

Code F: School Facilities

POLICY TITLE AND CODE

SCHOOL FACILITIES - BREAK-INS, THEFT, VANDALISM

FAA

STATEMENT OF POLICY

The Superintendent of the Administrative Services Division will assume the primary leadership to respond to occasions of break-ins to, vandalism of, and theft of school division property.

RATIONALE

Greater Saskatoon Catholic Schools endeavours to maintain school facilities that are safe, healthy, and supportive of teaching and learning.

AUTHORITY

The Education Act, Section 87 (v)

GUIDELINES

1. In the event loss or damage occurs through the wilful and negligent acts of students to employee or school property, Greater Saskatoon Catholic Schools will:
 - 1.1 Make every effort to seek restitution from the student or from the student's parent/guardian; and
 - 1.2 Reimburse the employee for the deductible portion of her/his insurance policy to a maximum of \$200.00.
2. School equipment which is inadvertently or accidentally damaged or lost through acts not attributable to wilful neglect or disregard for school division property will be repaired or replaced as finances permit.

PROCEDURES

1. In the event of a break-in, vandalism, and/or theft, the Principal is required to:
 - 1.1 Notify the Superintendent of the Administrative Services Division who may, in

collaboration with the Principal and Superintendent of Education assigned to the school, notify the City of Saskatoon Police Services; and

- 1.2 Submit a written report detailing the date and possible time of the occurrence, a brief description of the damage to the property, and the serial number of all articles known to be missing.

REFERENCES

Statement of Educational Commitment of Greater Saskatoon Catholic Schools:

- To practice stewardship with respect for all of God's creation

FORMS

DATE APPROVED

June 28, 1982

DATES AMENDED

May 18, 1995

February 2004