



Board of Education
Regular Meeting of the Board
Monday, March 4, 2024 - 1:30 p.m.
Boardroom (420 22nd Street East)

AGENDA

1.0 Welcome

- 1.1 Call to Order – Chair
- 1.2 Land Acknowledgement
- 1.3 Opening Prayer – Trustee R. Boechler
- 1.4 Adoption of the Agenda
- 1.5 Declaration of Conflict of Interest

2.0 Approval of Minutes

Minutes of the February 12, 2024 Regular Meeting of the Board of Education

3.0 Delegations and Special Presentations

4.0 Post Meeting Assignments

5.0 Consent Items

The Chair will ask for a motion to receive the items, which are starred, and to approve all recommendations contained therein. Prior to approving the motion, any trustee may request a star(s) be removed.

6.0 Discussion/Decision

- 6.1 Staff Monitoring Report
 - 6.2 Transportation Monitoring Report
 - 6.3 Operational Reserve Board Policy
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7.0 Correspondence

- 7.1 Expressions of Gratitude – posted on Bulletin Board
 - 7.2 Reading File – copies circulated at meeting
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8.0 Reports and Good News

- 8.1 Report of the Director of Education
 - 8.2 Board Activity
 - 8.3 Board Linkage
 - 8.4 Board Linkage – Catholic School Community Councils
 - 8.5 Convention Reports
 - 8.6 Committee/Partnership Reports
 - Joint Operations – Trustees W. Stus and S. Zakreski-Werbicki
 - Together in Faith and Action – Trustees S. Zakreski-Werbicki and T. Jelinski
 - Greater Saskatoon Catholic Schools Foundation – Trustees H. Byblow and B. Elliott
 - māmawohkamātowin Partnership (Saskatoon Tribal Council) – Chair D. Boyko and Trustees D. Case and W. Stus
 - nākatēyimitowin Educational Partnership (CUMFI) – Chair D. Boyko and Trustees S. Zakreski-Werbicki and R. Boechler
 - Division Committee on Reconciliation and Healing – Chair D. Boyko and Trustee T. Jelinski
 - 8.7 Saskatchewan Catholic School Boards Association – Trustee B. Elliott
 - 8.8 Saskatchewan School Boards Association
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9.0 Committee of the Whole

10.0 Closing Prayer – Trustee R. Boechler

11.0 Adjournment

12.0 Sign of Peace

Present: Chair Boyko, Vice-chair Boechler, Trustees Byblow, Case (Teams), Elliott, Jelinski, Stus, Zakreski-Werbicki

Also: Director of Education Rivard
Superintendent of Education Gay (Secretary to the Board)

The meeting was called to order by Chair Boyko at 1:38 p.m. and began by acknowledging that we are on Treaty 6 Territory—traditional territories of First Nations including Cree, Dene, Nakota, Lakota, Dakota and Saulteaux—and homeland of the Métis Nation. We pay our respect to the First Nation and Métis ancestors of this place, and we reaffirm our relationship with one another in the spirit of Reconciliation.

The opening prayer was led by Trustee S. Zakreski-Werbicki.

Adoption of Agenda

Motion: Moved by Trustees S. Zakreski-Werbicki and B. Elliott that the agenda be approved as circulated.

CARRIED

Approval of Minutes

Motion: Moved by Trustees B. Elliott and W. Stus that the minutes of the regular meeting of December 11, 2023 be adopted as circulated.

CARRIED

Discussion/Decision

6.1 Financial Statements

Motion: Moved by Trustees T. Jelinski and D. Case that the Board of Education approve the accounts paid for the period November 1, 2023 to November 30, 2023 and December 1, 2023 to December 31, 2023 and receive the financial statements for the period ended December 31, 2023.

CARRIED

6.2 Minor Capital Renewal Program

Motion: Moved by Trustees R. Boechler and H. Byblow that the Board of Education approve Bishop James Mahoney High School and Bishop Klein Elementary School as the two projects being submitted to the Ministry of Education for consideration under the Minor Capital Renewal Program.

CARRIED

6.3 Major Capital Projects

Motion: Moved by Trustees W. Stus and T. Jelinski that the Board of Education approve a new Joint Use Catholic high school in the Holmwood Suburban Centre, a new Joint Use Catholic middle/high school within the Martensville/Warman region of Corman Park, a new Joint Use Catholic elementary school

in Brighton, a new Joint Use Aspen Ridge Catholic elementary school, a new Joint Use Kensington Catholic elementary school, and a new Joint Use Blairmore Catholic high school as the six priority projects for our Major Capital Plan for the 2025-2026 submission to the Ministry of Education.

CARRIED

6.4 2024-2025 Designation of French Immersion Programming

Motion: Moved by Trustees B. Elliott and S. Zakreski-Werbicki that the Board of Education approve the recommendation for the 2024-2025 Designation of French Immersion Programming.

CARRIED

6.5 2024-2025 Academic School Year Calendar

Motion: Moved by Trustees R. Boechler and S. Zakreski-Werbicki that the Board of Education receive the information as presented and approve the 2024-2025 Academic School Year Calendar.

CARRIED

6.6 Kindergarten Eligibility Date

Motion: Moved by Trustees S. Zakreski-Werbicki and W. Stus that the Board of Education approve the amendment to the Kindergarten Eligibility policy effective Fall 2025.

CARRIED

6.7 Pelican Lake First Nation Tax Compensation Agreement

Motion: Moved by Trustees B. Elliott and H. Byblow that the Board of Education approve the tax compensation agreement with Pelican Lake First Nation, subject to approval by the Lieutenant Governor in Council and Pelican Lake First Nation.

CARRIED

6.8 Contract Approvals

6.8.1 Replacement of Condensing Units

Motion: Moved by Trustees W. Stus and R. Boechler that the Board of Education award the tender for the replacement of condensing units at École Sister O'Brien School, École St. Peter School and Bishop James Mahoney High School for the tendered price of \$640,609 plus GST and PST.

CARRIED

6.8.2 Roof Replacements

Motion: Moved by Trustees R. Boechler and B. Elliott that the Board of Education award the tenders for St. Dominic School (Humboldt) and Bishop Pocock School for the tendered prices of:

- St. Dominic School (Humboldt) - \$679,410 plus GST and PST.
- Bishop Pocock School - \$442,846 plus GST and PST.

CARRIED

[Motion: Moved by Trustee B. Elliott that the Board move into committee.]

CARRIED

[Motion: Moved by Trustee R. Boechler that the Board move out of committee.]

CARRIED

[Motion: Moved by Trustee S. Zakreski-Werbicki that the Board move into committee.]

CARRIED

[Motion: Moved by Trustee R. Boechler that the Board move out of committee.]

CARRIED

Adjournment

Motion: Moved by Trustee R. Boechler that the meeting be adjourned at 2:51 p.m.

CARRIED

Secretary

Chair

6.1 Staff Monitoring Report

Board Priority:

- Promoting Stewardship

Presented by: Superintendent K. Kowal

Background Information:

The board is presented with staffing information annually. The included report compares staffing full time equivalent (FTE) levels for our Instructional, Support and Service Staff from November 15, 2023 to February 1, 2024.

Staffing Report - 2023 School Year and 2024 School Year Comparatives				
Contracts	Instructional	Support	Service	Total
February 1, 2024				
Full Time Equivalents	1,262.40	778.46	135.58	2,176.44
Number of Employees	1,333	839	148	2,320
November 15, 2023				
Full Time Equivalents	1,261.46	769.58	137.97	2,169.01
Number of Employees	1,327	849	161	2,337
Difference:				
Full Time Equivalents	0.94	8.88*	-2.39*	7.43
Number of Employees	6	-10	-13	-17

*At time of report, 16.0 FTE support positions vacant; 2.0 FTE service positions vacant.

Recommendation:

That the Board of Education receive the information as presented in the Staffing Monitoring Report.

6.2 Transportation Monitoring Report



Board Priority:

- Building Relationships and Partnerships
- Promoting Stewardship

Presented by: CFO J. Lloyd

Background Information:

Greater Saskatoon Catholic Schools (GSCS) offers transportation services to 6,322 students daily. Rural students who attend a GSCS school in the town of Biggar, and the cities of Humboldt, Warman, and Martensville are jointly transported with the public school divisions in each of the respective areas.

The following summary is the transportation services provided to students who attend a school located in Saskatoon and one immersion bus to École Holy Mary Catholic School:

1. First Canada ULC Transportation Statistics as of January 31, 2024

- ❖ Total Students Transported (registered) – 3,667
- ❖ In-Town Students Transported – 3,373
- ❖ Transportation Routes – 97
- ❖ Average Age of Bus Fleet – 6 Years
- ❖ Capacity Utilized On Bus (Average) – 87%
- ❖ Average One-Way Ride Time By Route – 25 minutes
- ❖ Longest One-Way Ride Time By Route – 75 minutes (Saskatoon French)

2. Hertz Northern Bus Transportation Statistics as of January 31, 2024

- ❖ Total Students Transported (registered) – 2,655
- ❖ In-Town Students Transported – 2,627
- ❖ Transportation Routes – 49
- ❖ Average Age of Bus Fleet – 8 Years
- ❖ Capacity Utilized On Bus (Average) – 100%
- ❖ Average One-Way Ride Time By Route – 20 minutes
- ❖ Longest One-Way Ride Time By Route – 60 minutes

Recommendation:

That the Board of Education receive the information as presented and approve the Transportation Monitoring Report.

6.3 Operational Reserves Board Policy



Board Priority:

- Celebrating and Promoting Catholic Identity
- Promoting Stewardship

Presented by: CFO J. Lloyd

Background Information:

The Operational Reserve Committee, led by the Saskatchewan Association of School Business Officials (SASBO) with members from the League of Educational Administrators, Directors and Superintendents (LEADS) and the Saskatchewan School Boards Association (SSBA), was formed to evaluate the value and composition of school division reserves in Saskatchewan. Four subcommittees were formed to analyze the make-up of existing reserves, standardize reporting, and provide guidance to school divisions on reserve levels.

The Operational Reserves Policy sub-committee drafted a board policy for school divisions to provide guidance and create consistency across the province. The draft policy, entitled “Operational Reserves”, details the purpose and importance of having positive accumulated surplus to ensure financial health and stability of the school division. The policy defines what internally restricted reserves are, and what they should be used for. The adoption of this policy would formalize the board’s commitment to maintaining healthy reserve levels and the responsible use of the accumulated reserves in the future.

Recommendation:

That the Board of Education receive the information as presented and approve the Operational Reserves Board Policy.

Director's Report

March 4, 2024

Teacher/Staff Appreciation Week:

Greater Saskatoon Catholic Schools celebrated Teacher/Staff Appreciation Week during the week of February 12. Our staff are amazing throughout the entire year. This week allows us to formally thank them for all of their work. Students, parents and Catholic School Community Councils also appreciated their school staff throughout the week.

Ash Wednesday:

Our annual Lenten journey began this year on February 14. This period marks a special time of preparation for us. Our schools will make their Lenten journey with the wonderful support of our parishes. We pray for a spiritually productive Lenten journey for all.

Oskāyak Round Dance:

On February 16, Oskāyak High School hosted a round dance for the community. It was standing room only. A great big thank you to the staff for spending countless hours planning and hosting this event.

Safe, Positive Schools:

This principal-led group in the division continues to work diligently to help support our schools. On February 28, all of Administrative Forum took part in a half day of professional learning specific to creating safe and welcoming schools.

Concours Oratoire:

On February 29, the Grade 6-8 French immersion division-wide concours oratoire was held at Ecole St. Peter School. Students were able to share their French oracy skills in the annual competition. Thanks to Coordinator B. Boutin and the École St. Peter School staff for organizing.

Catholic Connections Network-Saskatoon:

The Catholic Connections Network-Saskatoon held their meeting on March 1 at Queen's House Retreat & Renewal Centre. As always, this meeting allows Catholic organizations time to share the great work taking place in Saskatoon as well as learn ways about how we can work together on our common goals.