



Code H: Category

HAE

School Day and Year: Number of Hours of Instructional Time

Statement of Policy

The Greater Saskatoon Catholic Schools' Board of Education specifies that the number of hours of instructional time be in accordance with the Education Act.

Authority

- Education Act 163, Sections 23 to 28 inclusive of *The Education Regulations, 2015*

Guidelines

1. School Day

- a. All classes in schools shall be conducted within the hours of 8:30 a.m. and 3:45 p.m. of every school day.
- b. Student instructional time must be no less than 950 hours throughout the school year. Students in Kindergarten will attend for no less than 475 hours of instruction.
- c. When considering adjustments to a school's hours of operation, the principal shall consult with:
 - i. The superintendent of education
 - ii. Staff, students, and parents
 - iii. The Catholic School Community Council
 - iv. Manager of Transportation
- d. When a change in school hours has been approved, the principal shall advise:
 - i. Staff, students, and parents
 - ii. The Catholic School Community Council
 - iii. Manager of Transportation
- e. Unless otherwise authorized, any adjustment to the school's operational hours will be implemented at the beginning of the school year.

2. School Year

- a. The school year may not be less than 193 days, or more than 197 days as determined by the Board of Education.
- b. Students will be dismissed for up to 15 days for the purpose of: Teacher professional development and preparation, staff meetings, staff retreat, STA Conference, and school division sponsored events.
- c. The school year shall be determined by the board of Education following consultation with a broad-based committee.

Date Approved

June 28, 1982

Amended

January 21, 1998
January 2020