

Board of Education
Regular Meeting of the Board
Monday, December 14, 2020 – 12:00 p.m.

AGENDA

1.0 Welcome.

- 1.1 Call to Order – Chair D. Boyko
 - 1.2 Opening Prayer – Trustee H. Byblow
 - 1.3 Adoption of the Agenda
 - 1.4 Declaration of Conflict of Interest
-

2.0 Approval of Minutes.

- Minutes of the November 23, 2020 Organizational Meeting of the Board of Education
 - Minutes of the November 30, 2020 Regular Meeting of the Board of Education
-

3.0 Delegations and Special Presentations

4.0 Post Meeting Assignments

5.0 Consent Items

The Chair will ask for a motion to receive the items, which are starred, and to approve all recommendations contained therein. Prior to approving the motion, any trustee may request a star(s) be removed.

6.0 Discussion/Decision

- 6.1 Financial Statements
 - 6.2 Pandemic Response Update
 - 6.3 Improving Student Learning and Achievement Monitoring Report: Graduation Rates
 - 6.4 Celebrating and Promoting Catholic Identity Monitoring Report
 - 6.5 Transportation Monitoring Report
 - 6.6 Technology Infrastructure: Contract Approval
 - 6.7 St. Frances Cree Bilingual School: Project Manager Contract Approval
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7.0 Correspondence

7.1 Expressions of Gratitude – posted on Bulletin Board

7.2 Reading File – copies circulated at meeting

8.0 Reports and Good News

8.1 Report of the Director of Education

8.2 Board Activity

8.3 Board Linkage

8.4 Board Linkage – Catholic School Community Councils

8.5 Convention Reports

8.6 Committee/Partnership Reports

- Joint Operations – Trustees D. Berscheid and W. Stus
- Together in Faith and Action – Trustees T. Jelinski and H. Byblow
- Greater Saskatoon Catholic Schools Foundation – Trustees S. Zakreski-Werbicki and B. Elliott
- māmawohkamātowin/Saskatoon Tribal Council – Chair D. Boyko, Trustees S. Zakreski-Werbicki and D. Case
- CUMFI and GSCS Educational Alliance – Chair D. Boyko, Trustees J. Carriere and W. Stus

8.7 Saskatchewan Catholic School Boards Association – Trustee T. Jelinski

8.8 Saskatchewan School Boards Association

9.0 Committee of the Whole

10.0 Closing Prayer – Trustee H. Byblow

11.0 Adjournment

12.0 Sign of Peace



**Minutes of the Organizational Meeting of the Board of Education for St. Paul's RCSSD #20
held at St. Paul's Co-Cathedral at 12:00 p.m. on Monday, November 23, 2020.**

Present: Trustees Berscheid, Boechler, Boyko, Byblow, Carriere, Case (virtual attendance), Elliott, Jelinski, Stus, Zakreski-Werbicki

Also: Director of Education Chatlain
Superintendent of Education Bazylak (Secretary to the Board)

Guest: Pastoral Associate Father K. McGee

Call to Order

The meeting was called to order by G. Chatlain, Director of Education, at 12:05 p.m.

Adoption of Agenda

Motion: Moved by Trustees R. Boechler and D. Boyko that the agenda be approved as circulated.

CARRIED

Commissioning Service

Fr. Kevin McGee led the Board of Education in a Commissioning Service.

2.0 Election of Board Chair

Director Chatlain called for nominations for the position of Board Chair.

Motion: Trustee D. Berscheid nominated Trustee D. Boyko.

Trustee S. Zakreski-Werbicki seconded the motion.

Motion: Moved by Trustee J. Carriere that nominations cease.

Trustee R. Boechler seconded the motion.

CARRIED

Trustee D. Boyko elected as Chair of the Board.

[Trustee D. Boyko assumed the Chair]

3.0 Election of Vice Chair

Chair D. Boyko called for nominations for the position of Vice Chair.

Motion: Trustee J. Carriere nominated Trustee R. Boechler.

Trustee W. Stus seconded the motion.

Motion: Moved by Trustee T. Jelinski that nominations cease.

Trustee H. Byblow seconded the motion.

CARRIED

Trustee R. Boechler elected as Vice Chair of the Board.

[Trustee R. Boechler assumed the Vice Chair]

4.0 Appointments

Motion: Moved by Trustees B. Elliott and R. Boechler that the Board approve the following appointments for the 2020-2021 organizational year:

- Secretary to the Board of Education – Superintendent Darryl Bazylak
- Treasurer – Chief Financial Officer Joel Lloyd
- Attendance Counselor – Cari Anning
- In absentia, designates to the Director of Education – Superintendent Gordon Martell and Chief Financial Officer Joel Lloyd
- Assistant Secretary to the Board – Patti Seto
- Assistant Treasurer – Kathryn Holmes
-

CARRIED

5.0 Agents of the Board of Education

Motion: Moved by Trustees J. Carriere and T. Jelinski that the Board approve the following agents for the 2020-2021 organizational year:

- Fiscal Agent – Scotiabank
- Purchasing Card Agent – Bank of Montreal
- Auditors – MNP
- Insurance Broker – SSBA (Aon)
- Solicitors – McKercher LLP

CARRIED

6.0 Banking Resolution

Motion: Moved by Trustees T. Jelinski and D. Berscheid that the Board:

- utilize the services of the Main Branch of the Scotiabank in Saskatoon for its regular transactions, that the necessary banking resolutions be completed by the Chair and Treasurer of the Board, and that the documentation be filed at the bank; and
- whereas, the Board of Education of the St. Paul's Roman Catholic Separate School Division No. 20 (the "Board") requires the sum of \$15,000,000.00 for current expenditures of the Board; now therefore be it resolved as a resolution of the Board that: the Chair and the Chief Financial Officer on behalf of the Board are authorized to borrow from Scotiabank (the "Bank") the sum of \$15,000,000.00 (the "Loan Amount") for necessary expenditures of the Board pending receipt of the proceeds of taxes and other revenue, by way of overdrawing the Board's account with the Bank from time to time, the amount of each such over-withdrawal being hereinafter referred to as the "Overdraft Loan", (the aggregate of which such Overdraft Loans shall not exceed the Loan Amount) with said Overdraft Loans to be payable on demand, and the Chair and Chief Financial Officer are authorized to agree to pay interest on such Overdraft Loans as may from time to time remain outstanding and unpaid, as well after as before maturity, default and judgment, at an annual rate equal to the Bank's prime interest rate from time to time minus 1.00%; prime interest rate as herein used meaning the annual rate of interest announced from time to time by the Bank as a reference rate then in effect for determining interest rates on Canadian dollar commercial loans in Canada.

The Chair and Chief Financial Officer shall and are hereby authorized to provide written confirmation and acknowledgment to the Bank, on behalf of the Board, on the first business day following each month, of the amount outstanding as at and including the end of the immediately preceding month as to Overdraft Loans to and including that time.

CARRIED

7.0 Signing Officers of the Board

Motion: Moved by Trustees B. Elliott and S. Zakreski-Werbicki that the Board approve the Board Chair and the Chief Financial Officer as the Signing Officers of the Board with in absentia permission granted to the Vice Chair and Assistant Treasurer.

CARRIED

8.0 Trustee Remuneration and Expense Schedule

Motion: Moved by Trustees W. Stus and J. Carriere that the Board approve the Trustee Remuneration and Expense Schedule as presented.

**Proposed Trustee Remuneration and Expense Schedule
September 1, 2020 - August 31, 2021**

The following schedule of trustee remuneration and expenses is developed in accordance with the Procedures for Board Member Remuneration and Expense.

1. Trustee Remuneration

Remuneration for trustees of the Board of Education shall be \$25,140 per year paid monthly in twelve (12) equal installments.

Remuneration for the Vice Chair of the Board of Education shall be \$26,173.50 per year paid monthly in twelve (12) equal installments.

Remuneration for the Chair of the Board of Education shall be \$32,615 per year paid monthly in twelve (12) equal installments.

2. Travel and Conference/Professional Development

To a maximum of \$5,500.00 per annum for Trustees and \$10,000 per annum for the Board Chair

Travel and Conference Rates:

Conference Registration	Actual Cost	
Hotel Accommodation	Actual cost with receipts presented	
Air Travel	Economy fare	
Saskatchewan Public Commission Rates	Car Allowance:	
	(\$0.4535/km – Effective October 1, 2020)	
	Sustenance Allowance:	
	\$51.00/day – In Province	\$61.00/day – Out of Province
Other Expenses	With receipts	

(A member of the board participating on a trustee organization at the provincial or national level that does not reimburse for expenses equal to the preceding schedule may claim the differential in rates.)

3. Benefits

Trustees may access a Health Spending Account (HSA) of up to \$3,000.00. The HSA provides reimbursement for a wide range of health-related expenses, over and above regular benefit plan maximums. HSA is administered in accordance with Canada Revenue Agency guidelines. Eligible dependents and spouse of the trustee are also covered under the HSA.

CARRIED

9.0 Dates and Times of Regular and Planning Meetings of the Board

Date	Meeting	Time
Monday, November 23, 2020	Organizational Meeting of the Board	12:00 pm
Monday, November 23, 2020	Planning Meeting of the Board	12:30 pm
Monday, November 30, 2020	Regular Meeting of the Board	12:00 pm
Monday, December 14, 2020	Regular Meeting of the Board	12:00 pm
Monday, January 18, 2021	Planning Meeting of the Board	11:00 pm
Monday, February 8, 2021	Regular Meeting of the Board	12:00 pm
March 1, 2021	Planning Meeting of the Board	11:00 pm
Monday, March 14-15, 2021	Board Retreat – Queen’s House	
Monday, March 15, 2021	Regular Meeting of the Board	12:00 pm
Monday, March 29, 2021	Planning Meeting of the Board	11:00 pm
Monday, April 19, 2021	Regular Meeting of the Board	12:00 pm
Monday, May 3, 2021	Planning Meeting of the Board	11:00 pm
Monday, May 17, 2021	Regular Meeting of the Board	12:00 pm
Monday, May 31, 2021	Planning Meeting of the Board	11:00 pm
Monday, June 14, 2021	Regular Meeting of the Board	12:00 pm
Monday, June 28, 2021 (if needed)	Regular Meeting of the Board	12:00 pm
Monday, August 23, 2021	Planning Meeting of the Board	11:00 pm
Monday, September 13, 2021	Regular Meeting of the Board	12:00 pm
Monday, September 27, 2021	Planning Meeting of the Board	11:00 pm
Monday, October 18, 2021	Regular Meeting of the Board	12:00 pm
Monday, November 1, 2021	Organizational Meeting of the Board	12:00 pm
Monday, November 1, 2021	Planning Meeting of the Board	12:30 pm

Motion: Moved by Trustees D. Berscheid and W. Stus that the Board approve the Board Meeting Schedule as amended.

CARRIED

10.0 Continuous Agenda of the Board

Greater Saskatoon Catholic Schools Board of Education 2019-2020 Continuous Agenda		
August	September	October
<ul style="list-style-type: none"> • Board/Director Review 	<ul style="list-style-type: none"> • Financial Statements • Year in Review • SCSBA Julian Paslawski Meritorious Service Award • SCSBA Nomination to Executive • Premier's Award for Innovation and Excellence in Education • Catholic School Community Councils Liaison Plan 	<ul style="list-style-type: none"> • Financial Statements • SSBA Convention Resolutions • SSBA Voting Procedures • Staff Monitoring Report • Enrolment Monitoring Report • SCSBA AGM & Conference • Organizational Meeting Planning • Facilities Monitoring Report: 2018-2019 Projects • Improving Student Learning and Achievement Monitoring Report: Part 1
November	December	January
<ul style="list-style-type: none"> • Financial Statements • Board Annual Report to Ministry • Organizational Meeting of the Board • Annual Schedule of Board Meetings • Continuous Agenda of the Board • Together in Faith and Action Committee Membership • Facility Planning: Modular Application • Improving Student Learning and Achievement Monitoring Report: Part 2 • CSCC/Trustee Meeting and Report to the Community • SSBA Fall General Assembly • Transportation Monitoring Report 	<ul style="list-style-type: none"> • Financial Statements • Auditor's Report • Celebrating and Promoting Catholic Identity Monitoring Report • Student Health & Fitness Monitoring Report • Out-of-Province Student Learning Activities 	<ul style="list-style-type: none"> • Financial Statements • Academic Year Approval • Program Tour • Technology Report
February	March	April
<ul style="list-style-type: none"> • Financial Statements • First Nations, Métis and Inuit Education Monitoring Report • Facility Planning: 5-Year Capital and Construction Plan • Education Leave Priorities 	<ul style="list-style-type: none"> • Financial Statements • Promoting Stewardship Monitoring Report • Board Faith, Governance and Planning Retreat 	<ul style="list-style-type: none"> • Financial Statements • Catholic Education Week • School Reviews (School Closures/Grade Discontinuance) • Mill Rate
May	June	July
<ul style="list-style-type: none"> • Financial Statements • Facility Tour • Preliminary Budget • HCI Final Budget • Board/Director Review Data Collection • Technology • Transportation • Building Relationships and Partnerships Monitoring Report 	<ul style="list-style-type: none"> • Financial Statements • Facility Monitoring Report: Preventative Maintenance and Renewal Plan • Final Budget • Suspension Report • GSCS Foundation Annual Meeting • Approval of Mill Rate • Out of Scope Salaries • SHSAA Annual Policy Conference • Canadian Catholic School Trustees' Association (CCSTA) AGM and Convention • Out of Province Student Learning Activities 	<ul style="list-style-type: none"> • Canadian School Boards Association (CSBA) National Trustee Gathering on Aboriginal Education and Congress

Motion: Moved by Trustees R. Boechler and B. Elliott that the Board approve the Continuous Agenda as presented.

CARRIED

11.0 Board Appointments

11.1 Together in Faith and Action Committee

Motion: Moved by Trustees D. Berscheid and R. Boechler to appoint Trustee T. Jelinski as Chair of the Together in Faith and Action Committee.

CARRIED

Motion: Moved by Trustees W. Stus and R. Boechler that the Board appoint Trustee H. Byblow to the Together in Faith and Action Committee.

CARRIED

11.2 Saskatchewan Catholic School Boards Association

Motion: Moved by Trustees W. Stus and J. Carriere that the Board appoint Trustee T. Jelinski to serve as representative to the Saskatchewan Catholic School Boards Association.

CARRIED

11.3 Greater Saskatoon Catholic Schools Foundation

Motion: Moved by Trustees D. Berscheid and B. Elliott that the Board appoint Trustee S. Zakreski-Werbicki to the Greater Saskatoon Catholic Schools Foundation Board of Directors.

CARRIED

Motion: Moved by Trustees D. Berscheid and S. Zakreski-Werbicki that the Board appoint Trustee B. Elliott to the Greater Saskatoon Catholic Schools Foundation Board of Directors.

CARRIED

11.4 Joint Operations Committee for Humboldt Collegiate Institute

Motion: Moved by Trustees T. Jelinski and R. Boechler that the Board appoint Trustees D. Berscheid and W. Stus to serve as representatives to the Joint Operations Committee of Humboldt Collegiate Institute.

CARRIED

11.5 māmawohkamātowin Partnership

Motion: Moved by Trustees W. Stus and J. Carriere that the Board appoint the board chair or designate and Trustees S. Zakreski-Werbicki and D. Case to attend the māmawohkamātowin Partnership meetings.

CARRIED

11.6 CUMFI & GSCS Educational Alliance

Motion: Moved by Trustees D. Berscheid and S. Zakreski-Werbicki that the Board appoint the board chair or designate and Trustees W. Stus and J. Carriere to attend the CUMFI & GSCS Educational Alliance meetings.

CARRIED

11.7 Trustee School Liaison Schedule

Motion: Moved by Trustees R. Boechler and D. Case that the Board approve the Board Trustee School Liaison Program schedule as presented.

CARRIED

12.0 Adjournment

Motion: Moved by Trustee H. Byblow that the meeting be adjourned at 1:03 p.m.

CARRIED

Secretary

Chair



Minutes of a Regular Meeting of the Board of Education for St. Paul's RCSSD #20 held in the Boardroom at 12:00 p.m. on Monday, November 30, 2020.

Present: Chair Boyko, Vice-chair Boechler, Trustees Berscheid, Byblow, Carriere, Case, Elliott, Jelinski, Stus, Zakreski-Werbicki

Also: Director of Education Chatlain
Superintendent of Education Bazylak (Secretary to the Board)

The meeting was called to order by Chair Boyko at 12:40 p.m. who welcomed everyone to the meeting held on Treaty 6 territory and the homeland of the Métis.

The opening prayer was led by Trustee R. Boechler.

Adoption of Agenda

Motion: Moved by Trustees J. Carriere and S. Zakreski-Werbicki that the agenda be approved as circulated.

CARRIED

Approval of Minutes

Motion: Moved by Trustees R. Boechler and D. Berscheid that the minutes of the regular meeting of October 19, 2020 be adopted as circulated.

CARRIED

Discussion/Decision

6.1 2019-2020 Audited Financial Statements

Motion: Moved by Trustees R. Boechler and T. Jelinski that the Board of Education approve the Audited Financial Statements for the fiscal year ending August 31, 2020 as presented.

CARRIED

6.2 2019-2020 Annual Report to the Ministry

Motion: Moved by Trustees W. Stus and J. Carriere that the Board of Education review and approve as presented the Greater Saskatoon Catholic Schools 2019-2020 Annual Report pending minor changes made after format review and approval is received from the Ministries of Education and Finance.

CARRIED

6.3 2020-2021 Student Enrolment Report

Motion: Moved by Trustees D. Berscheid and R. Boechler that the Board of Education approve the information as presented in the 2020-2021 Student Enrolment Report.

CARRIED

6.4 Improving Student Learning and Achievement Monitoring Report: Early Years/Reading, Writing, Math at Grade Level

Motion: Moved by Trustees R. Boechler and T. Jelinski that the Board of Education receive the information as presented in the Improving Student Learning and Achievement Monitoring Report: Early Years/Reading, Writing, Math at Grade Level.

CARRIED

6.5 Modular Classroom Application

Motion: Moved by Trustees S. Zakreski-Werbicki and J. Carriere that the Board of Education approve the school division's Modular Classroom Application for the 2021-2022 school year.

CARRIED

6.6 Facilities Monitoring Report

Motion: Moved by Trustees H. Byblow and W. Stus that the Board of Education receive the information as presented in the Facilities Monitoring Report.

CARRIED

6.7 Pandemic Update

Motion: Moved by Trustees D. Case and R. Boechler that the Board of Education receive the information as presented in the Pandemic Update report.

CARRIED

6.8 CUPE Locals 2268 and 3730 Ratification Vote

Motion: Moved by Trustees S. Zakreski-Werbicki and D. Case that the Board of Education ratify the Memorandum of Agreement achieved between Greater Saskatoon Catholic Schools and CUPE Local 2268.

CARRIED

Motion: Moved by Trustees B. Elliott and D. Berscheid that the Board of Education ratify the Memorandum of Agreement achieved between Greater Saskatoon Catholic Schools and CUPE Local 3730.

CARRIED

6.9 Premier's Board of Education Award: The St. Michael Métis School of Excellence / L' Saint Michell' Âpihtaw kosisan l'kwāl takahkisihtwān

Motion: Moved by Trustees D. Case and R. Boechler that the Board of Education receive the information as presented in the Premier's Board of Education Award for Innovation and Excellence in Education: The St. Michael Métis School of Excellence / L' Saint Michell' Âpihtaw kosisan l'kwāl takahkisihtwān report.

CARRIED

[Motion: Moved by Trustee R. Boechler that the Board move into committee.]

CARRIED

[Motion: Moved by Trustee S. Zakreski-Werbicki that the Board move out of committee.]

CARRIED

Adjournment

Motion: Moved by Trustee J. Carriere that the meeting be adjourned at 2:35 p.m.

CARRIED

Secretary

Chair

6.1 Financial Statements

Board Priority:

- Promoting Stewardship

Presented by: CFO J. Lloyd

Background Information:

I certify the following data to be accurate for the period ending **October 31, 2020**:

Board Policy prohibits the development of fiscal jeopardy or loss of allocation integrity further specified as five constraints:

1. Reduce or liquidate fixed or restricted assets. - No fixed assets were disposed of.
2. Cause the organization to become indebted in an amount greater than can be repaid by specified revenues. - Accounts payable and salaries payable have all been met in a timely manner by cash on hand. There have been no overdue accounts or late payments.
3. Allow cash to drop below the amount needed to settle debts in a timely manner. - Accounts payable and salaries payable have all been met in a timely manner by cash on hand. There have been no overdue accounts or late payments.
4. Allow actual allocations to deviate substantially from approved budget expenditure. - Year-to-date actual allocations of funds to outcome areas are consistent with those previously approved as acceptable ranges by the board.
5. Violates Generally Accepted Accounting Principles. - No such violation exists.

Accounts Paid

Accounts paid by cheque and electronic funds transfer for the period September 1, 2020 to September 30, 2020 are as detailed:

Business Account	\$3,372,581.17
Payroll Account	9,251,314.99
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	\$12,623,896.16

Accounts paid by cheque and electronic funds transfer for the period October 1, 2020 to October 31, 2020 are as detailed:

Business Account	\$6,628,431.08
Payroll Account	9,765,704.60
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	\$16,394,135.68

It should be noted that full particulars of account payments are available for review at any time.

Financial Statements

The Statements of Financial Position and Operations have been prepared in accordance with The Education Act, 1995, using accounting principles prescribed by the Ministry of Education and are considered appropriate for Saskatchewan School Divisions.

Recommendation:

That the Board of Education approve the accounts paid for the period September 1, 2020 to September 30, 2020 and October 1, 2020 to October 31, 2020 and receive the financial statements for the period ended October 31, 2020.

St. Paul's R.C.S.S.D. No. 20
Statement of Financial Position
Funds: Current Year/Previous Year
For the Period from September 1, 2020 to October 31, 2020
(Amounts are in CDN)
(Includes G/L Budget Name: MB2020/21)

Description	Current Year Actual	Prior Year Actual	Current Year Prior Year
Assets			
Cash	33,332,766	30,783,993	2,548,773
Taxes Receivable	513,163	1,759,105	-1,245,942
Provincial Grants Receivable	2,507,383	3,100,489	-593,106
Other Receivables	940,234	1,426,550	-486,316
Total Assets	37,293,545	37,070,137	223,408
Liabilities			
Other Payables	9,712,952	9,510,146	202,807
Capital Loans	29,003,859	30,731,892	-1,728,033
Accrued Employee Future Benefits	5,892,000	5,629,000	263,000
Other Liabilities	2,698,374	5,161,341	-2,462,967
Capital Lease	753,229	947,777	-194,548
Total Liabilities	48,060,414	51,980,155	-3,919,741
Net Financial Assets	-10,766,868	-14,910,018	4,143,149
Non-Financial Assets			
Physical Assets	275,796,491	276,410,907	-614,416
Prepaid Items	318,231	232,444	85,786
Total Non Financial Assets	276,114,722	276,643,351	-528,629
Net Assets	265,347,853	261,733,333	3,614,520
Accumulated Surplus (Deficit)			
Accumulated Surplus Previous Year	274,525,874	265,168,743	9,357,131
Change in Accumulated Remeasurement Gains/Losses			
Earnings from Operations	-9,178,020	-3,416,569	-5,761,451
Total Accumulated Surplus	265,347,853	261,752,173	3,595,680

St. Paul's R.C.S.S.D. No. 20
Statement of Operations
Variance: Current Year/Previous Year/Current Year
For the Period from September 1, 2020 to October 31, 2020
(Amounts are in CDN)
(Includes G/L Budget Name: MB2020/21)

Description	Current Year Actual	Budget For Period	Budget Remaining	Budget % Remaining	Prior Year Actual	Current Year Prior Year
Revenue						
Property Taxation	5,490,994	48,901,520	43,410,526	-88.77	6,438,114	-947,120
Grants	21,749,843	146,721,749	124,971,907	-85.18	23,907,972	-2,158,130
Tuition and Related Fees	415,744	2,229,868	1,814,124	-81.36	379,639	36,106
School Generated Funds	203,679	4,595,308	4,391,629	-95.57	1,012,434	-808,755
Complementary Services	539,920	2,174,601	1,634,681	-75.17	363,008	176,912
External Services		150,000	150,000	-100.00		
Other	150,422	1,941,430	1,791,008	-92.25	320,534	-170,112
Total Revenues	28,550,603	206,714,476	178,163,874	-86.19	32,421,701	-3,871,099
Expenditures						
Governance	144,603	829,582	684,978	82.57	152,237	-7,634
Administration	789,964	4,950,831	4,160,867	84.04	831,844	-41,880
Instruction	30,322,060	158,452,078	128,130,018	80.86	28,094,016	2,228,044
Plant	4,928,442	31,732,722	26,804,280	84.47	4,329,869	598,573
Transportation	784,655	8,575,098	7,790,443	90.85	1,027,849	-243,195
Tuition and Related Fees	23,135	182,200	159,066	87.30	107,421	-84,287
School Generated Funds	232,509	4,595,308	4,362,799	94.94	667,182	-434,673
Complementary Services	264,962	2,134,205	1,869,243	87.58	380,749	-115,787
External Services		150,000	150,000	100.00		
Interest and Bank Charges	238,293	1,606,340	1,368,047	85.17	247,103	-8,809
Total Expenditures	37,728,623	213,208,363	175,479,739	82.30	35,838,271	1,890,352
Surplus (Deficit) for the Period	-9,178,020	-6,493,886	2,684,134	41.33	-3,416,569	-5,761,451
Change in Accum. Remeas. Gains/Losses						
Opening Accumulated Surplus	274,525,874		-274,525,874		265,168,743	9,357,131
Closing Accumulated Surplus	265,347,853	-6,493,886	-271,841,740	-4,186.12	261,752,173	3,595,680
Opening Physical Assets	277,315,827		-277,315,827		277,809,628	-493,802
Current Year Fixed Asset Purchases	-1,519,335	-7,463,896	-5,944,561	79.64	-1,398,721	-120,614
Total Physical Assets	275,796,491	-7,463,896	-283,260,387	3,795.07	276,410,907	-614,416

Variance Analysis

St. Pauls R.C.S.S.D. No. 20

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Date Filter

09/01/20..10/31/20

Budget Filter

MB2020/21

	Current Year Actual	Budget For Period	Budget Remaining	Budget % Remaining	Expected Budget % Remaining	Difference	Notes
Revenue							
Property Taxation	5,490,994.00	48,901,520.00	43,410,526.00	88.77%	83.33%	5.44%	1
Grants	21,749,843.00	146,721,749.00	124,971,906.00	85.18%	83.33%	1.84%	
Tuition and Related Fees	415,744.00	2,229,868.00	1,814,124.00	81.36%	83.33%	-1.98%	
School Generated Funds	203,679.00	4,595,308.00	4,391,629.00	95.57%	80.00%	15.57%	2
Complementary Services	539,920.00	2,174,601.00	1,634,681.00	75.17%	80.00%	-4.83%	
External Services	0.00	150,000.00	150,000.00	100.00%	80.00%	20.00%	3
Other	150,422.00	1,941,430.00	1,791,008.00	92.25%	83.33%	8.92%	4
Total Revenues	28,550,602.00	206,714,476.00	178,163,874.00	86.19%			
Expenditures							
Governance	144,603	829,582.00	684,979.00	82.57%	83.33%	-0.76%	
Administration	789,964	4,950,831.00	4,160,867.00	84.04%	83.33%	0.71%	
Instruction	30,322,060	158,452,078.00	128,130,018.00	80.86%	80.00%	0.86%	
Plant	4,928,442	31,732,722.00	26,804,280.00	84.47%	83.33%	1.14%	
Transportation	784,655	8,575,098.00	7,790,443.00	90.85%	83.33%	7.52%	5
Tuition and Related Fees	23,135	182,200.00	159,065.00	87.30%	83.33%	3.97%	
School Generated Funds	232,509	4,595,308.00	4,362,799.00	94.94%	80.00%	14.94%	6
Complementary Services	264,962	2,134,205.00	1,869,243.00	87.58%	80.00%	7.58%	7
Interest and Bank Charges	238,293	1,606,340.00	1,368,047.00	85.17%	83.33%	1.83%	
Total Expenditures	37,728,623.00	213,208,364.00	175,479,741.00	82.30%			
Surplus (Deficit) for the Period	-9,178,021.00	-6,493,888.00	2,684,133.00				
Change in Accum. Remeas. Gains/Losses							
Opening Accumulated Surplus	121,433,929.02		-121,433,929.02				
Closing Accumulated Surplus	112,255,908.02	-6,493,888.00	-118,749,796.02				

Opening Physical Assets	146,803,822.52		-146,803,822.52
Current Year Fixed Asset Purchases	-1,519,335.00	-7,463,896	-5,944,561.00
<hr/>			
Total Physical Assets	145,284,487.52	-7,463,896.00	-152,748,383.52
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Notes

1. Property taxes expected to be on budget for the year.
2. As a result of pandemic restrictions, it is expected school based activity will be considerably lower than previous years.
3. Invitational Shared Services Initiative grant has not been received for the year.
4. Cafeteria sales are significantly lower than expected due to the pandemic. Facility rentals are also not permitted from September to December.
5. October transportation expenses were paid in November.
6. As a result of pandemic restrictions, it is expected school based activity will be considerably lower than previous years.
7. Pre-kindergarten programs not fully staffed due to enrolment under projection.

6.2 Pandemic Response Update

Board Priority:

- Improving Student Learning and Achievement
- Promoting Stewardship

Presented by: Director G. Chatlain and Executive Council

Background Information:

As with all previous updates, this update comments on activities related to our pandemic responses since the previous board report on November 30.

During this period of time, daily cases rose in our communities and hence, we experienced a rise in cases in our schools. With the change in Saskatchewan Health Authority (SHA) directives to now isolate the whole class where a case is identified, this has translated into quite a few more students isolating than in the previous process. However, with the change made to our larger high schools (+600) to have half-cohort attendance, this has helped mitigate that impact. Proportionally, high school aged students are seeing more cases than elementary. At this stage, 21 of our schools have yet to have a case.

Operationally, the initial return to school plan has served well. Small adjustments continue to be made as required. Of note at this point; however, is the effectiveness of the plan related to addressing anticipated increases in staff absences. Concerted effort was put into developing this plan which was developed with the involvement of numerous stakeholders. As anticipated, we are seeing higher rates of staff absenteeism due to illness/isolating/COVID related reasons; but, in implementing our plans, operations have been able to continue quite well. As with all things related to the pandemic however, this is subject to change quickly. We will continue to monitor this aspect closely.

An additional operational change involved the changing of the mask provisions for students. While staff have been following masking provisions since the start of the year, our PreK – Grade 3 students were following ‘strongly recommended’ masking language. This has now been amended to align with the current provincial masking mandate language.

Of note, as well, has been some changes to provincial guidelines for the performing arts. We are in the process of reviewing these changes for any internal operational implications.

As we approach the Christmas break, there has been much dialogue regarding perhaps a need to change the length of the break. With operations stable and in dialogue with our local Medical Health Officer (MHO), operations can continue as is prior to the break. There remain questions regarding post-break and what should be done. We will continue to work with our local MHO and other partners to discern any operational changes for post-Christmas break. Of particular focus may be high school operations.

With respect to the other components of the pandemic responses, there are no changes of significance to report at this time.

In conclusion, we will shortly be arriving at the Christmas break – an important milestone in the journey of our academic year. Thanks to the major efforts of students, staff and parents, we have navigated this leg of the journey well. In dialogue with our Chief Medical Health Officer (CMHO) Dr. Shahab, he indicated that our context will remain like this until at least the end of March or early April. With that timeline, we are easily at the mid-point of this stretch. Arguably, the first leg of this year may have been the most challenging. However, one thing this pandemic has taught us: there is no room for complacency in our response and readiness.

Therefore, we will continue our focussed attention and change as necessary over the coming weeks and months.

Recommendation:

That the Board of Education receive the information as presented in the Pandemic Response Update report.

6.3 Improving Student Learning and Achievement: Graduation Rates



Board Priority:

- Improving Student Learning and Achievement

Presented by: Superintendent S. Gay

Background Information:

The Board of Education for Greater Saskatoon Catholic Schools, in its declaration of Priorities and Goals, states:

Catholic education helps all children in our division develop their God-given talents as they strive to reach their full potential spiritually, academically, physically, socially, and emotionally. Greater Saskatoon Catholic Schools combines academic excellence and spiritual development with support for the physical wellness of each student. A well-rounded Catholic education engenders a strong sense of belonging and identity that helps students become contributing citizens in their communities.

Greater Saskatoon Catholic Schools believes a strong relationship is needed between parents, their church and their school to educate children and youth to their full potential. We are committed to working with many groups and organizations within our communities, particularly the Ministry of Education, because we all share responsibility for educating our children and youth.

GOALS:

- *To achieve First Nations and Métis student outcomes that are comparable to those realized by students throughout the division by providing appropriate supports for learning and learning environments that promote student identity and belonging.*
- *To support transitions for all students, from early learning through to high school graduation and beyond.*
- *To provide engaging, responsive, and supportive high school programming to enhance retention and graduation rates for all students.*

This report will provide the board with information on the graduation rates for the 2019-2020 school year for Greater Saskatoon Catholic Schools. Information will be provided on the on-time and extended graduation rates for the division as well as information on credit completion and attendance rates. Actions of the Graduation Area of Focus will also be discussed.

Recommendation:

That the Board of Education receive the information as presented in the Improving Student Learning and Achievement Monitoring Report: Graduation Rates.

6.4 Celebrating and Promoting Catholic Identity Monitoring Report



Board Priority:

- Celebrating and Promoting Catholic Identity

Presented by: Superintendent S. Gay and Coordinator Darcie Lich

Background Information:

This Board Priority is described as follows:

- To strengthen the Catholic dimension of our school division, as we support the faith journey of each individual:
 - Nurturing staff members as they seek to deepen their faith so they may authentically fulfill their vocations as Catholic educators.
 - Providing shared experiences, learning opportunities, and closer connections between parish, home, and school – to enrich the faith lives of students, families, and all school community members.
 - To be proactive in building understanding of Catholic Education.

The following report outlines some of the work in Greater Saskatoon Catholic Schools during the period of November 2019 through to November 2020. This area of priority has been moved forward in the following key areas:

Staff Formation

- Ongoing development and delivery of staff retreats
- Opening Day liturgical celebrations and addresses
- Development and distribution of weekly staff prayer
- Peer Faith Mentorship program
- Provision and recommendation of faith-based resources, including periodicals, online material, mobile applications, etc.
- Planning and delivery of faith-based events (e.g. Parables and Pints)
- Subscription to FORMED.org for all Greater Saskatoon Catholic Schools staff

Staff Professional Development

- Greater Saskatoon Catholic Schools Understanding Your Faith Program
- Job-embedded instructional support for teachers of Religion, Catholic Studies
- Concentrated support for teachers of Études Catholiques
- Development of key resource for Catholic Social Teaching
- Ongoing support of Master of Religious Education (MRE) program through Newman Theological College
- Delivery of synchronous and asynchronous online in-services, workshops, videos, etc.
- Support for Indigenous Pastoral and Lay Leadership Program through Diocese of Saskatoon

Student Learning/Programming

- *Growing in Faith, Growing in Christ* elementary religion program
- Catholic Studies and Études Catholiques
- Byzantine Rite resources and support
- SCSBA *Revealing Christ in All We Teach* resources

Student Formation

- High School Teacher Chaplaincy; Elementary Faith Formation Facilitators
- Seasonal liturgies and prayer services
- Development of student resources in English, French, and Ukrainian
- Student retreats
- Faith permeation in environment, curriculum, assessment, instruction
- Play-based and activity-based kits and workshops (e.g. Mass Kits, Pysanky, Icon Writing)
- World Catholic Education Day, Catholic Education Week resource development

Teams and Committees

- Tragic Events Response Team
- Together in Faith and Action Committee
- Religion Area of Focus Committee

Partnerships

- Roman Catholic Diocese of Saskatoon
- Ukrainian Catholic Eparchy of Saskatoon
- St. Thomas More College
- Community-based partners (e.g. Queen's House, Knights of Columbus, Gideons, Friendship Inn, etc.)

Recommendation:

That the Board of Education receive the information as presented in the Celebrating and Promoting Catholic Identity Monitoring Report.

6.5 Transportation Monitoring Report

Board Priority:

- Building Relationships and Partnerships
- Promoting Stewardship

Presented by: CFO J. Lloyd

Background Information:

Greater Saskatoon Catholic Schools offers transportation services to 4,452 students daily. Rural students who attend a school within Greater Saskatoon Catholic Schools in the town of Biggar, and the cities of Humboldt, Warman, and Martensville are jointly transported with the public school divisions in each of the respective areas.

The following summary is the transportation services provided to students who attend a school located in Saskatoon and one immersion bus to École Holy Mary Catholic School:

1. First Canada ULC Transportation Statistics as of November 30, 2020

❖ Total Students Transported (registered):	3,167
❖ In-Town Students Transported:	2,993
❖ Transportation Routes:	114
❖ Average Age of Bus Fleet:	10.8 Years
❖ Capacity Utilized on Bus (Average):	65.3%
❖ Average One-Way Ride Time by Route:	22 minutes
❖ Longest One-Way Ride Time by Route:	60 minutes (Bishop Filevich Rural)

2. Hertz Northern Bus Transportation Statistics as of November 30, 2020

❖ Total Students Transported (registered):	1,285
❖ In-Town Students Transported:	1,267
❖ Transportation routes:	39
❖ Average Age of Bus Fleet:	5 Years
❖ Capacity Utilized on Bus (Average):	64%
❖ Average One-Way Ride Time by Route:	20 minutes
❖ Longest One-Way Ride Time by Route:	60 minutes

Recommendation:

That the Board of Education approve the Transportation Monitoring Report as presented.

6.6 Technology Infrastructure: Contract Approval

Board Priority:

- Building Relationships and Partnerships
- Promoting Stewardship

Presented by: Superintendent D. Bazylak

Background Information:

On October 1, 2020, Greater Saskatoon Catholic Schools issued a Request for Proposals (RFP) for the provision of Cisco products and a Vendor of Record. The RFP was posted on SaskTenders to satisfy the requirements of the New West Trade Partnership Agreement and the Canadian Free Trade Agreement.

The term of the Contract is three-years with an option to extend for two additional years. The purpose of the RFP is for the successful proponent to:

- Provide Cisco equipment and maintenance agreements with firm pricing for the duration of the contract, as well as access to certified Cisco experts.
- Provide data analytics and inventory management.
- Provide proactive security advisories.
- Ensure seamless integration between product purchases and maintenance adds.
- Provide efficient Cisco contract management and entitlement through an assigned client advocate.
- Organize all Cisco contracts co-termed to one end date (end of October), for ease of renewals/invoicing.
- Work with GSCS to help identify the most strategic SmartNet spend for the organization

The RFP close date was October 19, 2020, at which time three proposal responses were received. The evaluation committee consisted of Jim Bennett (Manager, Information Technology), Kathryn Holmes (Manager of Finance), and Laurier Langlois (Manager of Corporate Services).

EVALUATION PROCESS

The following weighted evaluation criteria were used in the evaluation process:

Item	Criteria	% Weighting
1	Technical and Management Plan	35
2	Cost	65
Total Points		100%

Charter Communications scored the highest for the Cisco Vendor of Record RFP with an overall score of 97.50% out of a possible 100%. The estimated annual cost of the contract over five years is \$300,000.

Recommendation:

That the Board of Education award the Contract to Charter Communications as the Cisco Vendor of Record.

6.7 St. Frances Cree Bilingual School: Project Manager Contract Approval



Board Priority:

- Celebrating and Promoting Catholic Identity
- Improving Student Learning and Achievement
- Building Relationships and Partnerships
- Promoting Stewardship

Presented by:

Background Information:

One of the requirements of the Government of Saskatchewan (SaskBuilds) for all capital projects is that a project manager be assigned to projects. This is a new process for Greater Saskatoon Catholic Schools as we have typically managed our capital projects in-house. In order to streamline the process for project managers to bid on capital projects within the education sector, SaskBuilds set up a Request for Supplier Qualifications (RFSQ) process. The Request for Supplier Qualifications (RFSQ) was an invitation from SaskBuilds to prospective respondents to qualify for eligibility to provide project management services. The project manager would be responsible for assisting, supporting and leading a successful transition of one or more schools' projects across the province. St. Frances Cree Bilingual School is one of the 12 identified projects within this RFSQ.

Stefan Laplante from Colliers Project Leaders was selected as the successful project manager for the St. Frances Cree Bilingual School project. Mr. Laplante not only brings with him the technical experience required of a project manager, he also understands the importance and significance of the St. Frances project. His passion, commitment to relationships as well as honouring communities and Indigenous knowledge were all areas that resonated with the committee.

The joint contract for the project manager is with the Ministry of Education, Greater Saskatoon Catholic Schools, and Colliers Project Leaders. The cost of the contract is paid directly to Colliers by the Ministry and was included as part of the overall project budget.

Recommendation:

That the Board of Education approve the Joint Contract with Colliers Project Leaders for the services of Project Manager of the St. Frances Cree Bilingual School Construction Project.

Provincial Education Plan Development: As the board is aware, the Education Sector Strategic Plan (ESSP) was to finish in 2020. With the pandemic and associated impacts to education in the province, the decision to extend the outcomes of the ESSP into 2021 was made. Therefore, for this year, we continue to do what we can to work in the outcome areas of the ESSP this year. The board is also aware that the new iteration of the ESSP has been in development now for some time. The interruptions to our sector have impeded the work necessary to finalize the PEP. Despite the interruptions, work is slowly being completed on this front. New drafts of the PEP should become available a little ways into the new year with the intent to have the plan being implemented in the fall of 2021. A number of our staff have been involved in the various committees to help develop the plans. More will come forward to the board in the new year.

Greater Saskatoon Catholic Schools Christmas and Thank You Card: As we move into this Advent season, we recognize that it looks very different from other years as we are not able to gather together face-to-face. We know and appreciate all the wonderful ways each school is celebrating the Advent season. To show our appreciation, we are producing a virtual Christmas/Thank You card for staff and families from Greater Saskatoon Catholic Schools. The virtual card will be an hour-long recording with messages from our Board Chair and Director of Education along with musical performances from three Saskatchewan artists with roots in Greater Saskatoon Catholic Schools:

- 1) Graham Dyck - Originally from Delisle, Graham is a former Educational Assistant with Greater Saskatoon Catholic Schools.
- 2) Theresa Sokykra -Theresa is a Juno-nominated singer-songwriter and an alumna of the St. Maria Goretti Ukrainian Bilingual School and Holy Cross High School.
- 3) Brad Johner and the Johner Boys - Brad is an award-winning Canadian country music singer-songwriter who also performs often with his sons, the Johner Boys, who are former students of École St. Matthew and Holy Cross High School.

We are very blessed and thankful that our Greater Saskatoon Catholic Schools Foundation has graciously offered to sponsor the cost of this event. The link to the recording will be sent out the week of December 14 for staff and families.

New Trustee Orientation Sessions: The orientation process for new trustees continues – we gathered again virtually on December 4 to work through the next stages of the process and respond to questions. It is definitely a busy learning curve!

St. Maria Goretti Community School – Métis Flag Raising Ceremony: On December 10, despite the many limitations to our ability to get together, the staff, students and community of St. Maria Goretti Community School hosted their virtual Métis Flag Raising Ceremony. This was the culmination of a period of learning for the whole school community. The school community creatively found ways to host this ceremony via Teams. Special thanks to Principal D. Todos and staff for their great work in this regard.

Christmas Hamper Project: With the current restrictions in place, traditional holiday meals etc. cannot function as usual. Schools are using different means to support families at this time. As a follow up to a previous board discussion, provisions have been made to add support to that process from the board. A report will be forthcoming in the new year.