

Code I: STUDENTS

POLICY TITLE AND CODE
SCHOOL FEES IAA

STATEMENT OF POLICY

Greater Saskatoon Catholic Schools will not charge fees, levies or other costs for instructional materials and supplies required to meet the mandatory course requirements at each grade level.

Greater Saskatoon Catholic Schools recognizes that a local school community may wish to enhance the learning program by having students participate in special projects, elective course offerings, extracurricular programs and field trips.

Schools may levy fees for special projects, elective courses, field trips and extracurricular activities, provided such fees are reasonable and used only for the recovery of actual costs to the school.

RATIONALE

Greater Saskatoon Catholic Schools is committed to offering a diverse learning program to students. When fees are levied to enhance programming, this must be carefully balanced with the stated desire to provide a publicly funded education to students without charging fees. Every effort will be made to ensure additional fees levied are reasonable and do not place an undue burden on families.

AUTHORITY

➤ The Education Act, Section 87 (1)(e), Section 142, and Section 150

RELATED POLICY

- DCB Purchasing
- DKA Business Administration: Conflict of Interest
- IAB Fund Raising

DEFINITIONS

1. "**School Fees**" includes any and all fees, levies or charges levied on and payable by a student or by the student's parents for any course or any activity at the school or organized or sponsored by the school or the school division.
2. "**Instructional Materials and Supplies**" means supplies, materials, deemed by the Board of Education to be necessary to the instruction of students, including textbooks, workbooks, novels and other written materials.
3. "**Off-site Activity**" means an educational, cultural or recreational excursion away from the school taken by the students under the direction and supervision of a teacher.
4. "**Special Equipment or Supplies**" - means equipment or supplies for a particular course that would not ordinarily be supplied by the Board of Education.
5. "**Optional Items and Events**" means items or events available at or sponsored by a school which are not necessary to the instruction of students.
6. "**Food Services**" - means the provision of meals or snacks on a regular basis to students during the school day.

PROCEDURES

1. No school fees, levies or charges of any kind may be levied by schools on students or parents, other than those set out in this Policy.
2. In any matters related to School Fees, no student will be denied access to course of instruction solely for reason of financial inability to pay the fees levied for such course and every effort will be made to safeguard the dignity of each family and to ensure the confidentiality of each situation.
3. Schools may not charge any fees for Instructional Materials and Supplies required to meet the course of instruction for compulsory classes at each grade level, provided however, that students may be required to provide a reasonable selection of consumable Instructional Materials and Supplies required for a course and not ordinarily provided by the board such as paper, pencils, notebooks or personal items of a general nature.
4. Schools may levy fees for Special Equipment or Supplies provided that:
 - a. no charge, levy or fee shall be charged for any equipment, supplies or materials of any kind necessary to complete the requirements of a compulsory course of instruction; and
 - b. such charges are reasonable and based on recovery of actual costs to the school.

5. Schools may levy Student Organization Fees to be collected and administered by the local student representative council provided that such fees are reasonable in amount and are used solely for the purposes of the student council and its related activities.
6. Schools may charge for transportation costs and entry fees for Off-site Activities provided that such charges are reasonable and based on recovery of actual costs to the school.
7. Schools may charge for Optional Items and Events approved by the principal, provided however that:
 - a. such charges are reasonable;
 - b. students are given the opportunity to opt out of the item or event and not pay the charges; and,
 - c. such items or events or activities are not compulsory in a mandatory course of instruction.
8. Schools that provide Foods Services to students may charge a nominal fee for the provision of such services.

DATE APPROVED

August 30, 2010

AMENDED

September 2011

IMPLEMENTATION

Kindergarten to grade 4 – September 2011

Community Schools (K to 8) – September 2011

Kindergarten to grade 8 – September 2013