



Minutes of the Organizational Meeting of the Board of Education for St. Paul's RCSSD #20 held in the Boardroom at 12:00 p.m. on Monday, November 7, 2022.

Present: Trustees Berscheid (Teams), Boechler, Boyko, Byblow, Case (Teams), Elliott (Teams), Jelinski, Stus, Zakreski-Werbicki

Also: Director of Education Chatlain
Superintendent of Education Gay (Secretary to the Board)

Guest: Pastoral Associates Father S. Penna and Fr. Kevin McGee

Call to Order

The meeting was called to order by G. Chatlain, Director of Education, at 12:05 p.m. and began by acknowledging that we are on Treaty 6 Territory—traditional territories of First Nations including Cree, Dene, Nakota, Lakota, Dakota and Saulteaux—and homeland of the Métis Nation. We pay our respect to the First Nation and Métis ancestors of this place, and we reaffirm our relationship with one another in the spirit of Reconciliation.

Adoption of Agenda

Motion: Moved by Trustees R. Boechler and H. Byblow that the agenda be approved as circulated.

CARRIED

Commissioning Service

Fr. Stefano Penna led the Board of Education in a Commissioning Service.

2.0 Election of Board Chair

Director Chatlain called for nominations for the position of Board Chair.

Motion: Trustee W. Stus nominated Trustee D. Boyko
Trustee R. Boechler seconded the motion.

Motion: Moved by Trustee W. Stus that nominations cease.
Trustee T. Jelinski seconded the motion.

CARRIED

Trustee D. Boyko elected as Chair of the Board.

[Trustee D. Boyko assumed the Chair]

3.0 Election of Vice Chair

Chair Boyko called for nominations for the position of Vice Chair.

Motion: Trustee D. Berscheid nominated Trustee R. Boechler.
Trustee T. Jelinski seconded the motion.

CARRIED

Trustee R. Boechler elected as Vice Chair of the Board.

4.0 Appointments

Motion: Moved by Trustees R. Boechler and S. Zakreski-Werbicki that the Board approve the following appointments for the 2022-2023 organizational year:

- Secretary to the Board of Education – Superintendent Scott Gay

- Treasurer – Superintendent Joel Lloyd
- Attendance Counselor – Cari Anning
- Assistants to the Director of Education – Superintendent Jenise Vangool and Chief Financial Officer Joel Lloyd
- Assistant Secretary to the Board – Patti Seto
- Assistant Treasurer – Kathryn Holmes

CARRIED

5.0 Agents of the Board of Education

Motion: Moved by Trustees S. Zakreski-Werbicki and W. Stus that the Board approve the following agents for the 2022-2023 organizational year:

- Fiscal Agent – Canadian Imperial Bank of Commerce (CIBC)
- Purchasing Card Agent – Bank of Montreal
- Auditors – MNP
- Insurance Broker – SSBA (Aon)
- Solicitors – McKercher LLP

CARRIED

6.0 Banking Resolution

Motion: Moved by Trustees T. Jelinski and W. Stus that the Board:

- utilize the services of the Main Branch of the Canadian Imperial Bank of Commerce (CIBC) in Saskatoon for its regular transactions, that the necessary banking resolutions be completed by the Chair and Treasurer of the Board, and that the documentation be filed at the bank; and
- whereas, the Board of Education of the St. Paul’s Roman Catholic Separate School Division No. 20 (the “Board”) requires the sum of \$15,000,000.00 for current expenditures of the Board; now therefore be it resolved as a resolution of the Board that: the Chair and the Chief Financial Officer on behalf of the Board are authorized to borrow from CIBC (the “Bank”) the sum of \$15,000,000.00 (the “Loan Amount”) for necessary expenditures of the Board pending receipt of the proceeds of taxes and other revenue, by way of overdrawing the Board’s account with the Bank from time to time, the amount of each such over-withdrawal being hereinafter referred to as the “Overdraft Loan”, (the aggregate of which such Overdraft Loans shall not exceed the Loan Amount) with said Overdraft Loans to be payable on demand, and the Chair and Chief Financial Officer are authorized to agree to pay interest on such Overdraft Loans as may from time to time remain outstanding and unpaid, as well after as before maturity, default and judgment, at an annual rate equal to the Bank’s prime interest rate from time to time minus 0.60%; prime interest rate as herein used meaning the annual rate of interest announced from time to time by the Bank as a reference rate then in effect for determining interest rates on Canadian dollar commercial loans in Canada.

The Chair and Chief Financial Officer shall and are hereby authorized to provide written confirmation and acknowledgment to the Bank, on behalf of the Board, on the first business day following each month, of the amount outstanding as at and including the end of the immediately preceding month as to Overdraft Loans to and including that time.

CARRIED

7.0 Signing Officers of the Board

Motion: Moved by Trustees D. Berscheid and R. Boechler that the Board approve the Board Chair and the Chief Financial Officer as the Signing Officers of the Board with in-absentia permission granted to the Vice Chair and Assistant Treasurer.

CARRIED

8.0 Trustee Remuneration and Expense Schedule

Motion: Moved by Trustees W. Stus and H. Byblow that the Board approve the Trustee Remuneration and Expense Schedule as presented.

Proposed Trustee Remuneration and Expense Schedule September 1, 2022 - August 31, 2023

The following schedule of trustee remuneration and expenses is developed in accordance with the Procedures for Board Member Remuneration and Expense.

1. Trustee Remuneration:

- Remuneration for trustees of the Board of Education shall be \$25,140 per year paid monthly in twelve (12) equal installments.
- Remuneration for the Vice-Chair of the Board of Education shall be \$26,173.50 per year paid monthly in twelve (12) equal installments.
- Remuneration for the Chair of the Board of Education shall be \$34,615 per year paid monthly in twelve (12) equal installments.

2. Travel and Conference/Professional Development:

- To a maximum of \$5,500 per annum for Trustees and \$10,000 per annum for the Board Chair.
- Travel and Conference Rates:

Conference Registration	Actual Cost	
Hotel Accommodation	Actual cost with receipts presented	
Air Travel	Economy fare	
Saskatchewan Public Commission Rates	Car Allowance: \$0.5548/km – Effective October 1, 2022	
	Sustenance Allowance: \$51.00/day – In Province	\$61.00/day – Out of Province
	Other Expenses	With receipts

(Note: A member of the board participating on a trustee organization at the provincial or national level that does not reimburse for expenses equal to the preceding schedule may claim the differential in rates.)

3. Benefits

Trustees may access a Health Spending Account (HSA) of up to \$3,000.00. The HSA provides reimbursement for a wide range of health-related expenses, over and above regular benefit plan maximums. HSA is administered in accordance with Canada Revenue Agency guidelines. Eligible dependents and spouse of the trustee are also covered under the HSA.

CARRIED

9.0 Dates and Times of Regular and Planning Meetings of the Board

Date	Meeting	Time
Monday, November 7, 2022	Organizational Meeting of the Board	12:00 p.m.
	Planning Meeting of the Board	12:30 p.m.
Monday, November 21, 2022	Planning Meeting of the Board	12:00 p.m.
Monday, November 28, 2022	Regular Meeting of the Board	1:30 p.m.
Monday, December 12, 2022	Regular Meeting of the Board	1:30 p.m.
Monday, January 23, 2023	Planning Meeting of the Board	12:00 p.m.
Monday, February 13, 2023	Regular Meeting of the Board	1:30 p.m.
March 5-6, 2023	Board Retreat – Queen’s House	
Monday, March 6, 2023	Regular Meeting of the Board	1:30 p.m.
Monday, March 27, 2023	Planning Meeting of the Board	12:00 p.m.
Monday, April 17, 2023	Regular Meeting of the Board	1:30 p.m.
Monday, May 1, 2023	Planning Meeting of the Board	12:00 p.m.
Monday, May 15, 2023	Regular Meeting of the Board	1:30 p.m.
Monday, May 29, 2023	Planning Meeting of the Board	12:00 p.m.
Monday, June 12, 2023	Regular Meeting of the Board	1:30 p.m.
Monday, June 26, 2023	Regular Meeting of the Board	1:30 p.m.
Monday, August 28, 2023	Planning Meeting of the Board	12:00 p.m.
Monday, September 11, 2023	Regular Meeting of the Board	1:30 p.m.
Monday, September 25, 2023	Planning Meeting of the Board	12:00 p.m.
Monday, October 16, 2023	Regular Meeting of the Board	1:30 p.m.
Monday, November 6, 2023	Organizational Meeting of the Board	12:00 p.m.
	Planning Meeting of the Board	12:30 p.m.

Motion: Moved by Trustees S. Zakreski-Werbicki and D. Berscheid that the Board approve the Board Meeting Schedule as presented.

CARRIED

10.0 Continuous Agenda of the Board

Greater Saskatoon Catholic Schools Board of Education 2022-2023 Continuous Agenda		
September	October	November
<ul style="list-style-type: none"> • Financial Statements • Year in Review • SCSBA Julian Paslawski Meritorious Service Award • SCSBA Nomination to Executive • Premier’s Award for Innovation and Excellence in Education • Catholic School Community Councils Liaison Plan 	<ul style="list-style-type: none"> • Financial Statements • SSBA Convention Resolutions • SSBA Voting Procedures • Staff Monitoring Report • Enrolment Monitoring Report • SCSBA AGM & Conference • Organizational Meeting Planning • Facilities Monitoring Report: 2021-2022 Projects • Improving Student Learning and Achievement Monitoring Report: Part 1 	<ul style="list-style-type: none"> • Financial Statements • St. Paul’s RCSSD #20 2021-2022 Annual Report • Organizational Meeting of the Board • Annual Schedule of Board Meetings • Continuous Agenda of the Board • Together in Faith and Action Committee Membership • Facility Planning: Modular Application • Improving Student Learning and Achievement Monitoring Report: Part 2 • CSCC/Trustee Liaison Meeting & Annual Community Report • SSBA Fall General Assembly • Transportation Monitoring Report

December	January	February
<ul style="list-style-type: none"> Financial Statements Auditor's Report Celebrating and Promoting Catholic Identity Monitoring Report Student Health & Fitness Monitoring Report Out of Province Student Learning Activities Board/Director Review Data Collection 	<ul style="list-style-type: none"> Financial Statements Academic Year Approval Program Tour Technology Report Board/Director Review 	<ul style="list-style-type: none"> Financial Statements First Nations, Métis and Inuit Education Monitoring Report Facility Planning: Major Capital Projects Education Leave Priorities
March	April	May
<ul style="list-style-type: none"> Financial Statements Promoting Stewardship Monitoring Report Board Faith, Governance and Vision Planning Retreat 	<ul style="list-style-type: none"> Financial Statements Catholic Education Week School Reviews (School Closures/Grade Discontinuance) Mill Rate 	<ul style="list-style-type: none"> Financial Statements Facility Tour Preliminary Budget HCI Final Budget Technology Transportation Building Relationships and Partnerships Monitoring Report
June	July	August
<ul style="list-style-type: none"> Financial Statements Facility Monitoring Report: Preventative Maintenance and Renewal Plan Final Budget GSCS Foundation Annual Meeting Approval of Mill Rate Out of Scope Salaries SHSAA Annual Policy Conference Canadian Catholic School Trustees' Association (CCSTA) AGM and Convention Out of Province Student Learning Activities 	<ul style="list-style-type: none"> Canadian School Boards Association (CSBA) National Trustee Gathering on Aboriginal Education and Congress 	

Motion: Moved by Trustees D. Berscheid and R. Boehler that the Board approve the Continuous Agenda as presented.

CARRIED

11.0 Board Appointments

11.1 Together in Faith and Action Committee

Motion: Moved by Trustees W. Stus and R. Boehler to appoint Trustee S. Zakreski-Werbicki as Chair of the Together in Faith and Action Committee.

CARRIED

Motion: Moved by Trustees W. Stus and R. Boehler that the Board appoint Trustee T. Jelinski to the Together in Faith and Action Committee.

CARRIED

11.2 Saskatchewan Catholic School Boards Association

Motion: Moved by Trustees T. Jelinski and R. Boehler that the Board appoint Trustee Elliott to serve as representative to the Saskatchewan Catholic School Boards Association.

CARRIED

11.3 Greater Saskatoon Catholic Schools Foundation

Motion: Moved by Trustees S. Zakreski-Werbicki and W. Stus that the Board appoint Trustees H. Byblow and B. Elliott to the Greater Saskatoon Catholic Schools Foundation Board of Directors.

CARRIED

11.4 Joint Operations Committee for Humboldt Collegiate Institute

Motion: Moved by Trustees S. Zakreski-Werbicki and R. Boechler that the Board appoint Trustees W. Stus and D. Berscheid to serve as representatives to the Joint Operations Committee of Humboldt Collegiate Institute.

CARRIED

11.5 māmawohkamātowin Partnership

Motion: Moved by Trustees B. Elliott and R. Boechler that the Board appoint the board chair or designate and Trustees S. Zakreski-Werbicki and D. Case to attend the māmawohkamātowin Partnership meetings.

CARRIED

11.6 CUMFI & GSCS Educational Alliance

Motion: Moved by Trustees T. Jelinski and B. Elliott that the Board appoint the board chair or designate and Trustees W. Stus and D. Berscheid to attend the CUMFI & GSCS Educational Alliance meetings.

CARRIED

11.7 Division Standing Committee on Reconciliation and Healing

Motion: Moved by Trustees D. Berscheid and S. Zakreski-Werbicki that the Board appoint Trustee T. Jelinski to the Division Standing Committee on Reconciliation and Healing.

CARRIED

12.0 Discussion/Decision

12.1 Director of Education Recruitment Update

Motion: Moved by Trustees R. Boechler and S. Zakreski-Werbicki that the Board appoint François Rivard as Director of Education for Greater Saskatoon Catholic Schools effective January 1, 2023.

CARRIED

13.0 Adjournment

Motion: Moved by Trustee R. Boechler that the meeting be adjourned at 12:46 p.m.

CARRIED

Secretary



Chair

