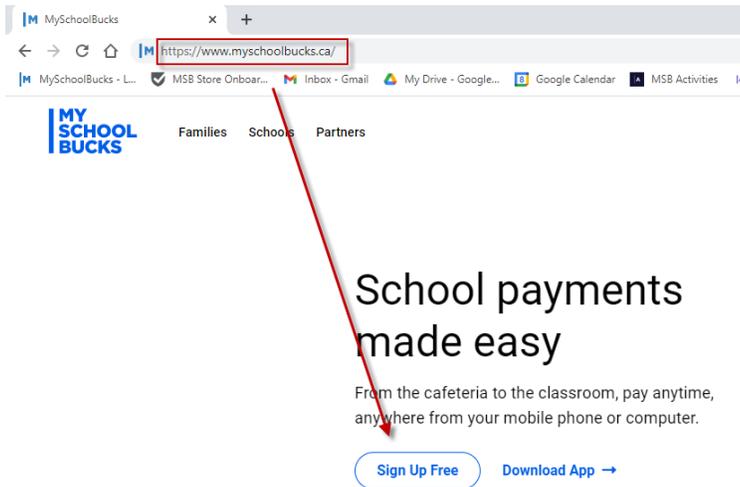


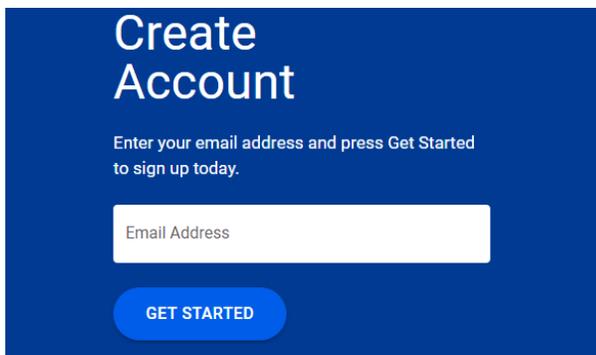
HOW TO CREATE A NEW MYSCHOOLBUCKS (MSB) ACCOUNT

1. Navigate to <https://www.myschoolbucks.ca/> and click **Sign Up Free**



NOTE: If you already have a MSB account, skip to step 10 to add another child or go to the MSB Noon Lunch Supervision - Parents manual.

2. Enter your email address and click **GET STARTED**



3. Fill in your information and click **CONTINUE**

A screenshot of the account creation form on the MySchoolBucks website. The form is titled "Create your Account" and includes a greeting: "Hi, [redacted] Your email address is your username. Let's finish setting up your account. It will just take a minute." Below the greeting are three input fields: "Your First Name", "Your Last Name", and "Mobile Phone Number". There is a checkbox labeled "Allow us to send text messages for password resets*" which is currently unchecked. At the bottom of the form, there are two buttons: "BACK" and "CONTINUE".

4. Enter in the password you would like to use and click **CREATE ACCOUNT**

5. Review your account details and click **LOG IN**

6. Enter your information, click **Log In**, and complete the 2-Step Verification

7. Once logged in, click Get Started

Welcome to MySchoolBucks

Ready to Get Started?

Add your student(s) to MySchoolBucks to pay for school meals and much more.

Get Started



8. Select Greater Saskatoon Catholic Schools and click Add District

Add District

Search for your district by state or province

Saskatchewan, Canada

Greater Saskatoon Catholic Schools

Cancel

Add District

9. Select and answer your security questions and click Update Profile

Make Your MySchoolBucks Account More Secure

We've recently added features to improve your MySchoolBucks experience and make it even more secure. Please take a minute to complete your User Profile.

Security Question #1

In what city did you attend high school?

Answer #1

Security Question #2

What are the last 4 digits of your social security number?

Answer #2

Update Profile

10. Click the Add Student button on the home page and fill out the fields. Please note, the first name will be the legal first name of your child. In Edsby, it will be the first name listed for your child (not in quotation marks). Click Find Student.

Add Student

To add a student to your account please enter their name and identifying information.
Greater Saskatoon Catholic Schools

Test Elementary School

Test

Student

One of the following is required to validate your student

01/01/2015

- or -

Student #

[Don't have your child's student ID?](#)

Cancel Find Student

MySchoolBucks Parent Support

1-855-832-5226

Monday to Friday 7am to 7pm EST

11. MSB will search for your student, if it is correct, click Add Student.

Add Student

School: **Test Elementary School**

First Name: **Test**

Last Name: **Student**

Grade: **2**

Cancel Add Student

12. Click Add Another Student to add another child or Finish to complete.

The student you selected has been successfully added to your household.

Add Another Student Finish

13. You may add or remove students at any time by clicking My Students in your profile.

Admin Tools Home School Store Help English

Hello, Kathryn

- Notifications
- My User Profile
- My Students
- My Order History
- My Billing Accounts
- Email History
- User Log
- Log Out

My Students Add, Edit, and Remove Students

Name

Test Student Edit Remove Add Student