

Procedures for Election of Board Members

The Board shall make available to its electors appropriate information with respect to school board elections.

A. Informing Electors

The Director of Education shall implement these procedures to inform electors.

At least two weeks prior to enumeration, the Board of Education shall provide through division communications, information regarding eligibility of electors in Greater Saskatoon Catholic Schools' division elections. The Returning Officer for civic elections provides similar information in the local press. The Disclosure and Spending Limits Policy will be referenced.

At least one (1) month prior to nomination day, the Board of Education shall publish in at least one (1) local daily newspaper an announcement of the election, giving nomination and election dates and qualifications needed by the candidates and the electors. The announcement will inform the candidates that an information package is available to them (from the Secretary to the Board) at the offices of the Catholic Board of Education.

B. Trustee Election Package

The trustee election package shall include, but not be limited to, the following:

- The most recent Annual Report of the Greater Saskatoon Catholic Schools' Board of Education.
- Excerpts from the Local Government Election Act.
- The current edition of the School Locations map.
- A copy of the Nomination form.
- A copy of the Notice of Call for Nominations.
- Information regarding the nomination and election of school board members.
- Disclosure and Spending Limits Policy
- Information regarding the requirement to submit a current Criminal Record Check upon election.

Note: During their elected term, trustees are responsible to let the board chair and the director of education know of any change that occurs to the status of their criminal record check.

C. Public Engagement

The candidates will provide written biographies which will be found on the Greater Saskatoon Catholic Schools' website. Candidate biographies will be publicized within the cities of Saskatoon, Martensville, Humboldt, and Biggar according to city the candidates seek to represent.

D. Orientation Workshop

The Board of Education shall hold a new board member's orientation workshop within three (3) weeks of the date of the general election.

Board Approved	Amended	Reviewed
February 19, 1997	June 2006 April 28, 2008 March 11, 2019 November 27, 2023	November 27, 2023