

**Board of Education**  
**Regular Meeting of the Board**  
**Monday, November 29, 2021 - 1:30 p.m.**

**AGENDA**

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**1.0 Welcome**

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- 1.1 Call to Order – Chair Boyko
  - 1.2 Land Acknowledgement
  - 1.3 Opening Prayer – Trustee R. Boechler
  - 1.4 Adoption of the Agenda
  - 1.5 Declaration of Conflict of Interest
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**2.0 Approval of Minutes**

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- Minutes of the October 18, 2021 Regular Meeting of the Board of Education
  - Minutes of the November 1, 2021 Organizational Meeting of the Board of Education
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**3.0 Delegations and Special Presentations**

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**4.0 Post Meeting Assignments**

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**5.0 Consent Items**

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The Chair will ask for a motion to receive the items, which are starred, and to approve all recommendations contained therein. Prior to approving the motion, any trustee may request a star(s) be removed.

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**6.0 Discussion/Decision**

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- 6.1 2020-2021 Audited Financial Statements
  - 6.2 2020-2021 Annual Report to the Ministry
  - 6.3 Improving Student Learning and Achievement Monitoring Report:  
Graduation Rates
  - 6.4 Facilities Monitoring Report
  - 6.5 Pandemic Response Report
  - 6.6 Transportation Monitoring Report
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## **7.0 Correspondence**

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- 7.1 Expressions of Gratitude – posted on Bulletin Board
  - 7.2 Reading File – copies circulated at meeting
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## **8.0 Reports and Good News**

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- 8.1 Report of the Director of Education
  - 8.2 Board Activity
  - 8.3 Board Linkage
  - 8.4 Board Linkage – Catholic School Community Councils
  - 8.5 Convention Reports
  - 8.6 Committee/Partnership Reports
    - Joint Operations – Trustees D. Berscheid and W. Stus
    - Together in Faith and Action – Trustees T. Jelinski and S. Zakreski-Werbicki
    - Greater Saskatoon Catholic Schools Foundation – Trustees H. Byblow and B. Elliott
    - māmawohkamātowin/Saskatoon Tribal Council – Chair D. Boyko, Trustees D. Case and S. Zakreski-Werbicki
    - CUMFI and GSCS Educational Alliance – Chair D. Boyko and Trustees J. Carriere and W. Stus
    - Division Committee on Reconciliation and Healing – Trustee T. Jelinski
  - 8.7 Saskatchewan Catholic School Boards Association – Trustee T. Jelinski
  - 8.8 Saskatchewan School Boards Association
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## **9.0 Committee of the Whole**

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## **10.0 Closing Prayer – Trustee R. Boechler**

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## **11.0 Adjournment**

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## **12.0 Sign of Peace**

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## **Minutes of a Regular Meeting of the Board of Education for St. Paul's RCSSD #20 held in the Boardroom at 1:00 p.m. on Monday, October 18, 2021.**

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**Present:** Chair Boyko, Vice-chair Boechler, Trustees Berscheid, Byblow, Carriere, Case, Elliott, Jelinski, Stus, Zakreski-Werbicki

**Also:** Director of Education Chatlain  
Superintendent of Education Gay (Secretary to the Board)

The meeting was called to order by Chair Boyko at 1:30 p.m. and began by acknowledging that we are on Treaty 6 Territory—traditional territories of First Nations including Cree, Dene, Nakota, Lakota, Dakota and Saulteaux—and homeland of the Métis Nation. We pay our respect to the First Nation and Métis ancestors of this place, and we reaffirm our relationship with one another in the spirit of Reconciliation.

The opening prayer was led by Trustee W. Stus.

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### **Adoption of Agenda**

**Motion:** Moved by Trustees S. Zakreski-Werbicki and B. Elliott that the agenda be approved as circulated.

**CARRIED**

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### **Approval of Minutes**

**Motion:** Moved by Trustees D. Berscheid and T. Jelinski that the minutes of the regular meeting of September 13, 2021 be adopted as circulated.

**CARRIED**

**Motion:** Moved by Trustees W. Stus and J. Carriere that the minutes of the special meeting of October 5, 2021 be adopted as circulated.

**CARRIED**

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### **Discussion/Decision**

#### **6.1 Improving Student Learning and Achievement Monitoring Report: Part 1**

**Motion:** Moved by Trustees B. Elliott and R. Boechler that the Board of Education receive the information as presented in the Improving Student Learning and Achievement Monitoring Report: Part 1 – Reading, Writing and Mathematics.

**CARRIED**

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Motion: Moved by Trustees D. Berscheid and S. Zakreski-Werbicki that the Board of Education receive the information as presented in the Improving Student Learning and Achievement Monitoring Report: Part 1 – Early Years Evaluation.

**CARRIED**

## 6.2 2021-2022 Student Enrolment

Motion: Moved by Trustees J. Carriere and H. Byblow that the Board of Education approve the 2021-2022 Student Enrolment report as presented.

**CARRIED**

## 6.3 Pandemic Response Update

Motion: Moved by Trustees T. Jelinski and W. Stus that the Board of Education receive the information as presented in the Pandemic Response Update and provide direction regarding the policy reviewed.

**CARRIED**

## 6.4 Premier's Board of Education Award for Innovation and Excellence in Education

Motion: Moved by Trustees B. Elliott and D. Berscheid that the Board of Education receive the information as presented in the Premier's Board of Education Award for Innovation and Excellence in Education report.

**CARRIED**

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[Motion: Moved by Trustee D. Berscheid that the Board move into committee.]

**CARRIED**

[Motion: Moved by Trustee R. Boechler that the Board move out of committee.]

**CARRIED**

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## Adjournment

Motion: Moved by Trustee S. Zakreski-Werbicki that the meeting be adjourned at 4:28 p.m.

**CARRIED**

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**Secretary**

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**Chair**

**Minutes of the Organizational Meeting of the Board of Education for St. Paul's RCSSD #20  
held in the Boardroom/Microsoft Teams at 12:00 p.m. on Monday, November 1, 2021.**

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**Present:** Trustees Berscheid, Boechler, Boyko, Byblow, Carriere, Case, Elliott, Jelinski, Stus, Zakreski-Werbicki

**Also:** Director of Education Chatlain  
Superintendent of Education Gay (Secretary to the Board)

**Guest:** Pastoral Associate Father S. Penna

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**Call to Order**

The meeting was called to order by G. Chatlain, Director of Education, at 11:40 a.m.

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**Adoption of Agenda**

**Motion:** Moved by Trustees T. Jelinski and D. Berscheid that the agenda be approved as circulated.

**CARRIED**

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**Commissioning Service**

Fr. Stefano Penna led the Board of Education in a Commissioning Service.

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**2.0 Election of Board Chair**

Director Chatlain called for nominations for the position of Board Chair.

**Motion:** Trustee D. Berscheid nominated Trustee D. Boyko  
Trustee B. Elliott seconded the motion.

**Motion:** Moved by Trustee J. Carriere that nominations cease.  
Trustee D. Case seconded the motion.

**CARRIED**

Trustee D. Boyko elected as Chair of the Board.

[Trustee D. Boyko assumed the Chair]

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**3.0 Election of Vice-Chair**

Chair D. Boyko called for nominations for the position of Vice-Chair.

**Motion:** Trustee W. Stus nominated Trustee R. Boechler.  
Trustee J. Carriere seconded the motion.

**Motion:** Moved by Trustee D. Berscheid that nominations cease.  
Trustee T. Jelinski seconded the motion.

**CARRIED**

Trustee R. Boechler elected as Vice-Chair of the Board.

[Trustee R. Boechler assumed the Vice-Chair]

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#### **4.0 Appointments**

- Motion: Moved by Trustees R. Boechler and D. Berscheid that the Board approve the following appointments for the 2021-2022 organizational year:
- Secretary to the Board of Education – Superintendent Scott Gay
  - Treasurer – Superintendent Joel Lloyd
  - Attendance Counselor – Cari Anning
  - Assistants to the Director of Education – Superintendents François Rivard and Joel Lloyd
  - Assistant Secretary to the Board – Patti Seto
  - Assistant Treasurer – Kathryn Holmes

**CARRIED**

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#### **5.0 Agents of the Board of Education**

- Motion: Moved by Trustees B. Elliott and S. Zakreski-Werbicki that the Board approve the following agents for the 2021-2022 organizational year:
- Fiscal Agent – Scotiabank
  - Purchasing Card Agent – Bank of Montreal
  - Auditors – MNP
  - Insurance Broker – SSBA (Aon)
  - Solicitors – McKercher LLP

**CARRIED**

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#### **6.0 Banking Resolution**

- Motion: Moved by Trustees T. Jelinski and W. Stus that the Board:
- utilize the services of the Main Branch of the Royal Bank of Canada in Saskatoon for its regular transactions, that the necessary banking resolutions be completed by the Chair and Treasurer of the Board, and that the documentation be filed at the bank; and
  - whereas, the Board of Education of the St. Paul's Roman Catholic Separate School Division No. 20 (the "Board") requires the sum of \$28,000,000.00 for current expenditures of the Board; now therefore be it resolved as a resolution of the Board that: the Chair and the Administrative Services Superintendent of, and on behalf of, the Board are authorized to borrow from Royal Bank of Canada (the "Bank") the sum of \$28,000,000.00 (the "Loan Amount") for: necessary expenditures of the Board pending receipt of the proceeds of taxes and other revenue, by way of overdrawing the Board's account with the Bank from time to time, the amount of each such over-withdrawal being hereinafter referred to as the "Overdraft Loan", (the aggregate of which such Overdraft Loans shall not exceed the Loan Amount) with said Overdraft Loans to be payable on demand, and the Chair and Administrative Services Superintendent are authorized to agree to pay interest on such Overdraft Loans as may from time to time remain outstanding and unpaid, as well after as before maturity, default and judgment, at an annual rate equal to the Bank's prime interest rate from time to time minus 1.00%; prime interest rate as herein used meaning the annual rate of interest announced from time to time by the Bank as a reference rate then in effect for determining interest rates on Canadian dollar commercial loans in Canada.

The Chair and Administrative Services Superintendent shall and are hereby authorized to provide written confirmation and acknowledgment to the Bank, on behalf of the Board, on the first business day following each month, of the amount outstanding as at and including the end of the immediately preceding month as to Overdraft Loans to and including that time.

**CARRIED**

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## **7.0 Signing Officers of the Board**

Motion: Moved by Trustees S. Zakreski-Werbicki and D. Berscheid that the Board approve the Board Chair and the Superintendent of Administrative Services as the Signing Officers of the Board with in absentia permission granted to the Vice Chair and Assistant Treasurer.

**CARRIED**

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## **8.0 Trustee Remuneration and Expense Schedule**

Motion: Moved by Trustees J. Carriere and B. Elliott that the Board approve the Trustee Remuneration and Expense Schedule as presented.

### **Proposed Trustee Remuneration and Expense Schedule September 1, 2021 - August 31, 2022**

The following schedule of trustee remuneration and expenses is developed in accordance with the Procedures for Board Member Remuneration and Expense.

#### **1. Trustee Remuneration**

Remuneration for trustees of the Board of Education shall be \$25,140 per year paid monthly in twelve (12) equal installments.

Remuneration for the Vice-Chair of the Board of Education shall be \$26,173.50 per year paid monthly in twelve (12) equal installments.

Remuneration for the Chair of the Board of Education shall be \$32,615 per year paid monthly in twelve (12) equal installments.

#### **2. Travel and Conference/Professional Development**

To a maximum of \$5,500.00 per annum for Trustees and \$10,000 per annum for the Board Chair  
Travel and Conference Rates:

Conference Registration	Actual Cost	
Hotel Accommodation	Actual cost with receipts presented	
Air Travel	Economy fare	
Saskatchewan Public Commission Rates	Car Allowance:	
	(\$0.4850/km – Effective October 1, 2021)	
	Sustenance Allowance:	
	\$51.00/day – In Province	\$61.00/day – Out of Province
Other Expenses	With receipts	

(A member of the board participating on a trustee organization at the provincial or national level that does not reimburse for expenses equal to the preceding schedule may claim the

differential in rates.)

### 3. Benefits

Trustees may access a Health Spending Account (HSA) of up to \$3,000.00. The HSA provides reimbursement for a wide range of health-related expenses, over and above regular benefit plan maximums. HSA is administered in accordance with Canada Revenue Agency guidelines. Eligible dependents and spouse of the trustee are also covered under the HSA.

**CARRIED**

## 9.0 Dates and Times of Regular and Planning Meetings of the Board

Date	Meeting	Time
Monday, November 1, 2021	Organizational Meeting of the Board	12:00 p.m.
	Planning Meeting of the Board	12:30 p.m.
Monday, November 22, 2021	Planning Meeting of the Board	12:00 p.m.
Monday, November 29, 2021	Regular Meeting of the Board	1:30 p.m.
Monday, December 13, 2021	Regular Meeting of the Board	1:30 p.m.
Monday, January 24, 2022	Planning Meeting of the Board	12:00 p.m.
Monday, February 14, 2022	Regular Meeting of the Board	1:30 p.m.
March 13-14, 2022	Board Retreat – Queen’s House	
Monday, March 14, 2022	Regular Meeting of the Board	1:30 p.m.
Monday, March 28, 2022	Planning Meeting of the Board	12:00 p.m.
Monday, April 11, 2022	Regular Meeting of the Board	1:30 p.m.
Monday, May 2, 2022	Planning Meeting of the Board	12:00 p.m.
Monday, May 16, 2022	Regular Meeting of the Board	1:30 p.m.
Monday, May 30, 2022	Planning Meeting of the Board	12:00 p.m.
Monday, June 13, 2022	Regular Meeting of the Board	1:30 p.m.
Monday, June 27, 2022 (if needed)	Regular Meeting of the Board	1:30 p.m.
Monday, August 22, 2022	Planning Meeting of the Board	12:00 p.m.
Monday, September 12, 2022	Regular Meeting of the Board	1:30 p.m.
Monday, September 26, 2022	Planning Meeting of the Board	12:00 p.m.
Monday, October 17, 2022	Regular Meeting of the Board	1:30 p.m.
Monday, November 7, 2022	Organizational Meeting of the Board	12:00 p.m.
	Planning Meeting of the Board	12:30 p.m.

Motion: Moved by Trustees D. Berscheid and R. Boechler that the Board approve the Board Meeting Schedule as presented.

**CARRIED**



## 10.0 Continuous Agenda of the Board

Greater Saskatoon Catholic Schools Board of Education 2021-2022 Continuous Agenda		
August	September	October
	<ul style="list-style-type: none"> <li>Financial Statements</li> <li>Year in Review</li> <li>SCSBA Julian Paslawski Meritorious Service Award</li> <li>SCSBA Nomination to Executive</li> <li>Premier's Award for Innovation and Excellence in Education</li> <li>Catholic School Community Councils Liaison Plan</li> </ul>	<ul style="list-style-type: none"> <li>Financial Statements</li> <li>SSBA Convention Resolutions</li> <li>SSBA Voting Procedures</li> <li>Staff Monitoring Report</li> <li>Enrolment Monitoring Report</li> <li>SCSBA AGM &amp; Conference</li> <li>Organizational Meeting Planning</li> <li>Facilities Monitoring Report: 2019-2020 Projects</li> <li>Improving Student Learning and Achievement Monitoring Report: Part 1</li> </ul>
November	December	January
<ul style="list-style-type: none"> <li>Financial Statements</li> <li>St. Paul's RCSSD #20 2019-2020 Annual Report to the Ministry</li> <li>Organizational Meeting of the Board</li> <li>Annual Schedule of Board Meetings</li> <li>Continuous Agenda of the Board</li> <li>Together in Faith and Action Committee Membership</li> <li>Facility Planning: Modular Application</li> <li>Improving Student Learning and Achievement Monitoring Report: Part 2</li> <li>CSCC/Trustee Liaison Meeting &amp; Annual Community Report</li> <li>SSBA Fall General Assembly</li> <li>Transportation Monitoring Report</li> </ul>	<ul style="list-style-type: none"> <li>Financial Statements</li> <li>Auditor's Report</li> <li>Celebrating and Promoting Catholic Identity Monitoring Report</li> <li>Student Health &amp; Fitness Monitoring Report</li> <li>Out-of-Province Student Learning Activities</li> <li>Board/Director Review Data Collection</li> </ul>	<ul style="list-style-type: none"> <li>Financial Statements</li> <li>Academic Year Approval</li> <li>Program Tour</li> <li>Technology Report</li> <li>Board/Director Review</li> </ul>
February	March	April
<ul style="list-style-type: none"> <li>Financial Statements</li> <li>First Nations, Métis and Inuit Education Monitoring Report</li> <li>Facility Planning: 5-Year Capital and Construction Plan</li> <li>Education Leave Priorities</li> </ul>	<ul style="list-style-type: none"> <li>Financial Statements</li> <li>Promoting Stewardship Monitoring Report</li> <li>Board Faith, Governance and Planning Retreat</li> </ul>	<ul style="list-style-type: none"> <li>Financial Statements</li> <li>Catholic Education Week</li> <li>School Reviews (School Closures/Grade Discontinuance)</li> <li>Mill Rate</li> </ul>
May	June	July
<ul style="list-style-type: none"> <li>Financial Statements</li> <li>Facility Tour</li> <li>Preliminary Budget</li> <li>HCI Final Budget</li> <li>Technology</li> <li>Transportation</li> <li>Building Relationships and Partnerships Monitoring Report</li> </ul>	<ul style="list-style-type: none"> <li>Financial Statements</li> <li>Facility Monitoring Report: Preventative Maintenance and Renewal Plan</li> <li>Final Budget</li> <li>GSCS Foundation Annual Meeting</li> <li>Approval of Mill Rate</li> <li>Out of Scope Salaries</li> <li>SHSAA Annual Policy Conference</li> <li>Canadian Catholic School Trustees' Association (CCSTA) AGM and Convention</li> <li>Out of Province Student Learning Activities</li> </ul>	<ul style="list-style-type: none"> <li>Canadian School Boards Association (CSBA) National Trustee Gathering on Aboriginal Education and Congress</li> </ul>

Motion: Moved by Trustees S. Zakreski-Werbicki and J. Carriere that the Board approve the Continuous Agenda as presented.

**CARRIED**

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## **11.0 Board Appointments**

### **11.1 Together in Faith and Action Committee**

Motion: Moved by Trustees D. Berscheid and H. Byblow to appoint Trustee T. Jelinski as Chair of the Together in Faith and Action Committee.

**CARRIED**

Motion: Moved by Trustees D. Berscheid and H. Byblow that the Board appoint Trustee S. Zakreski-Werbicki to the Together in Faith and Action Committee.

**CARRIED**

### **11.2 Saskatchewan Catholic School Boards Association**

Motion: Moved by Trustees J. Carriere and R. Boechler that the Board appoint Trustee T. Jelinski to serve as representative to the Saskatchewan Catholic School Boards Association.

**CARRIED**

### **11.3 Greater Saskatoon Catholic Schools Foundation**

Motion: Moved by Trustees S. Zakreski-Werbicki and W. Stus that the Board appoint Trustees H. Byblow and B. Elliott to the Greater Saskatoon Catholic Schools Foundation Board of Directors.

**CARRIED**

### **11.4 Joint Operations Committee for Humboldt Collegiate Institute**

Motion: Moved by Trustees T. Jelinski and R. Boechler that the Board appoint Trustees D. Berscheid and W. Stus to serve as representatives to the Joint Operations Committee of Humboldt Collegiate Institute.

**CARRIED**

### **11.5 māmawohkamātowin Partnership**

Motion: Moved by Trustees D. Berscheid and R. Boechler that the Board appoint the board chair or designate and Trustees D. Case and S. Zakreski-Werbicki to attend the māmawohkamātowin Partnership meetings.

**CARRIED**

### **11.6 CUMFI & GSCS Educational Alliance**

Motion: Moved by Trustees R. Boechler and D. Berscheid that the Board appoint the board chair or designate and Trustees J. Carriere and W. Stus to attend the CUMFI & GSCS Educational Alliance meetings.

**CARRIED**

### **11.7 Division Committee on Reconciliation and Healing**

Motion: Moved by Trustees R. Boechler and D. Berscheid that the Board appoint the board chair or designate and Trustee T. Jelinski to attend the Division Committee on Reconciliation and Healing meetings.

**CARRIED**

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**12.0 Discussion/Decision****12.1 Modular Classroom Application**

Motion: Moved by Trustees W. Stus and S. Zakreski-Werbicki that the Board of Education approve the school division's Modular Classroom Application for the 2022-2023 school year.

**CARRIED**

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**13.0 Adjournment**

Motion: Moved by Trustee D. Berscheid that the meeting be adjourned at 12:30 p.m.

**CARRIED**

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**Secretary**

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**Chair**

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### Board Priority:

- Building Relationships and Partnerships
- Promoting Stewardship

Presented by: CFO J. Lloyd

### Background Information:

The 2020-2021 Financial Statements have been prepared in accordance with generally accepted accounting principles for local governments, as recommended by the Public Sector Accounting Board (PSAB) of the Canadian Institute of Chartered Accountants (CICA).

The financial statements are prepared using the accrual basis of accounting. The accrual basis of accounting recognizes revenues as they are earned and measurable; expenses are recognized as they are incurred and measurable as a result of the receipt of goods or services and the creation of a legal obligation to pay. Expenses also include the amortization of tangible capital assets.

Budget figures included in the statements were approved by the Board of Education. The projected grant revenues were based on the provincial funding model calculation for school divisions. Given differences between the funding model and generally accepted accounting principles established by PSAB, the budget figures presented have been adjusted to conform to the basis of accounting used to prepare the consolidated financial statements.

### Audit Opinion from MNP LLP:

*"In our opinion, the consolidated financial statements present fairly, in all material respects, the consolidated financial position of the school division as at August 31, 2021, and the results of its consolidated operations, its consolidated changes in net financial assets (debt) and its consolidated cash flows for the year then ended in accordance with Canadian public sector accounting standards."*

### Financial Summary:

The school division ended the year with a consolidated cash and noncash surplus of \$2,302,257. The surplus was realized on revenues of \$217,748,861 and expenditures of \$215,446,604. The unrestricted cash surplus for 2020-2021 increased \$40,668 from the prior year. The school division has restricted \$4,600,000 in pandemic funding to support COVID-19 related expenses in the 2021-2022 school year.

### **Actual revenue was over budgeted revenue by \$11,034,384.**

The major factors that contributed to this variance in revenue was \$14,188,631 more grants, \$273,060 less tuition and related fees, \$3,100,563 less school generated funds and \$557,892 more other revenue than budgeted. The difference in grants was a result of the delay in property tax collection from the City of Saskatoon, additional revenue to support the pandemic efforts, and capital projects awarded after budget was completed.

**Actual expenditures were over budgeted expenditures by \$2,212,347.**

The overspending in expenditures was primarily due to \$3,017,270 for Instruction and \$3,405,752 in Plant. Due to the pandemic, school generated funds were below budgeted expenditures by \$3,161,732.

**The following is a summary of the revenue and expense accounts that ended the fiscal year with a greater than positive or negative 5% variance:**

**OPERATING REVENUE**

a) Grants (10% Variance)

Grant revenue was over budget by \$14,188,631. Operating grants were under budget by \$3.09 million because delayed property tax collection in the prior year increased tax collections in the current year. Other provincial grants were over budget by \$11.33 million due to pandemic funding assistance. Capital grants were over budget by \$3.72 million because of projects approved after budget.

b) Tuition and Related Fees (-12% Variance)

Tuition fee revenue was under budget by \$272,060. International Student Program revenue was under budget by \$682,000. This was offset by online learning tuition revenue being over budget by \$410,000.

c) School Generated Funds (-67% Variance)

School generated funds revenues was under budget by \$3,100,563. The decrease in activity can be attributed to the pandemic.

d) Other Revenue (29% Variance)

Other revenue was over budget by \$557,892 due to unexpected reimbursements from insurance claims and greater than expected reimbursement for teacher salaries.

**OPERATING EXPENDITURES**

a) Governance (-8% Variance)

Governance was under budget by \$62,809 due to decreased travel and conference expenses and the cancellation of the employee retirement reception.

b) Plant (11% Variance)

Plant was over budget by \$3,405,752 primarily due to the COVID-19 pandemic. Additional caretaking positions, supplies, furniture, and equipment were purchased.

c) Tuition and Related Fees (-38% Variance)

Tuition and related fees were over budget by \$69,529 as a result of few students requiring tuition payments.

d) School Generated Funds (-69% Variance)

School generated funds expenses were under budget by \$3,161,732. The variance was due to the COVID-19 pandemic as in-school fundraising, extra-curricular sports, and field trips were mostly cancelled. The budget was prepared at pre-pandemic levels.

e) Complementary Services (-35% Variance)

Complementary Services expenses were under budget by \$756,299. Prekindergarten program enrolment was under projection, so teaching and non-teaching staff were redeployed to Instruction.

f) Other Expenses (-7% Variance)

Other expenses were under budget by \$100,206. The school division did not use the operating line of credit during the fiscal year which reduced interest expenses.

Recommendation:

***That subject to Ministry approval, the Board of Education approves the Audited Financial Statements for the fiscal year ending August 31, 2021 as presented.***

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Board Priority:

- Celebrating and Promoting Catholic Identity
- Building Relationships and Partnerships

Presented by: Director G. Chatlain and Executive Council

Background Information:

The draft Annual Report for the 2020-2021 academic year has been prepared for your review. The Annual Report format is very similar to last year and consistent from board to board.

The next stage for these reports, after board approval, is to be tabled in the legislature along with the annual reports from other school boards, ministries, and crown corporations. Once approved, an electronic copy of this report will be available on our website.

Recommendation:

***That the Board of Education review and approve the Greater Saskatoon Catholic Schools 2020-2021 Annual Report pending minor changes made after format review and approval is received from the Ministries of Education and Finance.***

## 6.3 Improving Student Learning and Achievement Monitoring Report: Graduation Rates

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### Board Priority:

- Improving Student Learning and Achievement
- Building Relationships and Partnerships

Presented by: Superintendent S. Gay

### Background Information:

The Board of Education for Greater Saskatoon Catholic Schools, in its declaration of Priorities and Goals, states:

Catholic education helps all children in our division develop their God-given talents as they strive to reach their full potential spiritually, academically, physically, socially, and emotionally. Greater Saskatoon Catholic Schools combines academic excellence and spiritual development with support for the physical wellness of each student. A well-rounded Catholic education engenders a strong sense of belonging and identity that helps students become contributing citizens in their communities.

Greater Saskatoon Catholic Schools believes a strong relationship is needed between parents, their church and their school to educate children and youth to their full potential. We are committed to working with many groups and organizations within our communities, particularly the Ministry of Education, because we all share responsibility for educating our children and youth.

### **GOALS:**

- *To achieve First Nations and Métis student outcomes that are comparable to those realized by students throughout the division by providing appropriate supports for learning and learning environments that promote student identity and belonging.*
- *To support transitions for all students, from early learning through to high school graduation and beyond.*
- *To provide engaging, responsive, and supportive high school programming to enhance retention and graduation rates for all students.*

This report will provide the board with information on the Graduation rates for the 2020-2021 school year for Greater Saskatoon Catholic Schools. Information will be provided on the on-time and extended graduation rates for the division as well as information on credit completion. Actions of the Graduation Area of Focus will also be discussed.

### Recommendation:

***That the Board of Education receive the information as presented in the Improving Student Learning and Achievement Monitoring Report: Graduation Rates.***



### Board Priority:

- Building Relationships and Partnerships
- Promoting Stewardship

Presented by: CFO J. Lloyd, Superintendent F. Rivard and Manager Ryan Martin

### Background Information:

The following report is a summary of the facility projects completed during the 2020-2021 school year.

#### 1. New Construction – Planning Work in Progress

**St. Frances Cree Bilingual School** – Planning is ongoing for St. Frances with the following milestones achieved in 2020-2021.

- Project manager was hired in October 2020 – Colliers Project Leaders.
- Prime consultant was hired in March 2021 – Kindrachuk Agrey Architecture.
- Demolition contractor was hired in August 2021 – Silverado Demolition.
- Schematic design report was completed in August 2021.

#### 2. Relocatable Classroom Construction

A total of nine new relocatable classrooms were constructed during 2020-2021 and were opened for the 2021-2022 school year.

##### Work Completed:

- Construction of two relocatable classrooms at St. Joseph High School
- Construction of two relocatable classrooms at Holy Family Catholic School
- Construction of two relocatable classrooms at St. Kateri Tekakwitha Catholic School
- Construction of two relocatable classrooms at St. Lorenzo Ruiz Catholic School
- Construction of one relocatable classroom at Holy Trinity Catholic School

#### 3. Relocatable Classroom Moves

One relocatable classroom was moved during 2020-2021 and was opened for the 2021-2022 school year.

##### Work Completed:

- One relocatable classroom was moved from Pope John Paul II School to Holy Cross High School

#### 4. Roof Replacement Projects (Completed and In Progress)

- Bishop James Mahoney High School – Sections C, D, E, F, G, H, I, J and M – 1325 m<sup>2</sup>
- Father Vachon School – one relocatable classroom – 95 m<sup>2</sup>
- Holy Cross High School – three relocatable classrooms – 350 m<sup>2</sup>
- Pope John Paul II School – Section A, B, C, D, E, F, G, H, I, J and K – 3415 m<sup>2</sup>
- St. Anne School – five relocatable classrooms – 500 m<sup>2</sup>
- St. Augustine School (Humboldt) – Sections F, G, H, I, J, K and L – 927 m<sup>2</sup>
- St. Edward School – Section G – 507 m<sup>2</sup>
- St. Edward School – two relocatable classrooms – 205 m<sup>2</sup>
- St. Frances Cree Bilingual School (Bateman) – one relocatable classroom – 85 m<sup>2</sup>
- St. Joseph High School – one relocatable classroom – 95 m<sup>2</sup>

- St. Maria Goretti School – Sections A, B, C, D, E and N – 2040 m<sup>2</sup>
- St. Mark School – three relocatable classrooms – 325 m<sup>2</sup>
- École St. Peter School – one relocatable classroom system – 110 m<sup>2</sup>
- St. Volodymyr School – two relocatable classrooms – 160 m<sup>2</sup>
- École Saskatoon French School – one relocatable classroom – 110 m<sup>2</sup>
- École Sister O'Brien School – Section A – 321 m<sup>2</sup>

Planning is ongoing for roof replacements scheduled for Preventative Maintenance and Renewal (PMR) 2021-2022 funding. Tenders will be released as soon as funding is confirmed. Current estimate is a \$3.0M allocation towards roof replacements.

## **5. Roof Top Units, Change Air Units and Mechanical Upgrades**

- Oskāyak High School – Replacement of eight change air units (relocatable classrooms)
- St. Joseph High School – Replacement of two change air units (relocatable classrooms)
- École St. Paul School – Replacement of the two gym furnaces
- Pope John Paul II School – Replacement of the two gym furnaces
- Bishop Klein School – Replacement of the two gym furnaces
- St. Phillips School – Replacement of the two gym furnaces
- St. Anne School – Replacement of the gym RTU
- Father Vachon School – Replacement of the gym RTU
- Bishop Roborecki School – Replacement of the gym RTU

Roof top units have been replaced under a 5-year fixed price contract. We have replaced 236 RTUs since this contract was signed and have replaced 278 RTUs since 2013. All RTUs 4 tonnes in size or smaller have now been replaced.

Replacement of our Change Air classroom units in relocatable classrooms is currently in progress. There are a total of 87 units in the division. 57 of these units are reaching end of life and will be replaced over the next 2-3 years.

## **6. Service Centre Renovation – 1402 Fletcher Road**

- Renovations were completed in November 2020. All work is now complete.
- Occupancy commenced in November 2020.
- Work completed in in the fall of 2020 included:
  - Additional millwork for IT dept including deploy bench, work surfaces and shelving
  - Pallet racking was completed
  - 12'x16' shed from Sion was moved to the Service Centre
  - Exterior painting was completed of the entire facility
  - Asphalt repairs and surface sealing
  - Parking lot signage and lines

## **7. Summer Cleanup, Pandemic Planning and Personal Protective Equipment (PPE) Deployment**

- Summer cleanups commenced in July 2021. Traditional summer cleaning model was utilized as opposed to larger team cleanups.
- Site specific cleaning and disinfection protocols were reviewed in preparation for the return of staff and students in September 2021.
- A 12-member Rotational Casual Caretaking (RCC) team provided additional support to our schools.
- Five additional Building Service Helpers (BSH) were hired to support our schools.

- An additional 52 bottle filling stations were installed. This is in addition to the 54 stations previously installed.
- In collaboration with Corporate Services, PPE needs were reviewed in advance of staff and students returning to our facilities. This included masks, water bottles, gloves and hand sanitizer.

#### **8. Tarmac and Parking Lot Upgrades - All sites**

- Patching repairs were completed throughout the division in parking lots and school tarmac areas.

#### **9. Minor Renovations 2020-2021**

##### **Bishop Filevich Ukrainian Bilingual School**

- Added heat trace in eavestrough.
- Provided new walkway and opening to west side of rink to enhance safety.
- Installation of ornamental fence for outdoor classroom.

##### **Bishop Klein School**

- Leveled relocatable classroom that had shifted.
- Insulated boiler room piping to assist in controlling room temperature.
- Room 44 was renovated. Work included new flooring, ceiling tile, additional electrical receptacles, LED lighting and controls, millwork and blinds.

##### **Bishop Pocock School**

- Room 35 was renovated. Work included new flooring, ceiling tile, additional electrical receptacles, LED lighting and controls, millwork and blinds.
- Complete fire alarm system upgrade to current code.
- Two new bathroom exhaust fans installed for staff and student washrooms.

##### **Bishop Roborecki School**

- Supply and installation of new washer and dryer.
- Reshape southwest corner of staff parking lot to create better drainage.
- All exterior lighting was replaced with LED. Two new LED lights were installed at the main entrance to improve safety and security. An Astro time clock was installed for automated on/off control.

##### **École Cardinal Leger School**

- High visibility decals were added to doors, frames and steps as well as a new ramp to support a visually impaired student.
- Supply and installation of a dishwasher in the staffroom.
- Acoustic improvements were completed in the small gym. LED lighting and controls were also installed.
- Urinal tanks were removed and new flush valves were installed to reduce water consumption.

##### **École St. Gerard School**

- New ceilings were installed in two classrooms to accommodate LED lighting retro fit.
- Supply and installation of ten feet of storage lockers.
- Renovate boys' washroom. Work included relocating a door opening, adding a privacy wall, new ceiling, LED lighting, toilets partitions, ceramic tile, quartz countertops and sinks.
- Entire school upgraded to LED lighting with dimming controls and occupancy sensors.

- Replacement of the library curtain wall is currently in progress.
- Urinal tanks were removed and new flush valves were installed to reduce water consumption.

#### **École St. Paul School**

- The computer lab was renovated to a general instruction classroom. Work included new flooring, ceiling tile, additional electrical receptacles, LED lighting and controls, millwork and blinds.
- Supply of two new bike racks.
- New supply fan starters and contactors were installed. Supply fan room lighting upgraded to LED.

#### **École Sister O'Brien School**

- Supply and install 24' of 4' high shelving in library.
- Library renovation. Work included new carpet tile, sound field system, dimmable LED lighting, checkout counter and six mobile bookshelves.
- Main building AC leaks repaired and system recharged.

#### **École Saskatoon French School**

- Renovation of two classrooms. Work included new millwork, flooring and paint.
- New counters were installed in the computer room.
- Window replacement was completed in the staffroom.
- Additional boot racks were installed.

#### **École St. Matthew School**

- Reprogrammed washroom and library lighting to reduce electrical consumption.

#### **École St. Mother Teresa School**

- Installation of new barrier free door operator on relocatable classroom wing. Additional asphalt installed at same door to support student independence.
- Supply and install 20' of cabinets to create room divider in science room.
- Supply and install of 15 gas line covers on relocatable classrooms to restrict roof access.
- All exterior lighting was upgraded to LED.
- Upgraded Room 140 and band room to LED lighting with controls.
- Gym air handling unit heating coils were cleaned to improve air flow and efficiency.

#### **École St. Peter School**

- Room 52 – Installation of new lockers and PVC flooring.
- Rooms 48 and 56 – New flooring and paint.
- Major repairs completed to gym AC unit.

#### **Father Robinson School**

- Supply and installation of new dishwasher in servery.

#### **Father Vachon School**

- Supply and installation of new washer and dryer.
- Supply and installation of LED lights in gym equipment room.
- Remove LAT counter to create more classroom space and support programming.

#### **Georges Vanier Catholic Fine Arts School**

- Additional exterior door was added to the card access system to improve staff access.
- Added an additional water fountain in the upstairs relocatable hallway.

- High visibility decals were added to doors, frames and band room risers to support visually impaired students.
- Added sand to all play areas.
- Both boiler pump motors were repaired.

#### **Holy Family Catholic School**

- Rotational maintenance was completed throughout the 2020-2021 school year.

#### **Pope John Paul II School**

- Renovation of Room 39. Work included new flooring, ceiling tile, additional electrical receptacles, LED lighting and controls, millwork and blinds.
- New fire alarm system upgrade was completed to meet current code.

#### **St. Angela School**

- Kindergarten room renovation. Work included new flooring, ceiling tile, additional electrical receptacles, LED lighting and controls, millwork and blinds.
- Upgraded rooms 37, 54, 55, boiler room and portable hallway to LED lighting.
- Installed motion switches to control lighting in rooms 52 and 53.

#### **St. Anne School**

- Rotational maintenance was completed throughout the 2020-2021 school year.

#### **St. Augustine School (Saskatoon)**

- Re-keyed the exterior of the school with our high security Medeco keying system.
- Installed re-purposed lockers and shelving in one classroom.
- Supply of new mobile shelving for Kindergarten room.
- Onsite welding and repair of five exterior doors to mitigate security risk.
- Room renovation to accommodate Hearing Impaired Program in advance of 2021-2022 school year. Visual safety system was installed in hallways, washrooms and gym in collaboration with Dean Hazelwanter and the Applied Technology team.
- Upgraded lighting in administration and principal office to LED panels with dimming controls.
- Upgraded main electrical service panel and transformer. Existing equipment was obsolete and inefficient.

#### **St. Augustine School (Humboldt)**

- Replace hot water recirculating line in daycare.
- Supported renovations in Co-op Daycare.

#### **St. Bernard School**

- LED lighting retro fit complete throughout the facility.
- Added new exit device hardware for the daycare.
- Added new exit device hardware to band room hallway to improve building security.
- Boiler controls were upgraded to improve control and balance run times.
- Main building condensing unit cleaned to improve air flow and efficiency.

#### **St. Dominic School (Saskatoon)**

- Supply and install upper cabinets in intensive needs washroom.
- Replaced supply fan motor (SF-1) and associated controls.
- Replaced exhaust fan motor EX-6 for boys' and girls' washrooms.
- Boiler loop pump one seal repair.

**St. Dominic School (Humboldt)**

- Replacement of storage room door beside office.
- Complete washroom renovation to the boys' washroom. The scope of work included quartz counters, LED light fixtures, toilet partitions, ceramic tile and new ceilings.

**St. Edward School**

- Main office was renovated to improve site lines and create space efficiency. New electrical receptacles were added as was LED lighting. Additional windows were installed. Millwork and furniture were reconfigured to support operations.
- Asphalt pathway was added around school.
- Electric heater added to furnace room to prevent water main freezing.

**St. Frances Cree Bilingual School (McPherson)**

- Close in space between portable and school with 130' of mesh to keep pigeons out.
- Rebuild fan in furnace #4 next to caretaker room.

**St. Frances Cree Bilingual School (Bateman)**

- Replacement of flooring in relocatable classroom. Room was also painted.
- Regrade asphalt around building for improved drainage.
- Enhanced maintenance in the parking lot was completed.

**St. Gabriel School**

- Installation of new barrier free door operator to improve accessibility to the playground.
- New fire alarm panel and devices were installed.
- Replaced emergency lighting packs in breakfast room and portable hallway.
- All exterior lighting was replaced with LED.

**St. George School**

- Room 25 renovation. Work included new flooring, ceiling tile, additional electrical receptacles, LED lighting and controls, millwork and blinds.
- LED lighting retrofit currently in progress - four rooms remaining to be completed in 2021-2022.
- Air compressor pump replaced.

**St. Maria Goretti School**

- Replacement of caretaker storage room door.
- Upgrades were completed in the PreK outdoor play area. The flagpole was relocated, outside storage was added as well as a sand pit.
- The nutrition room was renovated to accommodate the Saskatoon Tribal Council (STC) Pathways Program as well as our nutrition program. The scope of work included additional millwork for storage, three fridges, two stoves, two microwaves, commercial dishwasher and commercial sink. New stainless-steel countertops and two mobile prep stations were also included.
- Second floor relocatable classroom spaces were renovated to accommodate STC Pathways staff as well programming for Pathways' students.
- Supply and install new exterior doors at northeast entrance.

**St. John School**

- Supply and install northwest exterior doors and frame.
- Replaced all exterior fixtures with LED.
- Lighting upgraded to LED in staff washroom, laundry room and cold storage.

- Computer room AC was repaired.
- Room 33 AC was repaired.

#### **St. Luke School**

- Gym air handling unit heating coils were cleaned to improve air flow and efficiency.
- Heat pump loop flushed and cleaned.
- Boiler loop expansion tank was replaced.

#### **St. Marguerite School**

- Room 6 renovation. Work included new flooring, ceiling tile, additional electrical receptacles, LED lighting and controls, millwork and blinds.
- Replace exterior doors and frame in boot room beside gym.
- Replaced electrical panel in Room 45.
- Air dryer for pneumatic controls was replaced.
- Boiler controls were replaced to improve control and balance equipment run time.
- High visibility decals were added to doors, frames and band room risers to support visually impaired students.

#### **St. Mark School**

- New flooring was installed in Room 1.
- AC repairs were completed for relocatable Rooms 60 and 67.
- Gym flooring was replaced with a new floor. In collaboration with Kent Muench and Caliber Sport a Dynapoint 7 + 2 polyurethane floor was installed.

#### **St. Mary's Wellness & Education Centre**

- New commercial dishwasher was installed in the nutrition room.
- New fire alarm panel installed.
- AC repairs to VRF system for front section of school (Admin and Clinical Areas).

#### **St. Michael School**

- Replaced portable exit door lighting with LED. Installed new exterior LED lighting at south and east portable wall locations.
- AC condensing units cleaned to improve air flow and efficiency.

#### **St. Philip School**

- Re-keyed the exterior to our Medeco high security keying system.
- Computer room AC unit repaired.
- Daycare AC repaired.

#### **St. Volodymyr School**

- Supply and install workstation and millwork for computer tech.
- Upgraded office lighting to LED with lighting controls.
- Replaced exterior lighting control with astronomical time clock.
- Upgraded lighting to LED in rooms 15, 39, 40, and 62.
- Replaced time clock control for main air handling unit.

#### **Bethlehem Catholic High School**

- Replaced heavy duty commercial dryer in gym.
- Repaired the boiler exhaust to ensure proper venting.
- Installation of six new white boards for math program. This supports new math teaching pedagogy.
- Two new cord reels and TV receptacle added for I.A. program.



- Installed new electrical feed and associated plumbing for commercial dishwasher in Home Economics classroom.
- Replaced all commons area high bay lighting and wall mount fixtures with LED.
- Replaced heat wheel motor in ERV-1.
- Added extra expansion tank to cooling loop to stabilize system pressures.
- Several cooling loop leak repairs completed.
- Replaced many valve actuators that should last longer and reduce maintenance due to modified control sequencing.
- Replaced multiple condenser fans on the chiller.
- High visibility decals were added to doors, frames and band room risers to support visually impaired students.
- Gym floor was refinished as part of our annual maintenance program.

#### **Bishop James Mahoney High School**

- Power cabling and VFD drives added to the east air handlers to improve control and efficiency.
- Relocate computer tech office and millwork.
- Water main break repairs as well as the service line for the fire sprinklers for the building.
- Major renovations were completed which relocated Student Services from 2nd floor to the main floor (former staff room). Four new offices were constructed complete with millwork. A welcome area/reception area was also included for students. Feedback has been positive due to the proximity of Student Services to the Main Office.
- Major renovations were completed that relocated the staff room to 2<sup>nd</sup> Floor. English as an Additional Language (EAL) was relocated to the former student services space.
- New building automation controls were installed on east and west air handling units.
- Gym floor was refinished as part of our annual maintenance program.

#### **Bishop Murray High School**

- Supply and installation of safety padding for the end walls in the gym.
- Installation of two new 20A circuits to support IT equipment replacement.
- Upgraded lighting in outdoor shop area with LED fixtures.

#### **E.D. Feehan Catholic High School**

- Installation of three new exit devices in daycare to improve security.
- Replaced the carpet runner in the theatre and risers on the stage.
- Removed the original theatre lighting dimming rack and electrical panels. Installed new electrical panel and installed (8) new 20A receptacles to support new theatre lighting system. New power, racks and power sequencer installed for new theatre sound system. Electrical was upgraded to sound and lighting control booth. Stage receptacles were also repaired. Lighting and switching in staging area were repaired and restored. Dimming for seating area repaired. New dimmer switch and LED lighting was installed in lobby area.
- New three phase power was provided for new commercial dryer.
- New power was provided for a new planer in Industrial Arts.
- Repaired contactor Industrial Arts dust collector shaker motor.
- Gym floor was refinished as part of our annual maintenance.

#### **Holy Cross High School**

- Renovation in Room 321 to accommodate 3D printers. Work included 16' of countertop for 3D printers, 10' of upper storage cabinets and power for printers.



- Repair and replacement of main HVAC controller.
- Repaired shaker arm on dust collector shaker motor.
- Replaced condensate trap on boiler 2.
- Gym floor was refinished as part of our annual maintenance.

#### **Oskāyak High School**

- Installation of TRX fitness equipment in the gym.
- Replaced heating pumps in the main boiler room.
- Repoint all block on front and rear of school.
- Repair of front step at main entry.
- Supply and install of 42" wide door and frame to accommodate snow removal equipment.
- Replaced fire alarm panel and annunciator panel with new fire alarm system.
- Replaced outside air temperature sensor to ensure boilers were running at the correct temperatures.

#### **St. Joseph High School**

- Repaired retaining wall on west side of school next to theatre loading dock.
- High visibility decals were added to doors, frames, gym equipment room and weight room to support visually impaired students.
- Supply and install new work counter with electrical and data connections to support five additional computers in the library. A new electrical sub panel was also installed in library.
- The front entrance canopy lighting was replaced with a LED fixture.
- New buried electrical was installed to provide power to the staff parking lot lighting.
- New electrical was provided for a horizontal sander in Industrial Arts.
- Replaced gas regulator and ignition boards in Industrial Arts radiant heaters.
- Pressure switch and controller for AHU-5 (Gym) were replaced.
- Gym floor was refinished as part of our annual maintenance.

#### **Board Office**

- Installation of two new exit device hardware on main entrance doors.
- Elevator lighting was upgraded to LED.

#### **Service Centre**

- Please refer to item #5 in this report.

#### **École Holy Mary Catholic School (P3) – Martensville**

- Supply and installation of two rolling cabinets to accommodate 30 snowshoes.
- Renovation of Community Resource Room (A155) to accommodate Kindergarten class.

#### **Holy Trinity Catholic School (P3) – Warman**

- Supply and install of upper cabinets in new relocatable classroom.

#### **St. Kateri Tekakwitha Catholic School (P3)**

- Renovated Davinci Space into general instruction classroom. Supply and installation of eight mobile lockers with 30 tote bins.
- Supply and install of upper cabinets in two new relocatable classrooms.

#### **St. Lorenzo Ruiz Catholic School (P3)**

- Renovated Davinci Space into general instruction classroom. Supply and installation of eight mobile lockers with 30 tote bins.
- Supply and install of upper cabinets in two new relocatable classrooms.

### **Eagle Creek**

- Supply of 30 “No Trespassing or Hunting” signs and posts.
- Supported Kent Muench in the installation and repair of fencing on the property.

### **Farm School**

- Installation of new basketball court complete with backboards, hoops and posts.

### **All Locations Painting**

- Graffiti removal, parking lot lines, painting during renovations including millwork spraying at the Service Centre.
- Rotational painting in all facilities.

### **Miscellaneous Work in Progress Across the Division**

- AED inspections are now completed by Facility Services at all our facilities.
- Rototilling of all Greater Saskatoon Catholic Schools’ playgrounds and long jump pits.
- Fertilizer application is completed twice in the summer months.
- Building safety checks were previously established and completed by our rotational carpenters during school visits.
- Summer outdoor maintenance team completed lawn cutting and trimming at all of our traditional school sites.
- Cleaned dryer vents in city schools to help with efficiency and mitigate potential fire risk.
- Commercial appliance maintenance program launched at all schools that have commercial equipment. Program reduces breakdowns and associated maintenance costs.
- Annual back flow testing at all locations.
- Annual heating inspections for all daycare operators in our division.

### **Information Technology Requests**

- Assisted our IT Department with shelving, counters, storage units and backing for speakers as required.

### **Asbestos Management**

- Assessment, identification and registry of all facilities with respect to asbestos.
- Abatement work completed in the following facilities:
  - Bishop Klein – Asbestos containing pipe insulation was removed in the boiler room.

### **Water Efficiency Initiative**

- Antiquated urinal tanks were removed and replaced with manual flush valves in a total of eight facilities. This work was completed at École Cardinal Leger, St. Volodymyr, Pope John Paul II, St. Angela, St. Marguerite, St. Mark, St. Augustine (S), Bishop Klein and École St. Gerard Schools. This work will generate a cost savings for the division.

### **All Day Kindergarten Programs**

- Work was completed in preparation for our schools launching Full Day Kindergarten in 2021-2022. Learning spaces had white boards and Smart Boards lowered to the appropriate height for our young learners.

### **LED Lighting Retrofits**

- LED lighting retrofits continued in the 2020-2021 school year. 85% of our facilities are now operating with LED lighting. The remaining eight facilities will be retrofitted during the 2021-2022 school year. Please refer to Figure 1 for Electrical Consumption (\$) data.

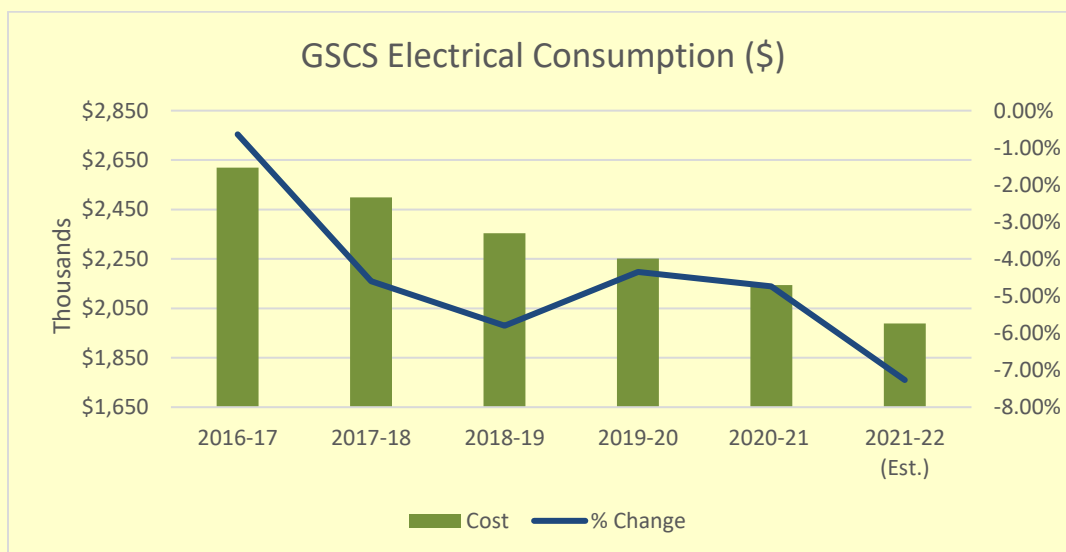
### Facilities Condition Index (FCI) – Facility Audits

- Sask Builds hired FCAPX to complete facility audits on all school facilities in Saskatchewan. These audits will inform our Facilities Condition Index (FCI). These audits are welcomed as it has been seven years since the last round of audits. Building envelope assessments have since been completed and interior assessments will follow during the 2021-2022 school year.

### Playground Inspections and Repairs

- All playgrounds that are used by our students were inspected by Suncorp Valuations in 2021 to identify risks and maintenance items. Both Greater Saskatoon Catholic Schools and City of Saskatoon creative playgrounds were inspected. Any required repairs were completed in August 2021.

**Figure 1 – Electrical Consumption (\$)**



Recommendation:

***That the Board of Education receive the information as presented in the Facilities Monitoring Report.***



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### Board Priority:

- Promoting Stewardship

Presented by: Director G. Chatlain and Executive Council

### Background Information:

Since the last pandemic response update, the early trend noted towards lower case numbers has, thankfully, continued. From a long period of many cases in the division per day, to now a small number per day, we have noted a significant drop. Case rates, however, still remain high relative to much of last year, especially for elementary schools. Therefore, the need for protocols and restrictions remains significant. Outbreaks, classrooms switching to online learning, isolations, etc. are still happening at a high rate relative to other times during the pandemic. As we move now into the winter season and increased time indoors, our medical health officer (MHO) has expressed concerns for our community and what may happen in a potential fifth wave.

Health Canada has now approved a vaccine for youth aged 5-11. Saskatchewan Health Authority (SHA) has been preparing a rollout strategy and the provincial government has ordered sufficient vaccine. The booking process has now begun for clinics in our area. It should be noted that the vaccination process for this age group requires active parental consent and presence. SHA has the logistical changes in place to accommodate families in this process. In addition to the youth vaccine availability at clinics, there will also be adult vaccination availability along with flu shot availability. Information for families on clinic availability is being shared out through a variety of means. One difference of note to the timeline for youth: the recommended time between doses is eight weeks (but it can be accessed after three weeks should a parent choose).

The division Staff Proof of Negative Test or Proof of Vaccine Policy/Procedure has been successfully implemented in the division. Our deadlines were hit on both the declaration phase and the first negative test phase. Thanks to the excellent work of our staff in Human Resources and supported strongly by Learning Services and Administrative Services, the process has unfolded as well as could be expected. Contract staff and casual/substitute staff are all now compliant with the policy.

Our volunteers, contractors, parish and diocesan staff, etc. have now received communications regarding the expectations of the policy.

The Test to Protect Program (provincially supplied rapid tests for families with children under the age of 11) continues to move forward. Our schools have received and subsequently sent kits home to families that have requested. Most schools still have some remaining stock for families to request when their supply runs low. On a related note, division supplies of rapid tests for staff access remains high. All staff at all schools have access to these resources and are encouraged to use them.

The operational changes reviewed in the previous update have now been implemented – specifically the notion of limiting non-essential large gatherings in schools during school time.

High School extra-curricular activities are changing sports at this time. Local planning continues regarding how we can safely provide these opportunities and maintain alignment with the Public Health Order (and subsequent policies of outside facilities).

On the horizon, while we breathe a bit during this time of fewer cases, the potential of the fifth wave and unknown impact of child vaccinations makes predicting the short term difficult. With the pandemic still very active, vigilance and responsiveness remain two key aspects of our work.

Recommendation:

***That the Board of Education receive the information as presented in the Pandemic Response Update.***

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Board Priority:

- Building Relationships and Partnerships
- Promoting Stewardship

Presented by: CFO J. Lloyd

Background Information:

Greater Saskatoon Catholic Schools offers transportation services to 4,937 students daily. Rural students who attend one of our schools in the town of Biggar, and the cities of Humboldt, Warman, and Martensville are jointly transported with the public school divisions in each of the respective areas.

The following summary is the transportation services provided to students who attend a school located in Saskatoon and one immersion bus to École Holy Mary Catholic School:

**1. First Canada ULC Transportation Statistics as of October 31, 2021**

- ❖ Total Students Transported (registered) – 3,369
- ❖ In-Town Students Transported – 2,919
- ❖ Transportation Routes – 110
- ❖ Average Age of Bus Fleet – 12 Years
- ❖ Capacity Utilized on Bus (Average) – 73.9%
- ❖ Average One-Way Ride Time by Route – 22 minutes
- ❖ Longest One-Way Ride Time by Route – 89 minutes (St. Philip Rural)

**2. Hertz Northern Bus Transportation Statistics as of October 31, 2021**

- ❖ Total Students Transported (registered) – 1,568
- ❖ In-Town Students Transported – 1,546
- ❖ Transportation routes – 43
- ❖ Average Age of Bus Fleet – 5 Years
- ❖ Capacity Utilized on Bus (Average) – 67.9%
- ❖ Average One-Way Ride Time by Route – 20 minutes
- ❖ Longest One-Way Ride Time by Route – 60 minutes

Recommendation:

***That the Board of Education approve the Transportation Monitoring Report as presented.***

**St. Thomas More Annual Corporation Meeting:** The annual general meeting for St. Thomas More (STM) College took place virtually (once again) on October 30, 2021. The corporation reviewed the annual report, received the reports from the various departments, and discussed their current strategic plan. Superintendent G. Martell is a member of the STM Board of Governors while I am a member-at-large.

**Citizenship Education:** What does it mean to be an engaged citizen in our community? Our rights and responsibilities are an important aspect of learning as we grow. This region of the province has been privileged to use the resources developed by local teachers, using provincial curriculum to help with this aspect. Local area planning, for the boards involved, took place on October 29.

**Community Engagement Networks:** One focus of the past Education Sector Strategic Plan, was to take a closer look at the supports for families with children aged 0-5 years. It is felt that services are somewhat patchwork and difficult for families to navigate. The sector plan assembled staff from both health and education to take a deeper dive into five communities in our province to map out the services and hear from parents regarding the supports. Results from this work were shared provincially on November 3. There were many good takeaways and learning from the process. We look forward to what changes may come as a result. Note that Saskatoon was not one of the communities; however, with our local Saskatoon Early Years Partnership (SEYP) table, we had engaged in this work a few years ago. The provincial work recently completed was modelled after this work. One concrete outcome from our SEYP table work, was the establishment of the Saskatoon Family resource Centre. Hopefully, once the pandemic subsides, the board could tour this resource and look more deeply at it.

**Minister of Education Tour:** At the request of the Minister of Education, Dustin Duncan, he toured two of our facilities on November 5: St. Kateri Tekakwitha Catholic School and Bethlehem Catholic High School. He also toured the adjoining public schools. The Minister appreciated the opportunity to be in some schools as the pandemic has certainly restricted what would normally be regular involvement in schools over the past 18 months.

**St. Frances Cree Bilingual School Consultation:** The excitement is building as we near the completion of the detailed design process for the new school. On November 17, a series of community consultations were held where detailed designs for both the physical school and the program plan were reviewed. Note that both the program plan and the school design work together—with the opportunity for a new building came the opportunity to revision the program. The new building can enable learning opportunities that were not possible in the old building. Special thanks to C. Laliberte for her background work in organizing the events and to everyone for coming out!

**māmawohkamātowin Partnership – Governance Committee Meeting:** A meeting with the māmawohkamātowin Partnership was held on November 19. It was good to get back together and review our common work and in particular, the progress towards the new program and building for St. Frances Cree Bilingual School. Special thanks to C. Laliberte for her leadership with this committee.

**Greater Saskatoon Catholic Schools Foundation and the Diocese of Saskatoon Catholic Foundation:** The two Foundations co-hosted an event for Giving Tuesday – a Chili Cook-off Fundraiser. Schools and others from the community participated on November 26 as they competed for the title of 'Best Chili'! AS this event takes place after the preparation of the report, the winner will be announced verbally at the meeting. Thank you to both Foundations for your support of this initiative.