

## **Procedures for Annual Communication to Electors**

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### **Policy**

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The Greater Saskatoon Catholic Schools' Board of Education believes it is important to annually provide opportunities to inform its electorate regarding the affairs of the school division. These opportunities should provide transparent information on the main aspects of division performance and thereby enable members of the electorate to monitor the performance.

#### **A. Guidelines**

The board will determine how this communication will proceed and may include, but not be limited, to:

1. Publishing a comprehensive annual report each December that includes detailed information on student learning, audited financial statements, governance, and facilities.
2. Make this annual report available via multiple platforms: hard copy, website, and shared directly with staff and Catholic School Community Councils.
3. Presenting a synopsis of the annual report to community via a community meeting.
4. Provide avenues to receive feedback from community including, but not limited to, published email addresses and phone numbers, presentations at board meetings, receiving submitted letters, etc.

#### **B. Community Meeting Guidelines**

1. The meeting will provide, at a minimum, a synopsis of the overall performance of the division, a report on student learning, and a report on the financial situation of the division.
2. Reports may be presented by the Chair of the Board, the Treasurer of the Board, and the Director of Education.
3. Questions will be received from the floor.
4. The Secretary to the Board will prepare a written summary of the meeting.
5. The summary of the meeting will be received at the next Regular Meeting of the Board.

### **Board Approved**

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March 11, 2019