1
Tuition and Related Fees	2,386,024	2,233,582	-152,442	-6.83%	0.00%	-6.83%	2
School Generated Funds	3,371,130	2,796,331	-574,799	-20.56%	0.00%	-20.56%	3
Complementary Services	2,458,434	2,458,434	0	0.00%	0.00%	0.00%	4
External Services	706,415	642,744	-63,671	-9.91%	0.00%	-9.91%	5
Other	3,361,285	2,610,443	-750,842	-28.76%	16.67%	-45.43%	6
Total Revenues	231,948,769	238,606,983	6,658,214	2.79%			
Expenditures							
Governance	521,576	661,486	139,910	21.15%	16.67%	4.48%	7
Administration	4,506,088	5,551,246	1,045,158	18.83%	16.67%	2.16%	
Instruction	171,348,710	175,195,988	3,847,278	2.20%	0.00%	2.20%	
Plant	27,312,864	35,364,238	8,051,374	22.77%	16.67%	6.10%	8
Transportation	7,958,027	10,171,695	2,213,668	21.76%	16.67%	5.10%	9
Tuition and Related Fees	119,518	158,864	39,346	24.77%	0.00%	24.77%	10
School Generated Funds	3,063,040	2,796,331	-266,709	-9.54%	0.00%	-9.54%	11
Complementary Services	1,708,746	2,319,190	610,444	26.32%	0.00%	26.32%	12
Interest and Bank Charges	988,420	1,228,685	240,265	19.55%	16.67%	2.89%	
Total Expenditures	218,233,164	234,090,467	15,857,303	6.77%			
Surplus (Deficit) for the Period	13,715,605	4,516,516	-9,199,089				
Change in Accum. Remeas. Gains/Losses							
Opening Accumulated Surplus	121,433,929		-121,433,929				

Variance Analysis

St. Pauls R.C.S.S.D. No. 20

Closing Accumulated Surplus	135,149,534	4,516,516	-130,633,018
Opening Physical Assets	146,803,823		-146,803,823
Current Year Fixed Asset Purchases	15,517,209	2,294,777	-13,222,432
Total Physical Assets	162,321,032	2,294,777	-160,026,255

Notes

1. It is expected that the total of property taxes and grants will be over budget by the end of the year. This is due to capital projects awarded after budget was approved, and post-September 30 enrolment growth funding.
2. International student tuition is expected to be over budget.
3. Higher proportion of school generated funds collected in high schools at the start of the school year. Reasonable compared to 2022-23 actual.
4. Grant revenue for intensive supports programming has been fully collected for the year.
5. Reasonable compared to 2022-23 actual driver education revenue.
6. Cafeteria sales and interest revenue are projecting to be over budget.
7. Trustee indemnity and travel expected to be under budget this year.
8. Summer facilities projects will use up the remaining budget.
9. June transportation costs and full year payments to other school divisions outstanding at June 30.
10. Tuition requirements were less than expected.
11. Reasonable compared to 2022-23 actual school generated funds expenses.
12. Expected that complementary services will be on budget for the year.

JL

Board Priority:

- Building Relationships and Partnerships
- Promoting Stewardship

Presented by: Assistant Superintendent R. Martin

Background Information:

Construction of the new St. Frances Cree Bilingual School continues to progress well. As of the end of August, the project is on time and on budget. The team at Graham Construction has been able to manage the schedule effectively through the summer and currently has trades working seven days per week to maintain our planned schedule. Completion remains scheduled for August 2025. We are blessed to have a great project team supporting the progression of the St. Frances project.

Although the project is currently on schedule, the Board should be aware that this is subject to change due to events beyond the project team's control. High winds and rain can impact construction activities such as roofing and concrete pours causing the need to reschedule. Unforeseen material or equipment delays remain a risk although this specific risk will lessen as the project advances. A more recent example of this type of risk was with the Canadian railway labour disruption. Thankfully this labour disruption has not impacted our schedule to date.

The Unfixed Furniture and Equipment (UFE) budget line remains an area of concern for both our school division and Saskatoon Tribal Council. A formal request was submitted to the Ministry of Education on March 19, 2024, requesting a 25% increase to recognize inflationary costs of furniture and equipment since this funding for this project was confirmed. UFE was the only budget line that was not increased as part of the project approval process. In addition, Saskatoon Tribal Council has requested a startup supplies grant to align with what was provided to the early learning providers in our P3 schools. In May, the Ministry of Education indicated that there would not be an increase to the UFE budget nor would STC receive funding that could be used for UFE. Various strategies are being explored to meet the needs and expectations of the school community, the Indigenous community and our donor partners.

September 3, 2024, was a very exciting day at St. Frances Cree Bilingual with the \$250,000 funding announcement to construct an Outdoor Arbour to support cultural ceremonies such as mini-pow wows and round dances as well as serve as a valuable teaching space. We are very thankful for our partners at Dakota Dunes Community Development Corporation for their generosity and support of the St. Frances community.

The following summary provides an overview of construction activities completed in August with a look ahead to September:

August Milestones Achieved

- Exterior concrete work (sidewalks and curbs).
- Precast exterior staining nearing completion.
- Roofing is 99% complete.
- Paving of City of Saskatoon laneway is in progress.
- Interior finishing continuing to progress including ceilings, paint, flooring and millwork.

Planned Work Outstanding End of August

- Ceramic tile installation (Level 1 south).
- Priming and first finish coat of paint. (Level 3 and Level 2 Core).
 - o Graham Construction has adjusted some of the interior finishes scheduling in south areas to allow additional time for trades to complete their respective scopes. This will lessen the need for remedial work in these spaces but not extend the overall project schedule.

September Milestones Planned

- Installation of remaining curtain wall glazing system.
- Completion of precast staining.
- Level 2 south millwork installation.

Potential Schedule Risks

- Weather remains a risk to schedule.
- Trade team sizes and availability.
- Railway labour disruption.

Critical Path Work Activities

- Interior masonry and steel stud walls

Site photos have been included for the Boards' reference as part of this report. (Attachment 6.2.1).

Several tours have been held for various stakeholders over the last several months. We are thankful to Graham Construction for accommodating our requests to showcase our beautiful facility. Later this fall, we will look to schedule a tour for donors and Facility Services staff.

Recommendation:

That the Board of Education receive the construction update provided on the St. Frances Cree Bilingual Replacement School project.



8/2/2024



8/9/2024



8/9/2024



8/12/2024



8/15/2024



8/16/2024



8/21/2024



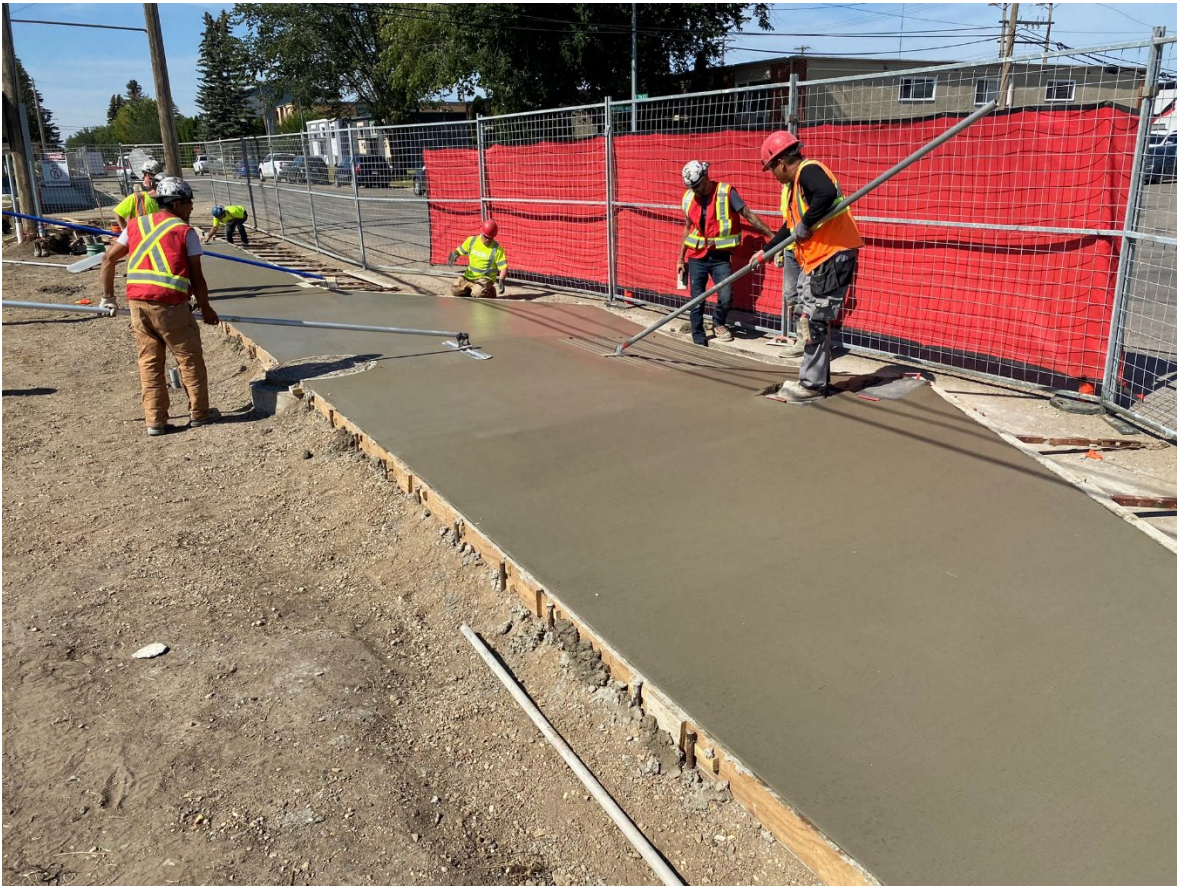
8/22/2024



8/26/2024



8/27/2024



8/27/2024



8/28/2024



Summer Success Program: This summer, in partnership with Greater Saskatoon Catholic Schools, the United Way of Saskatoon and Area delivered the Summer Success Program in July 2024. Up to 100 children participated in a two-week summer program to ensure that their reading levels were maintained or improved over the summer months. A celebration of the program was held on July 26.

Michif Culture and Language Camp: From July 28-August 2, Batoche Festival Grounds was home to CUMFI's (Central Urban Métis Federation Inc.) Michif language camp. With the goals of promoting and revitalizing the Michif language, participants chose to learn either Heritage or Northern Michif through song, music, dance and lessons by language instructors. GSCS staff once again played an important leadership role in facilitating the camp.

Saskatoon Industry Education Council (SIEC) – Summer Youth Internship Program: The wrap-up celebration for this year's Summer Youth Internship Program took place on August 14. Students apply to jobs in the trades with construction and manufacturing companies. There is an opportunity for high school credits to be earned over the six-week period. This year SIEC had 87 students enrolled in the program with 47 companies involved. A sincere thanks to these businesses for opening their doors to students as they learn many important skills for their future. This program is a partnership funded by the government of Saskatchewan along with support from WorkSafe Saskatchewan, Saskatoon Construction Association, Saskatoon Construction Safety Association, and the Saskatchewan Apprenticeship and Trades Certification Commission.

Greater Saskatoon Catholic Schools Foundation – Annual Share the Spirit Golf Tournament: August 19 was the annual Foundation Golf Tournament. Golfers enjoyed the round and the opportunity to get together to show their support for Catholic education in our community. We thank the Foundation and all their sponsors for their generosity in supporting the many activities happening at our schools thanks to their involvement. We look forward to new and exciting ventures with the Foundation this year.

New Teacher Welcome: Greater Saskatoon Catholic Schools' annual gathering for our new teaching staff took place on August 23. The day brought our new teachers together to review the many supports that are available to help our new teachers through any challenges they may encounter. As well, foundational documents and perspectives to navigate through our online resources were reviewed. Thanks to all who were able to join the group for lunch. We look forward to getting to know our new teachers in the coming year.

Métis Cultural Days: On September 5-10 CUMFI hosted the annual Métis Cultural Days. This year, a wide variety of cultural workshops were available to students including Bannock making, cultural games, jigging, story-telling and fiddling for example. The dinner and art auction evening that was planned for this week was postponed to October. We look forward to participating in this event next month.