



Board of Education
Regular Meeting of the Board
Monday, May 17, 2021 – 12:00 p.m.

AGENDA

1.0 Welcome.

- 1.1 Call to Order – Chair D. Boyko
 - 1.2 Land Acknowledgement
 - 1.3 Opening Prayer – Trustee R. Boechler
 - 1.4 Adoption of the Agenda
 - 1.5 Declaration of Conflict of Interest
-

2.0 Approval of Minutes.

Minutes of the April 19, 2021 Regular Meeting of the Board of Education

3.0 Delegations and Special Presentations

4.0 Post Meeting Assignments

5.0 Consent Items

The Chair will ask for a motion to receive the items, which are starred, and to approve all recommendations contained therein. Prior to approving the motion, any trustee may request a star(s) be removed.

6.0 Discussion/Decision

- 6.1 Promoting Stewardship Monitoring Report
 - 6.2 2021-2025 Preventative Maintenance and Renewal Plan
 - 6.3 Roof Replacement Contracts
 - 6.4 Father Robinson School: Building Envelope Repairs
 - 6.5 Financial Statements
 - 6.6 Transportation Monitoring Report
 - 6.7 Pandemic Response Update
-

7.0 Correspondence

7.1 Expressions of Gratitude – posted on Bulletin Board

7.2 Reading File – copies circulated at meeting

8.0 Reports and Good News

8.1 Report of the Director of Education

8.2 Board Activity

8.3 Board Linkage

8.4 Board Linkage – Catholic School Community Councils

8.5 Convention Reports

8.6 Committee/Partnership Reports

- Joint Operations – Trustees D. Berscheid and W. Stus
- Together in Faith and Action – Trustees T. Jelinski and H. Byblow
- Greater Saskatoon Catholic Schools Foundation – Trustees S. Zakreski-Werbicki and B. Elliott
- māmawohkamātowin/Saskatoon Tribal Council – Chair D. Boyko, Trustees S. Zakreski-Werbicki and D. Case
- CUMFI and GSCS Educational Alliance – Chair D. Boyko, Trustees J. Carriere and W. Stus

8.7 Saskatchewan Catholic School Boards Association – Trustee T. Jelinski

8.8 Saskatchewan School Boards Association

9.0 Committee of the Whole

10.0 Closing Prayer – Trustee R. Boechler

11.0 Adjournment

12.0 Sign of Peace

Minutes of a Regular Meeting of the Board of Education for St. Paul's RCSSD #20 held in the Boardroom/Microsoft Teams at 12:00 p.m. on Monday, April 19, 2021.

Present: Chair Boyko, Vice-chair Boechler, Trustees Berscheid, Byblow, Carriere, Case, Elliott, Jelinski, Stus, Zakreski-Werbicki

Also: Director of Education Chatlain
Superintendent of Education Bazylak (Secretary to the Board)

The meeting was called to order by Chair Boyko at 12:00 p.m. and began by acknowledging that we are on Treaty 6 Territory—traditional territories of First Nations including Cree, Dene, Nakota, Lakota, Dakota and Saulteaux—and homeland of the Métis Nation. We pay our respect to the First Nation and Métis ancestors of this place, and we reaffirm our relationship with one another in the spirit of Reconciliation.

The opening prayer was led by Chair D. Boyko.

Adoption of Agenda

Motion: Moved by Trustees J. Carriere and R. Boechler that the agenda be approved as circulated.

CARRIED

Approval of Minutes

Motion: Moved by Trustees B. Elliott and D. Case that the minutes of the regular meeting of March 15, 2021 be adopted as circulated.

CARRIED

Discussion/Decision

6.1 Southwest Sector Attendance Initiative

Motion: Moved by Trustees D. Case and D. Berscheid that the Board of Education receive the information as presented in the Southwest Sector Attendance Initiative report.

CARRIED

6.2 St. Michael Community School Michif Bilingual Program

Motion: Moved by Trustees R. Boechler and H. Byblow that the Board of Education approve the designation of a Michif Bilingual Grade 1 program at St. Michael Community School for the 2021-2022 school year.

CARRIED

6.3 First Nations, Métis and Inuit Education Monitoring Report

Motion: Moved by Trustees T. Jelinski and W. Stus that the Board of Education receive the information as presented in the First Nations, Métis and Inuit Education Monitoring Report.

CARRIED

6.4 Catholic Education Week: May 9-16, 2021
World Catholic Education Day: May 13, 2021

Motion: Moved by Trustees J. Carriere and B. Elliott that the Board of Education receive the information in the Catholic Education Week Report as presented.

CARRIED

6.5 Pandemic Information

6.5.1 Pandemic Response Update

Motion: Moved by Trustees R. Boechler and J. Carriere that the Board of Education receive the information as presented in the Pandemic Response Update.

CARRIED

6.5.2 Social Health and Wellness: 21-Day Physical Activity Challenge

Motion: Moved by Trustees H. Byblow and R. Boechler that the Board of Education receive the information as presented in the Social Health and Wellness: 21-Day Physical Activity Challenge report.

CARRIED

6.6 Financial Statements

Motion: Moved by Trustees D. Berscheid and H. Byblow that the Board of Education approve the accounts paid for the period January 1, 2021 to January 31, 2021 and February 1, 2021 to February 28, 2021 and receive the financial statements for the period ended February 28, 2021.

CARRIED

6.7 2021-2022 Provincial Budget Overview

Motion: Moved by Trustees B. Elliott and W. Stus that the Board of Education receive the information as presented in the 2021-2022 Provincial Budget Overview.

CARRIED

6.8 2021 Education Property Tax Mill Rate

Motion: Moved by Trustees D. Case and R. Boechler that the Board of Education for St Paul's R.C.S.S.D. No. 20 pass a resolution exercising its constitutional right to levy education property tax and set education property tax mill rates, and in doing so the aforementioned school division hereby sets education property tax mill rates as follows:

By adopting the potential provincial education property tax mill rates as set by the Lieutenant Governor in Council for the 2021 taxation year.

CARRIED

6.9 Horizon School Division: Joint Transportation Agreement

Motion: Moved by Trustees D. Berscheid and W. Stus that the Board of Education approve the Joint Transportation Agreement with Horizon School Division.

CARRIED

6.10 Driver Education Services

Motion: Moved by Trustees R. Boechler and H. Byblow that the Board of Education award the contracts for Driver Education Services to Klassen Driving School, Infiniti Driving School, and LEAP Professional Driving School.

CARRIED

[Motion: Moved by Trustee R. Boechler that the Board move into committee.]

CARRIED

[Motion: Moved by Trustee H. Byblow that the Board move out of committee.]

CARRIED

Adjournment

Motion: Moved by Trustee J. Carriere that the meeting be adjourned at 3:20 p.m.

CARRIED

Secretary

Chair

6.1 Promoting Stewardship Monitoring Report

Board Priority:

- Promoting Stewardship

Presented by: Chief Financial Officer J. Lloyd, Superintendents D. Bazylak and F. Rivard, and Managers Kathryn Holmes, Laurier Langlois and Ryan Martin

Background Information:

Our board priority of promoting stewardship and subsequent goals guides our work in various areas. To report on our progress, the information is aligned to goals that are defined under this priority:

Priority: Promoting Stewardship

RATIONALE: Catholic education includes a calling to take care of God's abundant gifts. As stewards, board members are entrusted with the gifts of people, financial resources, facilities and the environment. We seek to receive these gifts gratefully and tend to them responsibly so that our work contributes to the greater good of the school division, our communities and our world. The Board of Education will continue to define and implement practices to achieve and sustain excellent board governance.

1. Human Resource Services

GOAL: *On a continual basis, support and nurture all of God's people who minister in Catholic education for our board.*

Workplace Health and Safety

GOAL: *Healthy and safe workplaces where a culture of safety and wellness is embraced.*

Rationale:

- When our employees are healthy, well, and at work, they, their families, our students and our school division benefit.
- Student outcomes are enhanced by consistent staff presence.
- Staff morale is enhanced.
- WCB premium surcharges and costs associated with injury-related absenteeism detract from our ability to fund the Learning Program.

Actions:

- Creating a safety culture is a priority of our division and has been supported from every level of our organization. Director Chatlain has communicated with each staff member the importance of working safely and 'thinking safety first'.
- Targeted safety related purchases have been made to proactively address higher safety risk activities to prevent injuries.
- Injuries and near misses are investigated with the intention of correction and future injury prevention.

- Return-to-work plans emphasize the safe and timely return to work with a wide range of accommodations made available.
- We have secured priority physical and occupational therapy access to facilitate more timely return to wellness for our employees.
- Continued review of historic WCB files to ensure appropriateness of determination with request for appeals/reconsideration/cost relief as appropriate.
- Active WCB claims management and advocacy to ensure fair determinations and claims management including progressive return to work planning.
- Our Employee and Family Assistance Plan continues to be well utilized with very positive feedback from employees. Our plan provisions provide for professional counselling support to our employees and their immediate families.
- ComPsych was added as a third provider for employees.

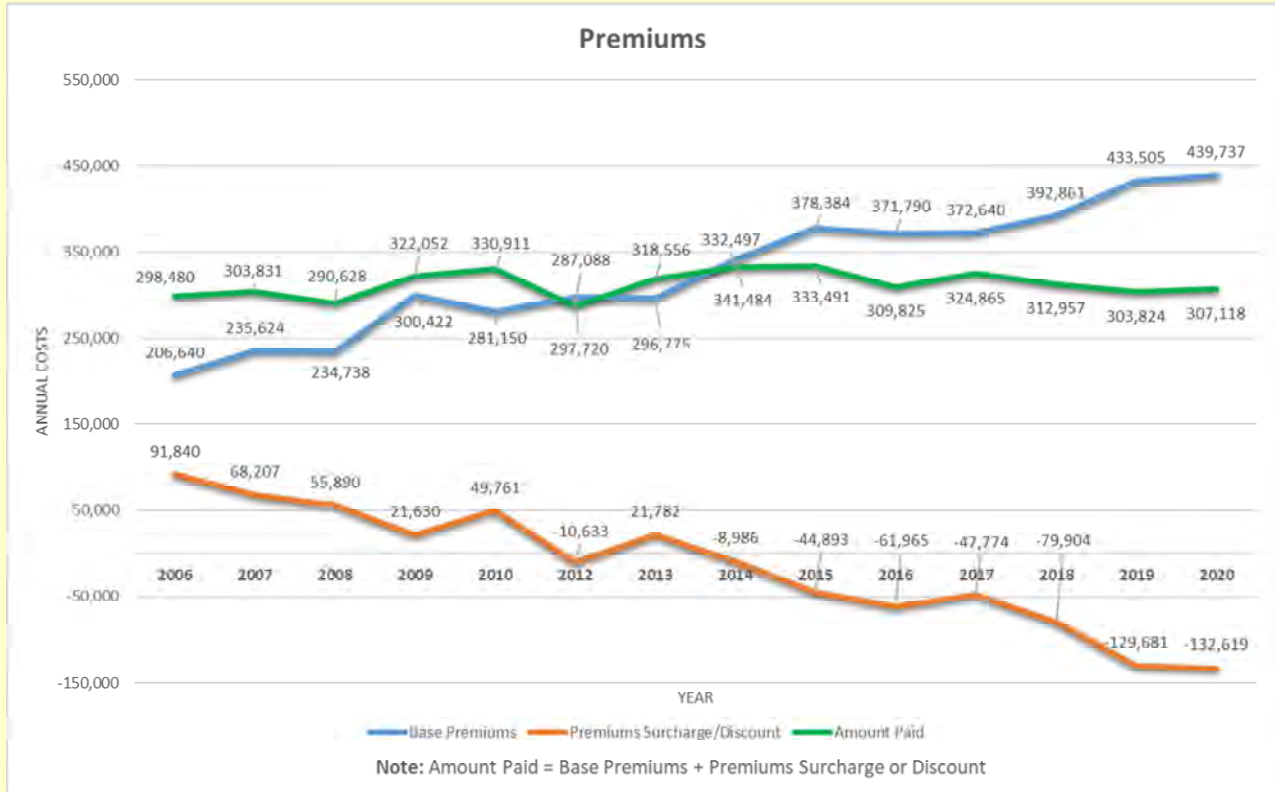
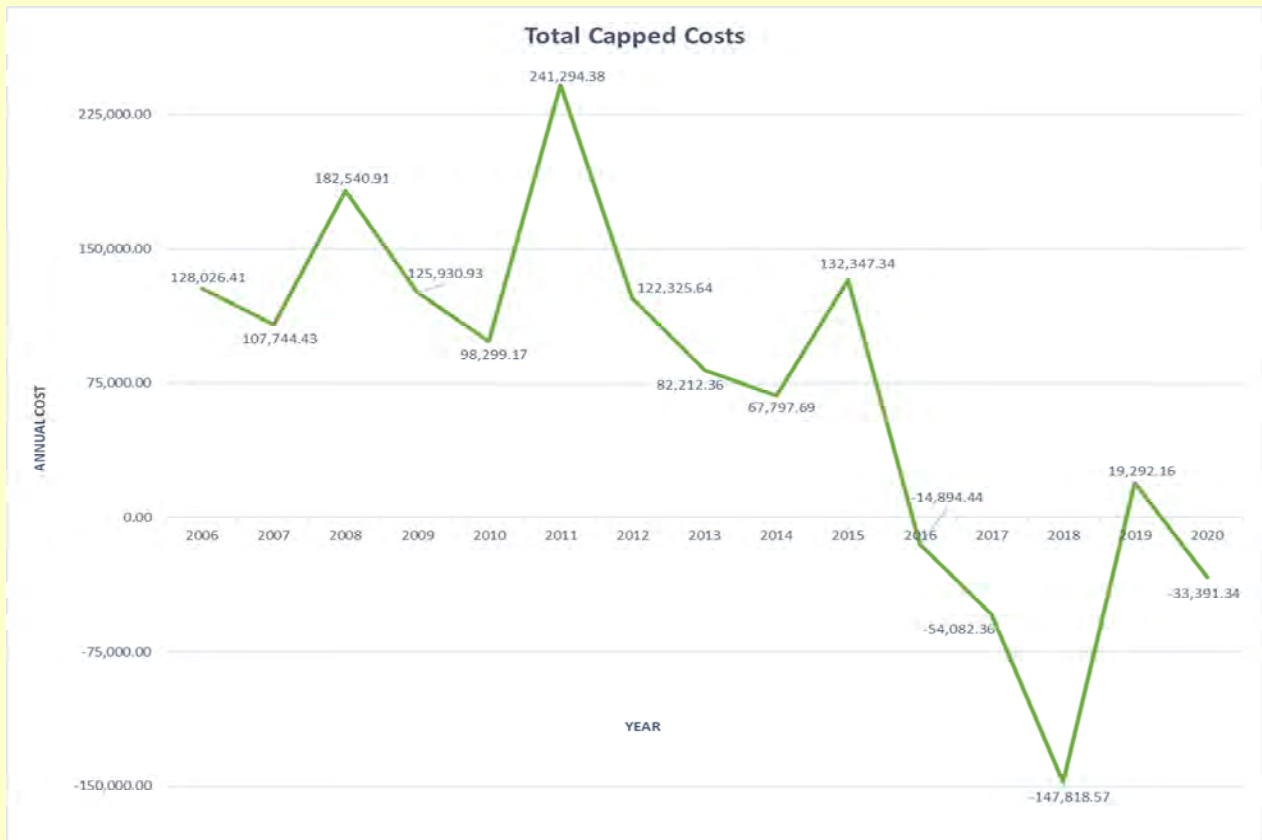
Our Results:

We are in a 30% premium discount position with WCB, **which is the maximum discount allowable**. This rebate returned \$132,600 in premiums savings alone, with additional savings to be found in reduction to WCB top up as required by Collective Agreements. While only aggregate data is available for our industry code, it is fair to state that we are the leader of school divisions in this province in this regard. Furthermore, our experience rating would positively impact the provincial average/industry code, so our rating is perhaps even more impressive given this fact. This is the seventh consecutive year Greater Saskatoon Catholic Schools has been in a rebate position. The graphs on the following page illustrate significant progress made in our experience ratings.

Experience determines rates. The success we have enjoyed in the appeal process, coupled with very good experience has resulted in total capped costs for 2020 being 'less than zero': - \$33,391.34. Our 2019 data influences 50% of our 2021 rate (2018 data 33%; 2017 data 17%). Our diligence and consistency has allowed our rebate position to be our 'new normal.'

Now What...

- Continue to develop and promote a safety culture that emphasizes the fact that every injury is preventable. Continue to encourage and educate employees regarding the importance of timely reporting. While returning employees to work quickly and safely following an injury is laudable, we need to be even better in our efforts to be pro-active to prevent injuries from occurring in the first place.
- Continue supporting and encouraging occupational health care services to facilitate wellness and return-to-work.
- Increased focus on practices to support and encourage mental health wellness for employees.



Diversity and Inclusion Initiatives

GOAL – Greater Saskatoon Catholic Schools will reflect the student and community population that it serves at every level of the organization.

Rationale:

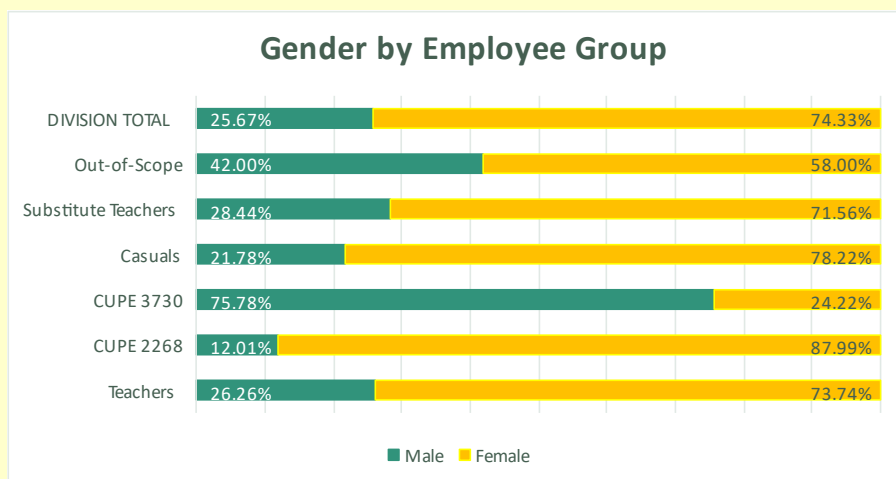
Greater Saskatoon Catholic Schools believes in the inherent dignity and worth of every individual. Diversity and inclusion initiatives are grounded in who we are as a Catholic, faith-based community. The diversity and inclusion three-year strategic plan will continue to remove barriers to employment and ensure each student, staff and community member is welcome, respected, valued and able to fully participate in opportunities across the division. We are grateful to our partners who share these same values and continue to journey with us in reconciliation.

Actions:

- Establishment of a three-year diversity and inclusion strategic plan with specific goals and initiatives in the areas of hiring, community engagement, employee training and development, procurement, and communications
- Quarterly employment equity data reporting by employee group
- Collaboration with community and organizational partners to establish relationships and connect with job seekers
- Revised purchasing policy affirming Greater Saskatoon Catholic Schools' commitment to Indigenous engagement in contracts

Our Results:

Self-Declared Indigenous Employees			
	Q1 2020	Q1 2021	YOY Difference
Teachers	11.19%	12.17%	0.98%
CUPE Local 2268	10.70%	11.58%	0.88%
CUPE Local 3730	10.14%	10.56%	0.42%
Casuals	22.60%	20.89%	-1.62%
Substitute Teachers	10.37%	14.68%	4.31%
Out-of-Scope	19.15%	24.00%	4.85%
Division Total	11.96%	13.05%	1.09%



Now What...

- Complete a comprehensive review of hiring practices and implement corresponding policies that ensure each process is equitable and consistent
- Renew relationships with the Saskatchewan Human Rights Commission Equity partner program
- 4 Seasons of Reconciliation online Indigenous awareness training rollout for all staff
- Establishment of a dedicated diversity and inclusion committee to support and provide guidance to division initiatives
- Development of a self-declaration process in alignment with the Employment Equity Act (1995) four designated groups – women, Aboriginal peoples, persons with disabilities and members of visible minorities

Leadership Formation

GOAL: To provide opportunities for specific leadership development and capacity building within Greater Saskatoon Catholic Schools.

Rationale:

Leadership matters and enhances student outcomes. Leadership in Catholic education is unique and we are called to provide leadership development opportunities for our staff.

Actions:

With board support, Greater Saskatoon Catholic Schools has been able to provide the following leadership development opportunities for our staff:

- Newman Theological College Program
- Indigenous Leadership Cohort
- Administrator Mentorship Program

Results:

- Greater Saskatoon Catholic Schools' teacher participation continues in the Newman Theological College Program. Teachers continue to grow in their personal faith journeys and are exhibiting faith leadership in formal and informal ways.
- Refined and formalized Indigenous Leadership Cohort to include resiliency and barrier identification themes in addition to contemporary leadership in Catholic education themes.

Now What....

- Continued priority and support of the Newman Theological College Program.
- Continued refinement of our 'in-house' Leadership Development Programs to ensure currency both in terms of content and participant need.
- Seek volunteers/nominees for leadership program participation for our next cohorts (not offered every year).

2. Technology Services

GOAL: To responsibly allocate and use financial resources.

Saskatoon Catholic Cyber School

Students in kindergarten through Grade 12 registered with Greater Saskatoon Catholic Schools are able to access online learning through Saskatoon Catholic Cyber School.

Elementary Online Learning: Kindergarten-Grade 8

In the Elementary Online Learning Program, students are grouped by grade (from multiple school communities) and assigned a teacher. The online content addresses curricular outcomes for English Language Arts, Mathematics, Social Studies, Religion, Science, and integrates the remaining courses.

Content is provided through both synchronous (the teacher is online with the students at the same time) and asynchronous (students access course content on their own at any time) delivery models. Assignments are graded and progress reports are provided in a similar fashion as in face to face classrooms. We currently have approximately 1,080 students in the elementary program.

Elementary French Programming

Cyber School supports immersion students in the French speaking, reading, and writing strands while in an English online classroom. Students connect synchronously with a French Immersion teacher approximately 90 minutes per week. Students are also provided asynchronous assignments and activities that allow them to practice reading, listening, speaking, and writing.

High School Online Learning: Grade 9-12

The High School Online Learning Program provides access to all required high school course as well as many elective courses. The courses provide Saskatchewan curricula through an online, asynchronous delivery model. Students work through the content with the support of a teacher. Assignments are graded and marks provided. Regular credit is granted upon successful completion. There are approximately 2,000 credits being accessed by 1,500 students.

Disaster Management and Response Plan

A critical element of the Greater Saskatoon Catholic School Business Continuity Plan is a formal IT Disaster Management and Response Plan (DMRP). The DMRP was completed January 18, 2013 and shared with the board over the last seven years. The DMRP continues to be updated as division systems change. The structure, content and execution requirements align with international industry standards.

The focus of the DMRP is protection. The processes and guidelines in the document aid in the primary mission of protecting:

- Personal information and privacy of staff and students;
- The ability of Greater Saskatoon Catholic Schools to continue to deliver education to all of its students;
- The ability of Greater Saskatoon Catholic Schools to meet financial and fiduciary obligations through continued, uninterrupted operation of financial and human resource systems; and

- The organization against unnecessary risk and liability.

The DMRP outlines prevention measures designed to avoid system failures, what to do in response to a disaster, and recovery/follow up processes. A disaster can be equipment failure, loss of facility, and/or security breach. The IT Department works proactively to prevent disasters however, if issues arise, strategies and processes are in place to minimize the damage.

Recent Information Technology (IT) changes including the addition of physical and virtual resources support the flow, storage, processing and analysis of data. The Greater Saskatoon Catholic Schools IT infrastructure plan adopts a blended approach with centralized on-site data centers and decentralized storage through the use of third-party providers such as Microsoft Office 365. The IT team is also being trained and utilizes cyber security software designed to address possible security breaches, which is an increasing concern across the globe.

3. Procurement

Purchase Card (PCard)

The BMO PCard Program is continuing to grow with the increase of usage by existing card holders, ghost cards, and the addition of new internal card holders. Rebate revenues this year resulting in almost \$51,320 in annual revenue. The overall number of transactions decreased 1.5% due to COVID from the prior year to approximately 13,680 transactions annually. The number of PCards issued across the school division increased 14.7% to 507 cards.

Contracts

On-going Long-Term Contracts

- Fire Safety Systems Inspections – Request For Proposal (RFP) process resulted in a 5-year contract with \$4,600 annual savings.
- Transportation – RFP process resulted in a 7-year joint agreement with First Student and Saskatoon Public Schools. The new agreement includes installation of GPS in all buses to assist with efficient route management, and implementation of key performance indicators to assess company performance throughout the life of the Contract. The projected savings of the joint tender is \$500,000 annually for the school division.
- Banking Services – RFP process resulted in a 5-year contact with Scotiabank.
- Architectural Services – RFP process resulted in a 3-year contract with a potential 2-year extension with Edwards Edwards McEwen Architects.
- Fire Extinguisher Inspections – RFP process resulted in a 3-year contract with a 2-year option with an estimated \$5,000 annual savings.
- Reactive Maintenance Services for building controls, HVAC and mechanical – RFP process resulted in a 5-year contract and a potential 5-year extension with Peak Mechanical.

New Long-Term Contracts

- Student Furniture – RFP process resulted in a 5-year contract with a potential 5-year extension with Concept3 Business Interiors Ltd as the primary provider resulting in annual savings estimated at 30%.
- Caretaking Supplies – RFP process resulted in a 5-year contract with Veritiv and Swish-Kemsol, with annual savings of \$20,000.

- Office and Classroom Supplies – Participated in the provincial-wide school divisions collaborated RFP with a 5-year contract with Supreme Basics, an estimated annual savings of \$30,000.
- Building Appraisal Services – RFP process resulted in a 5-year contract with Loss Control Consultants Ltd. The estimated savings is \$4,000 annually.
- Audit Services – RFP process resulting in a 3-year contract with MNP with an estimated annual savings of \$6,000.
- Driver Education Services – RFP process resulted in a 3-year contract with both Klassen Driving School, Infiniti Driving, and LEAP Professional Driving School.
- Multi-functional and high-volume digital copiers – RFP process resulted in a 5-year contract with Konica Minolta.
- Cisco Vendor of Record – 3-year contract with a potential 2-year extension with Charter Telecom Inc. with an estimated savings of \$5,000 annually.
- Snow Removal Services – Request For Quotation (RFQ) process resulted in a 2-year contract with a potential one-year extension with Custom Snow Removal Services.
- Gymnasium floor Refinishing – RFQ process resulted in a 3-year contract with an estimated savings of \$1,000 per year with Titan Floor Systems Ltd.
- Change Air Unit Retrofit – RFQ process resulting in a 5-year contract with Charter Mechanical Ltd. With an estimated savings of \$77,000 annually.
- Filters – RFQ process resulting in a 3-year contract with a potential 2-year extension, with Cypress Sales Partnership and DAFCO Filtration Group with an estimated savings of \$11,200 annually.

4. Financial Services

The COVID-19 pandemic created several challenges and opportunities for staff, students, and parents of Greater Saskatoon Catholic Schools. Technology allowed us to maintain and increase the level of service provided to all these groups during the shutdown and thereafter.

Working Remotely

With the help of the Information Technology Department, Administrative Services staff were able to smoothly transition to working from home during the shutdown period and when required to work at home during a public health order. As a result, payroll and other financial obligations continued to be met without interruption. The Microsoft Teams platform facilitated information sharing and communication between staff members while separated.

Document Management

As a school division spread over a large geographical area, we are always looking for ways to speed up the flow of paper between our schools and the Board Office so payments to staff and vendors can be made in a timelier fashion. In January 2019, Financial Services began accepting electronic copies of documents for processing through a file sharing software called SharePoint. SharePoint is familiar to staff across the school division and was already included in our Microsoft software suite. In January 2020, the platform moved to a newer version of SharePoint, that allowed schools to “drag and drop” files to upload them and allowed us to take advantage of new features to mitigate the risk of accidental deletion.

Although use of the SharePoint site was not mandatory, adoption at the school level was very high. This made the transition to a full electronic document system much smoother in March 2020 when the shutdown was implemented. With principals and office coordinators no longer working under the same roof, another electronic solution had to be found for paperwork to be approved and signed. Principals and managers began to leverage the existing features in another software they use every day, Adobe DC Reader. Electronic signatures have continued to create efficiencies, eliminating the need to print and rescan an emailed invoice.

SharePoint has also improved the flow of documents interdepartmentally and cross-departmentally, particularly with Facilities Services. Accounts Payable and Facilities Services have also created departmental email addresses for vendors to submit invoices electronically. These email addresses are monitored by more than one staff member and remain unchanged as staff members change. Invoices will continue to be paid in a timely manner when staff take holidays or other unexpected absences.

Receipt of Electronic Payments from Students and Parents

The pandemic created a never experienced uncertainty and questioning of practices that had been unchanged for years. Parents were no longer allowed in schools. Cash and cheques were considered an infection risk. The level of activity that required receipt of payment decreased, but there was still a need to collect funds from students for high school fees, bus passes and cafeteria purchases.

- MySchoolBucks (MSB) is an online “store” students and families can access to make school-related purchases and payments from any computer or smart phone. Since its implementation in fall 2020, MSB has been used for high school fees, school clothing purchases, cafeteria meal preorders, fundraising initiatives, and staff parking fees among other things. It can also be configured to collect field trip consent at the time payments are collected, streamlining the tracking process for schools. MSB has also streamlined the accounting process and reduced the cash and cheques that schools handle and therefore decreased the risk associated with theft and loss.
- A Square Terminal is a small wireless device that has been purchased to process debit and credit cafeteria sales in our five mainstream high schools. The terminal will also serve as a cash register, generating sales and cash drawer reports. The first terminal was implemented in November 2019 to attract students to stay at school for lunch, it has since been rolled out to provide a contactless method of payment for cafeteria purchases. Future expansion plans include offering reloadable meal cards for sale.

Other Electronic Processes

Greater Saskatoon Catholic Schools continues to promote paying vendors by electronic funds transfer, which has lower costs and lower environmental impact than paper cheques. As electronic payments are on the rise, so are attempts to supplant legitimate vendor banking information with fraudulent banking information. Greater Saskatoon Catholic Schools now verbally verifies any change in banking information with the vendor prior to implementing the change.

Recent changes to the CRA's policy on electronic T4 delivery has allowed Greater Saskatoon Catholic Schools to issue all T4's electronically without employee consent. Employees also have the option to provide Greater Saskatoon Catholic Schools with a personal email address, allowing them to receive a backup copy of their T4 and still receive it electronically after they leave the employ of the division. Electronic T4's has greatly reduced mailing costs and administrative time, while getting T4's into the hands of employees up to two weeks sooner than previous.

Financial Management

The school division received a clean audit opinion from both the external and provincial auditors for the fiscal year of 2019-2020. The audit ensures administration is properly reporting financial information to the board and the stakeholders of the school division. Internal controls that protect the school division assets are tested during the audit to ensure sufficient risk mitigation.

5. Facility Services

GOAL: To proactively maintain, plan and advocate for student-centred facilities to meet our division's anticipated growth.

Advocacy

Our school division continues to advocate for appropriate funding to maintain, renew, and expand our facilities. Highlights over the past year include the following:

- Working with all school divisions and the ministry to demonstrate the ongoing need for maintenance funding, our Preventative Maintenance and Renewal funding increased from \$3,777,181 (2019-2020) to \$3,818,127 (2020-2021).
- Our school division submitted three proposals for capital improvement projects: a Joint Use Brighton Catholic High School, a new Catholic Middle / High School within the Martensville and Warman Regional Growth Plan and a Joint Use Brighton Catholic Elementary School.
- The new St. Frances Cree Bilingual School project was approved by the Ministry of Education in March of 2020. During the past year, a committee structure was redeveloped and continues to have all stakeholders part of all program and project decisions. Our school division, in partnership with Saskatoon Tribal Council and the Ministry of Education have onboarded Colliers as project manager and selected a design team made up of Kindrachuk Agrey Architecture and TAW Architecture. Work continues on the facility design guided by the program plan.

Maintenance

Our school division utilizes Preventative Maintenance and Renewal (PMR) funds to maintain our 53 sites. The majority of these funds were spent on the renewal of roofing systems and mechanical upgrades. In addition to PMR, our school division supports minor repair and renovations through our Facility Services budget. A detailed report on this is provided to the board each fall.

Engineered Air Units (HVAC for Relocatable Classrooms)

During 2019-2020, year 1 of a 5-year contract was completed with Charter Mechanical to replace Change Air HVAC units in our relocatable classrooms across the Division. Forty-nine units will be replaced over the term of the contract. After the completion of year 1, Greater Saskatoon Catholic Schools was notified that our current Change Air unit was being discontinued and there was no timeline on a replacement model nor did other vendors have a comparable unit. Facility Services worked with Charter Mechanical as well as our partners at Key West Engineering to find a solution. Through discussions with Engineered Air in Calgary, we were able to develop custom solution that met our requirements with no increase in cost and including extended warranties.

Planning for our Future – Expansion and Renewal

Advocacy continues to ensure our facilities will meet the demands of future growth. The following schools received relocatable classrooms as part of the December 2020 allocation:

- Holy Family Catholic School – 2 classrooms
- Georges Vanier Catholic Fine Arts School – 2 classrooms
- St. Joseph High School – 1 classroom
- Father Vachon School – 1 classroom
- École Holy Mary Catholic School – 2 classrooms
- St. Kateri Tekakwitha Catholic School – 2 classrooms
- Holy Trinity Catholic School – 1 classroom

Stewardship and Sustainability

GOAL: To support school communities as they help students learn to care for God's creation in a sustainable manner.

In an effort to continuously improve, Facility Services aspires to be good stewards of the resources entrusted to us. We are proud to report on the following initiatives which demonstrate our school division's commitment to sustainability

Water Fountain and Bottle Filler Initiative

Procedure eight of our policy *JHA: Commercially Bottled Water* states “the division will establish and approve a plan to install at least one water bottle fountain in all division buildings”. This translated into a four-year plan for Facility Services to meet this mandate. This initiative was completed in October 2018. As part of our pandemic planning for the 2020-2021 school year, an additional 52 water fountains with bottle fillers were installed to ensure our students had access to drinking water.

LED Lighting Retrofit Program

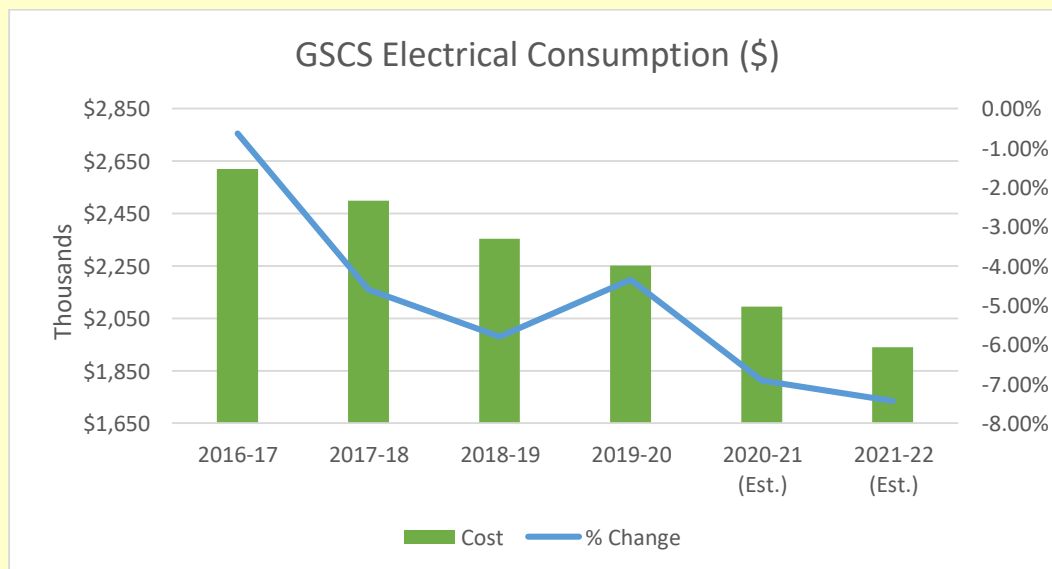
In 2017, the board approved a project to retrofit all of our gymnasiums with LED light fixtures. The program has been an overwhelming success. In 2019-2020, the Ministry of Education launched a Sector Savings Advisory Group which explored cost savings across the Education sector. LED was identified as one of the top opportunities and the province initiated a procurement process that included qualified vendors school divisions may choose to work with.

Our division is currently exploring relationships with these vendors in an effort to expedite our LED retrofitting program.

Since 2017, 22 of our facilities have been converted to LED lighting or are currently in process. The 31 remaining facilities will be completed in 2020-2021 and 2021-2022 pending budget approval. Our goal is to be 100% converted to LED by August 2022. This will result in an estimated electrical savings of \$500,000 per year. The reduced maintenance burden on our caretaking staff and maintenance electricians will be significant and will be equivalent to at least 5 caretaking FTE. LED is a great initiative to display our division's commitment to sustainability.

Electrical Utility Savings

- Reduction of our electrical consumption has been a key focus and connects with our LED lighting retrofit initiative. There are several projects in addition to LED that have supported our overall reduction in electrical consumption.
- From September 2016 to September 2020 we have reduced our electrical consumption by \$385,000. Approximately \$200,000 of this savings is a result of our LED lighting program. The \$185,000 balance is a result of roof replacements which add insulation, new HVAC units such as RTU's and Change Air Units which are more efficient as well as exterior window replacements.
- With continued investment in these initiatives, it is our goal to reduce electrical consumption by \$685,000 per year by 2022-2023 as per the chart below.



Recommendation:

That the Board of Education receive the information as presented in the Promoting Stewardship Monitoring Report.

6.2 2021-2025 Preventative Maintenance and Renewal Plan



Board Priority:

- Building Relationships and Partnerships
- Promoting Stewardship

Presented by: Chief Financial Officer J. Lloyd and Manager of Facilities and Capital Projects,
Ryan Martin

Background Information:

Greater Saskatoon Catholic Schools will receive \$3,835,731 in Preventative Maintenance and Renewal (PMR) funding as part of the 2020-21 provincial budget. This is an increase of 1.55% or \$58,550 more funding compared to the 2020-2021 allocation.

PMR funding allows the board to take a strategic approach to on-going maintenance and replacement of school building components. School divisions are permitted to re-prioritize projects within the plan and respond to emerging or unforeseen facility demands during the year. The following four-year PMR plan requires board approval and submission to the Ministry of Education prior to approving the PMR projects listed.

The board is required to submit a 2021-2022 plan to match funding, but this does not reflect all ongoing or deferred PMR costs. The estimated annual costs of 2022-2023 and beyond is more reflective of what PMR funding should be.

2021 – 2022 School Year	
Project Type	Estimated Cost
Roofing Systems	\$3,725,731
Mechanical and Electrical Systems	\$110,000
TOTAL	\$3,835,731

2022 – 2023 School Year	
Project Type	Estimated Cost
Roofing Systems	\$3,300,000
Mechanical and Electrical Systems	\$2,226,122
Exterior Finish – windows, ramps, drainage	\$577,648
Other – interior millwork, floor re-finishing, ceilings etc.	\$415,288
Facility Modernization - St. Michael, St. Edward	\$10,240,000
TOTAL	\$16,759,058

2023 – 2024 School Year

Project Type	Estimated Cost
Roofing Systems	\$3,315,000
Mechanical and Electrical Systems	\$1,940,000
Exterior Finish – windows, ramps, drainage	\$921,468
Other – interior millwork, floor re-finishing, ceilings etc.	\$1,004,948
Facility Modernization – St. Goretti, St. John	\$10,485,760
TOTAL	\$17,667,176

2024 – 2025 School Year

Project Type	Estimated Cost
Roofing Systems	\$4,257,962
Mechanical and Electrical Systems	\$1,280,000
Exterior Finish – windows, ramps, drainage	\$450,000
Other – interior millwork, floor re-finishing, ceilings etc.	\$350,000
Facility Modernization – Bishop Klein, Father Vachon	\$12,884,902
TOTAL	\$18,381,416

Recommendation:

That the Board of Education receive the information as presented and approve the four-year 2021-2025 Preventative Maintenance and Renewal Plan.

6.3 Roof Replacement Contracts

Board Priority:

- Building Relationships and Partnerships
- Promoting Stewardship

Presented by: Chief Financial Officer J. Lloyd

Background Information:

On April 6, 2021, Greater Saskatoon Catholic Schools, in partnership with Edwards Edwards McEwen Architects, issued three (3) Requests for Tenders (RFT) for the roof replacements of the following locations:

- Bishop J. Mahoney High School
- Pope John Paul II School
- St. Augustine School (Humboldt)

These RFT's were posted on SaskTenders to satisfy the requirements of the New West Trade Partnership Agreement and the Canadian Free Trade Agreement as follows:

- For Bishop J. Mahoney High School, the RFT close date was April 29, 2021 at which time Greater Saskatoon Catholic Schools received six tender responses. The tender responses ranged from \$416,875 to \$526,600 plus PST and GST. Century Roofing and Sheet Metal Ltd. provided the lowest tender price.
- For Pope John Paul II School, the RFT close date was May 6, 2021 at which time Greater Saskatoon Catholic Schools received six tender responses. The tender responses ranged from \$1,463,000 to \$1,555,211 plus PST and GST. Dunmac General Contractors Ltd. provided the lowest tender price.
- For St. Augustine School (Humboldt), the RFT close date was April 29, 2021 at which time Greater Saskatoon Catholic Schools received five tender responses. The tender responses ranged from \$398,952 to \$487,200 plus PST and GST. Haid Roofing Ltd. provided the lowest tender price.

Recommendation:

That the Board of Education award the tender for the Bishop J. Mahoney High School roof replacement to Century Roofing and Sheet Metal Ltd. for the tendered price of \$416,875 plus applicable taxes.

That the Board of Education award the tender for the Pope John Paul II roof replacement to Dunmac General Contractors Ltd. for the tendered price of \$1,463,000 plus applicable taxes.

That the Board of Education award the tender for the St. Augustine School (Humboldt) roof replacement to Haid Roofing Ltd. for the tendered price of \$398,952 plus applicable taxes.

6.4 Father Robinson School: Building Envelope Repairs



Board Priority:

- Building Relationships and Partnerships
- Promoting Stewardship

Presented by: Chief Financial Officer J. Lloyd

Background Information:

On April 15, 2021, Greater Saskatoon Catholic Schools, in partnership with Edwards Edwards McEwen Architects, issued a Request for Tender (RFT) for the Father Robinson School building envelope repairs.

The work consists of the selected demolition, and replacement of exterior building envelope systems, interior gymnasium sports flooring, underground perimeter drainage, site regrading including replacement of asphalt and concrete pavement areas.

These RFT was posted on SaskTenders to satisfy the requirements of the New West Trade Partnership Agreement and the Canadian Free Trade Agreement. The RFT close date was May 11, 2021 at which time Greater Saskatoon Catholic Schools received four tender responses for the project. Two of the responses were deemed compliant.

The tender responses ranged from \$3,743,920 to \$4,063,564 plus PST and GST.

Dunmac General Contractors Ltd. provided the lowest tender price.

Recommendation:

That the Board of Education award the tender for Father Robinson School building envelope repairs to Dunmac General Contractors Ltd. for the tendered price of \$3,743,920 plus applicable taxes.

6.5 Financial Statements

Board Priority:

- Promoting Stewardship

Presented by: Chief Financial Officer J. Lloyd

Background Information:

I certify the following data to be accurate for the period ending **April 30, 2021**:

Board Policy prohibits the development of fiscal jeopardy or loss of allocation integrity further specified as five constraints:

1. Reduce or liquidate fixed or restricted assets. - No fixed assets were disposed of.
2. Cause the organization to become indebted in an amount greater than can be repaid by specified revenues. - Accounts payable and salaries payable have all been met in a timely manner by cash on hand. There have been no overdue accounts or late payments.
3. Allow cash to drop below the amount needed to settle debts in a timely manner. - Accounts payable and salaries payable have all been met in a timely manner by cash on hand. There have been no overdue accounts or late payments.
4. Allow actual allocations to deviate substantially from approved budget expenditure. - Year-to-date actual allocations of funds to outcome areas are consistent with those previously approved as acceptable ranges by the board.
5. Violates Generally Accepted Accounting Principles. - No such violation exists.

Accounts Paid

Accounts paid by cheque and electronic funds transfer for the period March 1, 2021 to March 31, 2021 are as detailed:

Business Account	\$ 4,158,522.21
Payroll Account	9,430,122.68
	<u>\$ 13,588,644.89</u>

Accounts paid by cheque and electronic funds transfer for the period April 1, 2021 to April 30, 2021 are as detailed:

Business Account	\$ 5,077,059.53
Payroll Account	9,430,026.61
	<u>\$ 15,507,086.14</u>

It should be noted that full particulars of account payments are available for review at any time.

Financial Statements

The Statements of Financial Position and Operations have been prepared in accordance with The Education Act, 1995, using accounting principles prescribed by the Ministry of Education and are considered appropriate for Saskatchewan School Divisions.

Recommendation:

That the Board of Education approve the accounts paid for the period March 1, 2021 to March 31, 2021 and April 1, 2021 to April 30, 2021 and receive the financial statements for the period ended April 30, 2021.

St. Paul's R.C.S.S.D. No. 20
Statement of Financial Position
Funds: Current Year/Previous Year
For the Period from September 1, 2020 to April 30, 2021

(Amounts are in CDN)

(Includes G/L Budget Name: MB2020/21)

Description	Current Year Actual	Prior Year Actual	Current Year Prior Year
Assets			
Cash	30,969,288	21,466,360	9,502,928
Taxes Receivable	441,759	428,423	13,335
Provincial Grants Receivable	2,759,930	382,887	2,377,044
Other Receivables	932,692	1,065,975	-133,283
Total Assets	35,103,669	23,343,645	11,760,024
Liabilities			
Other Payables	11,195,063	9,542,847	1,652,216
Capital Loans	28,148,280	29,823,968	-1,675,688
Accrued Employee Future Benefits	5,892,000	5,629,000	263,000
Other Liabilities	2,468,432	2,915,130	-446,698
Capital Lease	753,229	947,777	-194,548
Total Liabilities	48,457,004	48,858,722	-401,718
Net Financial Assets	-13,353,335	-25,515,077	12,161,742
Non-Financial Assets			
Physical Assets	271,823,895	274,497,424	-2,673,529
Prepaid Items	743,496	553,650	189,847
Total Non Financial Assets	272,567,391	275,051,074	-2,483,682
Net Assets	259,214,056	249,535,997	9,678,060
Accumulated Surplus (Deficit)			
Accumulated Surplus Previous Year	274,525,874	265,168,743	9,357,131
Change in Accumulated Remeasurement Gains/Losses			
Earnings from Operations	-15,304,197	-15,557,386	253,189
Total Accumulated Surplus	259,221,677	249,611,357	9,610,320

St. Paul's R.C.S.S.D. No. 20

Statement of Operations

Variance: Current Year/Previous Year: Current Year

For the Period from September 1, 2020 to April 30, 2021

(Amounts are in CDN)

(Includes G/L Budget Name: MB2020/21)

Description	Current Year Actual	Budget For Period	Budget Remaining	Budget % Remaining	Prior Year Actual	Current Year Prior Year
Revenue						
Property Taxation	23,312,408	48,901,520	25,589,112	-52.33	23,839,087	-526,679
Grants	114,100,198	146,721,749	32,621,551	-22.23	101,711,446	12,388,752
Tuition and Related Fees	1,570,400	2,229,868	659,468	-29.57	1,858,739	-288,339
School Generated Funds	1,184,514	4,595,308	3,410,794	-74.22	2,875,274	-1,690,760
Complementary Services	1,809,681	2,174,601	364,920	-16.78	1,802,032	7,649
External Services	150,000	150,000			150,000	
Other	1,873,940	1,941,430	67,490	-3.48	1,371,210	502,730
Total Revenues	144,001,141	206,714,476	62,713,335	-30.34	133,607,787	10,393,354
Expenditures						
Governance	567,106	829,582	262,476	31.64	373,248	193,858
Administration	3,248,454	4,950,831	1,702,376	34.39	3,497,005	-248,551
Instruction	125,297,226	158,558,325	33,261,099	20.98	115,063,119	10,234,107
Plant	21,685,602	31,732,722	10,047,120	31.66	19,934,677	1,750,924
Transportation	5,364,865	8,575,098	3,210,233	37.44	5,200,811	164,054
Tuition and Related Fees	83,430	182,200	98,770	54.21	107,421	-23,991
School Generated Funds	981,909	4,595,308	3,613,399	78.63	2,404,676	-1,422,767
Complementary Services	1,062,104	2,134,205	1,072,100	50.23	1,544,282	-482,178
External Services	75,000	150,000	75,000	50.00	60,234	14,766
Interest and Bank Charges	939,642	1,525,990	586,348	38.42	979,700	-40,058
Total Expenditures	159,305,338	213,234,260	53,928,922	25.29	149,165,173	10,140,164
Surplus (Deficit) for the Period	-15,304,197	-6,519,783	8,784,414	134.73	-15,557,386	253,189
Change in Accum. Remeas. Gains/Losses						
Opening Accumulated Surplus	274,525,874		-274,525,874		265,168,743	9,357,131
Closing Accumulated Surplus	259,221,677	-6,519,783	-265,741,460	-4,075.92	249,611,357	9,610,320
Opening Physical Assets	277,315,827		-277,315,827		277,809,628	-493,802
Current Year Fixed Asset Purchases	-5,491,931	-7,463,896	-1,971,965	26.42	-3,312,204	-2,179,727
Total Physical Assets	271,823,895	-7,463,896	-279,287,791	3,741.85	274,497,424	-2,673,529

Variance Analysis

St. Pauls R.C.S.S.D. No. 20

Date Filter

09/01/20..04/30/21

Budget Filter

MB2020/21

	Current Year Actual	Budget For Period	Budget Remaining	Budget % Remaining	Expected Budget % Remaining	Difference	Notes
Revenue							
Property Taxation	23,312,408	48,901,520	25,589,112	52.33%	33.33%	18.99%	1
Grants	114,100,198	146,721,749	32,621,551	22.23%	33.33%	-11.10%	2
Tuition and Related Fees	1,570,400	2,229,868	659,468	29.57%	33.33%	-3.76%	3
School Generated Funds	1,184,514	4,595,308	3,410,794	74.22%	20.00%	54.22%	4
Complementary Services	1,809,681	2,174,601	364,920	16.78%	20.00%	-3.22%	
External Services	150,000	150,000	0	0.00%	20.00%	-20.00%	5
Other	1,873,940	1,941,430	67,490	3.48%	33.33%	-29.86%	6
Total Revenues	144,001,141	206,714,476	62,713,335	30.34%			
Expenditures							
Governance	567,106	829,582	262,476	31.64%	33.33%	-1.69%	
Administration	3,248,454	4,950,831	1,702,377	34.39%	33.33%	1.05%	
Instruction	125,297,226	158,558,325	33,261,099	20.98%	20.00%	0.98%	
Plant	21,685,602	31,732,722	10,047,120	31.66%	33.33%	-1.67%	
Transportation	5,364,865	8,575,098	3,210,233	37.44%	33.33%	4.10%	
Tuition and Related Fees	83,430	182,200	98,770	54.21%	33.33%	20.88%	7
School Generated Funds	981,909	4,595,308	3,613,399	78.63%	20.00%	58.63%	8
Complementary Services	1,062,104	2,134,205	1,072,101	50.23%	20.00%	30.23%	9
Interest and Bank Charges	939,642	1,525,990	586,348	38.42%	33.33%	5.09%	10
Total Expenditures	159,305,338	213,234,261	53,928,923	25.29%			
Surplus (Deficit) for the Period	-15,304,197	-6,519,785	8,784,412				
Change in Accum. Remeas. Gains/Losses							
Opening Accumulated Surplus	121,433,929		-121,433,929				
Closing Accumulated Surplus	106,129,732	-6,519,785	-112,649,517				

Variance Analysis

St. Pauls R.C.S.S.D. No. 20

Opening Physical Assets	146,803,823		-146,803,823
Current Year Fixed Asset Purchases	-5,491,931	-7,463,896	-1,971,965
Total Physical Assets	141,311,892	-7,463,896	-148,775,788

Notes

1. Property taxes expected to be on budget for the year.
2. Operating grant will be under budget for the year due to the change in timing for property tax collections. However, grants overall will be over budget due to pandemic funding and capital projects received after budget day 2020.
3. International Student Program revenue is under budget, but Cyber School tuition revenues have been higher than expected.
4. As a result of pandemic restrictions, it is expected school based activity will be considerably lower than previous years.
5. Invitational Shared Services Initiative has been fully received for the year.
6. Cafeteria sales are significantly lower than expected due to the pandemic. Facility rentals are also not permitted for the school year.
7. Paid tuition for fewer students than projected.
8. As a result of pandemic restrictions, it is expected school based activity will be considerably lower than previous years.
9. Pre-kindergarten programs not fully staffed due to enrolment under projection. Staff were redeployed to Kindergarten programs and the costs are reflected in Instruction.
10. Have not required use of the line of credit this school year.

6.6 Transportation

Board Priority:

- Building Relationships and Partnerships
- Promoting Stewardship

Presented by: Chief Financial Office J. Lloyd

Background Information:

Greater Saskatoon Catholic Schools offers transportation services to 4,251 students daily. Rural students who attend Greater Saskatoon Catholic Schools in the town of Biggar, and the cities of Humboldt, Warman, and Martensville are jointly transported with the public school divisions in each of the respective areas.

The following summary is the transportation services provided to students who attend a school located in Saskatoon and one immersion bus to École Holy Mary Catholic School:

1. First Canada ULC Transportation Statistics as of April 30, 2021

- ❖ Total Students Transported (registered) – 2,863
- ❖ In-Town Students Transported – 2,708
- ❖ Transportation Routes – 110
- ❖ Average Age of Bus Fleet – 10.8 Years
- ❖ Capacity Utilized On Bus (Average) – 60.7%
- ❖ Average One-Way Ride Time By Route – 22 minutes
- ❖ Longest One-Way Ride Time By Route – 71 minutes (St. Philip Rural)

2. Hertz Northern Bus Transportation Statistics as of April 30, 2021

- ❖ Total Students Transported (registered) – 1,388
- ❖ In-Town Students Transported – 1,369
- ❖ Transportation routes – 42
- ❖ Average Age of Bus Fleet – 5 Years
- ❖ Capacity Utilized On Bus (Average) – 62.4%
- ❖ Average One-Way Ride Time By Route – 20 minutes
- ❖ Longest One-Way Ride Time By Route – 60 minutes

Recommendation:

That the Board of Education receive the information as presented and approve the Transportation Monitoring Report.

6.7 Pandemic Response Update

Board Priority:

- Promoting Stewardship

Presented by: Director G. Chatlain and Executive Council

Background Information:

Our communities continue to be significantly impacted by the pandemic and the resultant restrictions. Since the last update, please note the following changes:

High School and Elementary Operations: there have been no significant changes to school operations during this period. Clearly, with the increased proportion of cases that are Variants of Concern which are significantly more transmissible, all are monitoring the situation closely.

Graduation guidelines, determined by the Business Response Team (BRT) in consultation with the Response Planning Team (RPT), were released on April 28. Graduation gatherings fall under the guidance of 'business' not education as these are public events. They are not school events (when public is invited) nor worship gatherings. Initial planning is well under way at the school level as these events are large and take a good deal of time to plan and prepare. That is the main challenge with the uncertain and evolving situation relative to COVID cases in our community and the overall provincial guidelines and restrictions. Graduation is a very important celebration that everyone wants to honour as much as we can. However, timelines, restrictions and uncertainty are large impediments to that. More details regarding initial planning follow this report.

Vaccinations: Thanks to many advocacy efforts, education staff working with students are eligible (regardless of age) to access vaccines – a process that began on April 30. Staff can book their appointment or use the drive through option (when available) and simply need to present their payroll stub (or letter/copy of professional license) along with their health card in order to access the vaccine. This information was provided to staff and school administration along with ways to support each other if their appointment falls during the school day. In addition, we have developed a 'stand-by' list of staff for vaccinations. SHA may call near the end of the day with unused vaccine and we will be able to connect staff with the opportunity. Special thanks to the Saskatoon Tribal Council who have been particularly accommodating in supporting our staff to access a vaccine.

Additionally, with the recent announcement that a vaccine has been approved for use with youth aged 12+, there appears to be a concerted effort to mount a vaccine campaign for 12+ prior to the end of the school year. More to come on this.

Rapid testing: the rapid testing process that was announced quite some time ago is nearly ready pending the reception of revised consent and contractual documents. Many of the elements are now in place and apparently there is a third-party provider available in Saskatoon and area. A couple of main points: any use of the rapid testing would be through an informed consent, opt-in process and use in a school community would be determined in consultation with our local Medical Health Officer (MHO).

Preparations for the fall are proceeding. With so much unknown at this point, firm plans are difficult. Planning for our elementary online school option is proceeding as well. All families who currently have children accessing online education have been surveyed regarding their thoughts about next year. Due to the timing of this initial survey, the data collected was for planning purposes only. Based on this survey we anticipate the majority of current K-Grade 8 online students will return to face-to-face; however, there will likely remain a need for some K-8 online capacity for the division. Families who indicated that they had not yet made a decision regarding online or face-to-face will be surveyed in June. The formal registration for online learning will take place in August. At this time, families will be asked to choose online learning or face-to-face learning.

In conclusion, with the variants of concern in our communities, our team is being very vigilant in monitoring our situation and dialoguing regularly with our sister school boards and the local medical health officers. At this point, our local MHO does not see a need for a move to online learning for all grades (level 4), but that can change quickly. We are prepared should that be necessary.

Recommendation:

That the Board of Education receive the information as presented in the Pandemic Response Update.

Initial Graduation Planning Context

The future conditions related to the provincial responses to the COVID-19 pandemic continue to be difficult to predict. Currently the restrictions in place do not allow us to plan for in-person graduations and make the inclusion of parents in the recording of a portion of the ceremony problematic. Please note that we are in dialogue with Saskatoon Public Schools regarding this, and other plans. We continue to be guided by our health authority and by the provincial guideline contained here. [Graduation Guidelines | Guidelines for the Re-Open Saskatchewan Plan | Government of Saskatchewan](#)

Planning for Graduation:

Virtual Ceremony Only - Restrictions limit gatherings to fewer than 30

- a. Format - On-line virtual ceremony-video including:
 - i. Professionally produced taping of the speeches of Valedictorian, Salutatorian, singing of O' Canada, Honour Song, Prayer, Principal's address, comments of the Board Chair and Director of Education, a message from the Bishop and all transitional dialogue to create a beautiful ceremony. This will take place on June 1st and 2nd.
 - ii. Versa Films will edit the content after shooting it for each high school and connect it to the taping of the Presentation of the Graduates.
 - iii. School staff will be recording the presentation of Certificates at the home school over a number of days and evenings. Our teachers will be editing the ceremony to ensure every student will have a good shot of them crossing the stage and presenting. This will be done early in June.
 - iv. Graduation caps and gowns were ordered ahead to allow grads to have photos taken with plenty of time to allow flexibility for graduates and families. The gowns will then be sent back to Winnipeg and will not be in Saskatoon at the end of June.
- b. Graduation Ceremony
 - i. The ceremonies will be shared with families and posted on June 24th at 11:00 a.m.
 - ii. This will be shared with families as a video link that they can view at any time and can be downloaded and shared with family and friends from far away.
- c. Restriction Changes
 - i. We will be monitoring the restrictions closely and adapting and adjusting as possible.

Greater Saskatoon Catholic Schools' Administrator Mentorship Program Annual Celebration:

Each year our administrator mentorship program celebrates the successful completion of one of our cohorts of mentors/mentees. This year, our virtual celebration was held on April 20. Our administrator mentorship program continued its work over the course of this year despite the many restrictions in place – a testament to the dedication and creativity of our group. Our Vice/Assistant Principal's Association takes a lead role in bringing together experienced and neophyte administrators to help support our new leaders. The reality is that our experienced administrators also learn a great deal from the mentorship process as well! Special thanks to the Vice/Assistant Principal's Association and Superintendent Gordon Martell for their leadership of this important work.

Immunization Planning: While most of our attention is focussed on COVID vaccination planning for staff and students, the annual immunization plan for students, provided by the Saskatchewan Health Authority (SHA), needs some attention as well. With the shut down last spring and the shifting of SHA resources this year to combat the pandemic, the annual immunization plan has fallen behind. SHA and administration have been discussing, in late April, plans for resuming this work in the near future. A brief window of opportunity was available at the Merlis Belsher vaccination centre. SHA was able to operate immunization clinics for Grade 6 and 8 students from last year and this year. However, this was a small opportunity and a more concerted effort is under development. When resources become available, hopefully this important service can resume.

Métis Education Think Tank: On April 30th, Central Urban Métis Federation Inc. (CUMFI) and partners Greater Saskatoon Catholic Schools and Saskatoon Public Schools hosted our annual Métis Education Think Tank. This is a relatively recent undertaking at which numerous parties gather with the interest of discussing ways to continue to develop and grow Métis culture and language opportunities in our community. Unfortunately, as with most things, this had to be a virtual event. While not as engaging as face-to-face consultations can be, the opportunity provided a good platform to discuss this important topic and receive good input. Special thanks to Consultant D. Inkster and staff at CUMFI for their work in hosting this event.

World Catholic Education Week: May 9-16 is World Catholic Education week with World Catholic Education Day celebrated on May 13. This is an important annual celebration of Catholic education not just locally, but world-wide. The theme for this year is **Catholic Education: Nurturing Hope / L'éducation catholique: Cultiver l'esperance**. Each day has a subtheme:

- Monday: Preparing the Earth
- Tuesday: Sowing Seeds of Gratitude
- Wednesday: Cultivating Relationships
- Thursday (**World Catholic Education Day**): Harvesting New Fruits
- Friday: Marvelling in Wonder

On Thursday, May 13, at 10:00 a.m., Bishop Mark Hagemoen presided over a province-wide Liturgy of the Word to celebrate World Catholic Education Day. Schools and families were invited and encouraged to join us as we pray together in thanksgiving with our sister school divisions! Supporting materials were prepared for all Catholic Schools in the province, which include daily liturgies, announcements etc. Special thanks to Coordinator D. Lich and the Religious Education coordinators from across our province for helping prepare our celebrations.