



Board of Education
Regular Meeting of the Board
Monday, June 24, 2024 - 1:30 p.m.
Boardroom (420 22nd Street East)

AGENDA

1.0 Welcome

- 1.1 Call to Order – Chair
 - 1.2 Land Acknowledgement
 - 1.3 Opening Prayer – Trustee S. Zakreski-Werbicki
 - 1.4 Adoption of the Agenda
 - 1.5 Declaration of Conflict of Interest
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2.0 Approval of Minutes

Minutes of the June 10, 2024 Regular Meeting of the Board of Education

3.0 Delegations and Special Presentations

4.0 Post Meeting Assignments

5.0 Consent Items

The Chair will ask for a motion to receive the items, which are starred, and to approve all recommendations contained therein. Prior to approving the motion, any trustee may request a star(s) be removed.

6.0 Discussion/Decision

- 6.1 Pilot Program Update: Positive Learning Behaviours (PLB)
 - 6.2 2024-2025 Budget
 - 6.3 Prairie Spirit School Division: Joint Transportation Agreement
 - 6.4 Provision of Food Services
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7.0 Correspondence

- 7.1 Expressions of Gratitude – posted on Bulletin Board
 - 7.2 Reading File – copies circulated at meeting
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8.0 Reports and Good News

- 8.1 Report of the Director of Education
 - 8.2 Board Activity
 - 8.3 Board Linkage
 - 8.4 Board Linkage – Catholic School Community Councils
 - 8.5 Convention Reports
 - 8.6 Committee/Partnership Reports
 - Joint Operations – Trustees W. Stus and S. Zakreski-Werbicki
 - Together in Faith and Action – Trustees S. Zakreski-Werbicki and T. Jelinski
 - Greater Saskatoon Catholic Schools Foundation – Trustees H. Byblow and B. Elliott
 - māmawohkamātowin Partnership (Saskatoon Tribal Council) – Chair D. Boyko and Trustees D. Case and W. Stus
 - nākatēyimitowin Educational Partnership (CUMFI) – Chair D. Boyko and Trustees S. Zakreski-Werbicki and R. Boechler
 - Division Committee on Reconciliation and Healing – Chair D. Boyko and Trustee T. Jelinski
 - 8.7 Saskatchewan Catholic School Boards Association – Trustee B. Elliott
 - 8.8 Saskatchewan School Boards Association
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9.0 Committee of the Whole

10.0 Closing Prayer – Trustee S. Zakreski-Werbicki

11.0 Adjournment

12.0 Sign of Peace

Present: Chair Boyko, Vice-chair Boechler, Trustees Byblow, Case (Teams), Elliott, Jelinski, Stus, Zakreski-Werbicki

Also: Director of Education Rivard
Superintendent of Education Gay (Secretary to the Board)

The meeting was called to order by Chair Boyko at 1:30 p.m. and began by acknowledging that we are on Treaty 6 Territory—traditional territories of First Nations including Cree, Dene, Nakota, Lakota, Dakota and Saulteaux—and homeland of the Métis Nation. We pay our respect to the First Nation and Métis ancestors of this place, and we reaffirm our relationship with one another in the spirit of Reconciliation.

The opening prayer was led by Trustee W. Stus.

Adoption of Agenda

Motion: Moved by Trustees S. Zakreski-Werbicki and H. Byblow that the agenda be approved as circulated.

CARRIED

Approval of Minutes

Motion: Moved by Trustees B. Elliott and T. Jelinski that the minutes of the regular meeting of May 13, 2024 be adopted as circulated.

CARRIED

Discussion/Decision

6.1 Financial Statements

Motion: Moved by Trustees S. Zakreski-Werbicki and R. Boechler that the Board of Education approve the accounts paid for the period March 1, 2024 to March 31, 2024 and April 1, 2024 to April 30, 2024 and receive the financial statements for the period ended April 30, 2024.

CARRIED

6.2 Provision of Audit Services

Motion: Moved by Trustees B. Elliott and T. Jelinski that the Board of Education receive the information as presented and award the Audit Services contract MNP LLP.

CARRIED

6.3 Preventative Maintenance and Renewal Plan

Motion: Moved by Trustees W. Stus and D. Case that the Board of Education receive the information as presented and approve the four-year (2024-2028) Preventative Maintenance and Renewal Plan.

CARRIED

6.4 Father Robinson School Name Change

Motion: Moved by Trustees S. Zakreski-Werbicki and W. Stus that the Board of Education receive the information as presented and approve the school name change from Father Robinson School to École Father Robinson School.

CARRIED

6.5 Internet Connectivity

Motion: Moved by Trustees R. Boechler and H. Byblow that the Board of Education receive the information as presented and award the contract for internet connectivity provider to SaskTel for the quotation price of \$339,000 plus applicable taxes.

CARRIED

6.6 2024 Elections

Be it resolved that the Returning Officer for the 2024 School Board Election pertaining to Subdivision 1, Subdivision 2 and Subdivision 3 for the St. Paul's Roman Catholic Separate School Division No. 20 of Saskatchewan be Ronald W. Walter; in accordance with section 46 of the Local Government Election Act, 2015.

Be it resolved that the Returning Officer be authorized to make the necessary decisions required and to incur reasonable expenses to conduct the election in accordance with section 46 of the Local Government Election Act, 2015.

Be it resolved that a Criminal Record Check (CRC) must accompany the nomination form for trustee candidates. The CRC must be dated no later than one year prior to the submission of the nomination form.

Motion: Moved by Trustees B. Elliott and W. Stus that the Board of Education approve the 2024 Greater Saskatoon Catholic Schools' Board of Education Trustee Candidate Information for use by the school division during the 2024 municipal election.

CARRIED

Motion: Moved by Trustees B. Elliott and W. Stus that the Board of Education approve the Resolution for Campaign Disclosure and Spending Limits.

CARRIED

6.7 Joint Administration Agreement

Motion: Moved by Trustees S. Zakreski-Werbicki and W. Stus that the Board of Education receive the information as presented and approve the new Joint Administration Agreement between Greater Saskatoon Catholic Schools and Horizon School Division.

CARRIED

[Motion: Moved by Trustee T. Jelinski that the Board move into committee.]

CARRIED

[Motion: Moved by Trustee R. Boechler that the Board move out of committee.]

CARRIED

Adjournment

Motion: Moved by Trustee T. Jelinski that the meeting be adjourned at 2:33 p.m.

CARRIED

Secretary

Chair

6.1 Pilot Program Update: Positive Learning Behaviours (PLB)



Board Priority:

- Improving Student Learning and Achievement

Presented by: Superintendent T. Shircliff, Coordinator Cari Anning, Principal Jennifer Millar and Vice Principal Erin Hilbig

Background Information:

In January, 2024, Greater Saskatoon Catholic Schools was provided Specialized Support Classroom funding to address classroom complexities. As a division, we created a plan to use the funds to support Positive Learning Behaviours (PLB) within Father Vachon School providing a comprehensive approach to positive learning behaviour instruction and interventions. The initiative involves the identification of students based on the division's Student Learning Model, outlining students who require additional positive learning behaviours instruction outside of their homeroom.

The deliverables encompass a specialized support classroom, professional learning opportunities, and data-driven decision-making based on behavioral data analysis. The PLB pilot features a daily schedule with Focused and Specialized Intervention, Core/Plus instruction, and common collaboration time for PLB teachers, ensuring a well-rounded and structured approach to fostering positive learning behaviors in students.

This Ministry funded Positive Learning Behaviour Pilot has served as an action research project for the division with the goal of developing a sustainable model that could be expanded to support additional schools through identification of promising practices in teaching and supporting school-wide positive learning behaviours in Core, Plus, Focused, Specialized and Intensive levels within the division Student Learning Model.

Our goal today is to provide an overview of the pilot, highlight the celebrations and learning that has occurred over the past four months.

Recommendation:

That the Board of Education receive the information as presented in the Pilot Program Update: Positive Learning Behaviours report.

Board Priority:

- Promoting Stewardship

Presented by: Executive Council

Background Information:

Introduction

The 2024-2025 budget includes additional resources to welcome an estimated 750 more students than we served on September 30, 2023.

Hopeful optimism was the feeling of many in the education sector leading up to an election-year budget. The board is continually challenged to ensure adequate financial resources are allocated strategically to maintain and improve the faith-filled learning environments in our schools. Like the past three years, the primary goals throughout the development of this budget are to accommodate growth, maintain the status quo for programming, and add more supports for classroom complexities. Even with additional complexity funding, operating costs are still \$500,000 more than the funding received on budget day. Revenue generated from school rentals and cafeteria food sales will need to be increased to cover the cost of inflation. Noon lunch supervision fee is a cost recovery revenue stream. This amount will be reduced by 10% in 2024-2025 to recognize lost days in the prior school year due to teacher job sanctions.

On the expenditure side, this is the first year since 2014-2015, where expenditures were not reduced to fund inflationary increases. Shortfalls in complexity funding continue which is estimated to be \$10 million for Greater Saskatoon Catholic Schools. Several proposed initiatives to address classroom complexity were not approved because funds were needed to cover inflationary increases to everyday expenses. These allocations could be considered again during the fiscal year if additional complexity funding becomes available.

Provincial Budget

On March 20, as part of the 2024-2025 provincial budget, the government announced Saskatchewan's 27 school divisions will receive \$2.2 billion in school operating funding for the 2024-2025 school year. It is an increase of \$180 million or 8.8% over last year's Budget Day allocation. This increase is \$121.9 million (5.9%) over the total funding that was received for the 2023-2024 school year.

Of the \$180 million:

- \$40 million for enrolment growth and classroom supports (announced in June 2023) that were already part of the 2023-2024 school division budget.
- \$17 million for projected enrolment growth of 2,950 students (or 1.6%) for next school year.
- Increase in conditional complexity funding of \$8.6 million bringing the province-wide total to \$20.6 million.

- \$84.7 million is held back by the government for teacher collective agreement costs and enrolment growth if enrolments exceed the September 30th projections.
- \$29 million of funding for inflationary costs of non-teaching employee groups and inflationary costs specific to transportation
- No additional funding was provided for insurance and utility increases as well as other general inflation.

Capital funding noted in the provincial budget includes:

- Preventative Maintenance and Renewal (PMR) funding to maintain school facilities remains the same at \$50 million. Given significant inflationary costs, this poses a challenge.
- The province's capital plan has \$216 million for school infrastructure, which includes \$28.5 million for a relocatable classroom program to support provincial enrolment growth.

Other important notes:

- Education property tax (EPT) rates will remain the same for residential, commercial/ industrial properties, and agricultural land.
- Top 10 Capital List: The new high school in Holmwood was approved for initial planning. The elementary school in Brighton and a middle/high school between Warman and Martensville are on the list, but no funding has been allocated to start detailed planning, which is very concerning.
- The budget includes \$7 million to allow school divisions to retain the 200 additional educational assistants hired in the 2021-2022 school year. This funding is conditional and cannot be used for any other program or initiative. Our school division allocation from this fund is \$753,533.
- Greater Saskatoon Catholic Schools was allocated \$3.84 million for PMR funding or an increase of 0.12% from last year. This minimal increase is very concerning for the school division as the costs of construction have increased by up to 45% since 2020.

Impact for Greater Saskatoon Catholic Schools

The net increase in projected funding for Greater Saskatoon Catholic Schools is \$8.22 million which will cover the cost of our projected enrolment growth of 750 more students, negotiated salary increases for non-teaching staff, transportation inflationary costs, and \$934,523 of additional classroom complexity funding.

We will be able to offer similar services as in 2023-2024 coupled with \$934,523 of additional complexity supports.

School boards have long been calling for predictability, sustainability, and investment in education. This announcement is a good first step, but we require years of additional investments in education to reduce the funding gap and return service offerings that were reduced in 2016-2017. The multi-year funding for support for learning is welcomed and will serve as a foundation to support divisions in planning for the future.

Class Size and Composition Funding

The Minister of Education announced an additional \$8.8 million for school divisions to hire classroom teachers and other support staff to respond to the challenges of classroom composition. This funding was part of a multi-year funding agreement between the Government of Saskatchewan and the Saskatchewan School Boards Association. This funding is conditional and was added to the \$20 million of complexity funding which was provided in 2023-2024. Complexity and composition funding must be used for school instructional supports such as teachers, educational assistants, speech language pathologists, counsellors, educational psychologists.

The following budget expenditures will be allocated based on this conditional funding:

- Wrap Around Literacy: expanded from nine to 12 schools
- Educational Psychologists
- Educational Assistant Literacy and Behaviour Plan: 15 positions
- Student Technology
- School Counsellors
- Behaviour Supports
- Student Services Staff

Instructional Expenditures

Instructional expenditures will be 78.74% of the overall school division budget. Teaching allocations will increase by 50 teachings positions for 2024-2025 compared to 2023-2024 staffing allocations. The increase of classroom teachers will not change. Actual Classroom Loadings (ACL) for schools will remain the same while serving the 22,839 students we expect in 2024-2025.

The following is a summary of the change in overall teacher allocations:

- General Teachers (42.9 FTE)
- EAL (1.1 FTE)
- Student Services/Other (6 FTE)

The non-teaching instructional staff will increase by 50 positions in 2024-2025. The budget allocation of educational assistants will be increased by 15 positions to serve 750 more students. The budget also includes revenue for 115 Jordan's Principle positions which were approved during the 2023-2024 fiscal year.

Centrally held coordinator budgets used to support staff and students have been adjusted for enrolment growth and inflationary pressures. The new allocations will allow for continued work in the areas of focus and curriculum implementation/renewal.

Administration Expenditures

Support staff allocations at the Board Office will remain the same compared to actual staffing in 2023-2024. Administration expenditures will be 2.18% of the overall school division expenditures.

Governance Expenditures

Governance expenditures will be 0.34% of the overall school division expenditures. The governance budget will increase by 33% compared to 2023-2024 due to the board election expense and no longer having two trustee vacancies.

Transportation

The Ministry of Education uses a distribution model for transportation funding. Transportation expenditures will be 3.93% of the overall school division expenditures. The projected shortfall in transportation for 2024-2025 is \$152,357. This shortfall has an impact on all other expense areas due to the shortfall being funded through the reallocation of instructional resources. The shortfall in transportation in 2023-2024 was \$1.8 million.

We will continue to work with public school divisions to transport students jointly and look for transportation efficiencies to reduce costs. Allocations have been provided to allow for additional transportation routes for the projected growth in students.

Plant

Running and maintaining our buildings remains the division's second largest expenditure. Utility expenditures for facilities was increased due to rate increases and carbon tax. Caretaking will increase by four positions budget to budget. The plant budget for our division in 2024-2025 is \$35,364,238 or 14.36% of the overall school division budget.

Conclusion

The 2024-2025 Operating and Capital Budget allocates the resources required to maintain a high-quality faith-filled learning environment for all students.

Total Estimated Revenue	\$ 260,705,943
Total Estimated Expenditure	\$ 260,705,946
Cash Surplus/Deficit	<u>\$ -0-</u>

Recommendation:

That the Board of Education approve the 2024-2025 Operating and Capital Budget including minor changes made after Ministry of Education's review and approval.

6.3 Prairie Spirit School Division: Joint Transportation Agreement



Board Priority:

- Promoting Stewardship

Presented by: CFO J. Lloyd

Background Information:

The Ministry of Education implemented a new transportation funding model in 2017-2018 that no longer recognized funding based on historical costs. Transportation funding is now based on student enrolments, proximity of home residence to school, and if a student resides in a rural or urban area. For rural funding, student enrolment and total kilometres traveled by the bus per day is used to calculate the overall funding amounts. For urban bussing, it is based on number of students who reside more than 1.0 km from their school.

For Warman and Martensville, Greater Saskatoon Catholic Schools receives the urban transportation funding for our students that reside within the city limits. Included in this report is a draft transportation agreement that provides the framework to share costs and to formalize the relationship with Prairie Spirit School Division (PSSD) as the transportation provider. This agreement is similar to the one the board approved in 2020 with Horizon School Division.

The following is a summary of the main points within the agreement:

3. Routes and Services- This section ensures the school divisions collaborate prior to making material changes to routes.

4. Term- The effective date will be backdated to September 1, 2023 and will stay in effect until one party terminates.

11. Urban Transportation Funding- Costs associated with providing urban transportation will be prorated based on the number of students riding the bus from each school division.

12. Administration Fee- Prairie Spirit requested an administrative fee of 3% to manage the routes and provide access to transportation software.

15. Termination- Notice provided on or before October 31st of any school year and will be terminated on July 1st.

This agreement formalizes the transportation arrangement between Prairie Spirit School Division and Greater Saskatoon Catholic Schools. Legal counsel representing both school divisions have been involved throughout the drafting of this agreement.

Recommendation:

That the Board of Education receive the information as presented and approve the transportation agreement with Prairie Spirit School Division.

6.4 Provision of Food Services



Board Priority:

- Building Relationships and Partnerships
- Promoting Stewardship

Presented by: CFO J. Lloyd and Superintendent K. Kowal

Background Information:

On June 3, 2024, Greater Saskatoon Catholic Schools issued a Request for Proposal (RFP) for the provision of Food Services. The RFP was posted on SaskTenders to satisfy the requirements of the New West Trade Partnership Agreement and the Canadian Free Trade Agreement.

In Greater Saskatoon Catholic Schools, school-based nutrition programs provide important supports for students that do not regularly have access to nutritious foods throughout the school day. With the help of community partnerships and contributions, we have been fortunate to be able to offer those pupils snacks and meals within our faith-filled learning environments. The school division currently uses multiple vendors under one contract to supply all of the food and supplies required to offer a nutrition program.

The issuance of this RFP allows for continuity in the service delivery model delivering the food supplies directly to the schools. A common menu will continue to be used at all schools to ensure consistency and provide assurance that the schools are always serving nutritious snacks and meals within every school community. The high school cafeterias will also access this contract for further savings in their food expenditures.

The estimated savings of a centralized purchasing system, common menus, and this contact for a food supplier, will continue to save the school division an estimated \$80,000 annually. The term of the contract is a three-year term with a potential for extension of an additional two years.

The RFP close date was June 18, 2024, at which time two proposal responses were received. The evaluation committee consisted of Jennifer Altenberg (Coordinator-Learning Services), Emily Gabor (Assistant Manager-Human Resources), Patrycja Kozub (Executive Assistant-Corporate Services) and Laurier Langlois (Manager-Corporate Services).

EVALUATION PROCESS

The following weighted evaluation criteria were used in the evaluation process:

Item	Criteria	% Weighting
1	Technical and Management Plan	40
2	Proponent Qualifications	10
3	Cost	45
4	Proposal	5
	Total Points	100%

The evaluation ranking for Complete Purchasing Services Inc. was the highest with an overall score of 86.9% out of a possible 100%

Recommendation:

That the Board of Education award the contract for the provision of food services to Complete Purchasing Services Inc.

School Masses: Throughout June, our school staff, students and families have gathered together with clergy and lay ministers from their feeder parishes to pray together. Our community is blessed to be able to celebrate our faith as a central part of the work we do. The celebration of our faith is also central to the many gatherings taking place in June; Grade 12 graduations, Grade 8 farewells, and Kindergarten celebrations of learning. As a school division we are thankful for the amazing partnership we have with the Diocese and the Eparchy.

Saskatoon Indian and Métis Friendship Centre (SIMFC) Graduation: The SIMFC Graduation Gala took place on June 13. Many community members attended this special celebration to honour the 249 graduates. Special thanks to the SIMFC Organizing Committee that worked so hard to continue this important tradition.

Greater Saskatoon Catholic Schools' Annual Pow Wow: Our annual Powwow took place on June 13. Under the leadership of our First Nations, Métis and Inuit Education Learning Community, and thanks to the efforts of many of our staff, this celebration was a great success.

Pleasant Hill Pow Wow: It was an honour to have Greater Saskatoon Catholic Schools participate in the annual Pleasant Hill Pow Wow on June 14. The celebration of Indigenous ceremony, culture and language is an important part of the work at Greater Saskatoon Catholic Schools.

High School Awards Celebration: Throughout late June, our high schools have been hosting awards ceremonies: celebrating and highlighting student accomplishments in many fields of study, leadership and participation. In addition, many scholarships were awarded to students. Special thanks to the school staff and administration for all of the behind the scenes work that goes into preparing and analyzing all of the categories of awards. As well, thank you to the many scholarship sponsors for their generous donations in support of students. These are great celebrations of student achievements!

National Indigenous People's Day: June 21 is National Indigenous People's Day and was celebrated throughout our schools. Greater Saskatoon Catholic Schools also participated in the Grand Entry opening the National Indigenous Peoples Day events at Victoria Park hosted by the Saskatoon Indian & Métis Friendship Centre.

Greater Saskatoon Catholic Schools Foundation Annual General Meeting: The Greater Saskatoon Catholic Schools Foundation will hold their Annual General Meeting on June 25. The year in review reports will be provided, and it is an excellent opportunity to celebrate the many accomplishments that happened during this academic year. A sincere thanks to the Foundation, its board members and many volunteers, under the leadership of L. Karwacki as the chair. We look forward to the work planned for next year!