



Board of Education
Regular Meeting of the Board
Monday, December 12, 2022 - 1:30 p.m.
Boardroom (420 22nd Street East)

AGENDA

1.0 Welcome

- 1.1 Call to Order – Chair D. Boyko
 - 1.2 Land Acknowledgement
 - 1.3 Opening Prayer – Trustee H. Byblow
 - 1.4 Adoption of the Agenda
 - 1.5 Declaration of Conflict of Interest
-

2.0 Approval of Minutes

Minutes of the November 28, 2022 Regular Meeting of the Board of Education

3.0 Delegations and Special Presentations

4.0 Post Meeting Assignments

5.0 Consent Items

The Chair will ask for a motion to receive the items, which are starred, and to approve all recommendations contained therein. Prior to approving the motion, any trustee may request a star(s) be removed.

6.0 Discussion/Decision

- 6.1 Financial Statements
 - 6.2 Celebrating and Promoting Catholic Identity Monitoring Report
-

7.0 Correspondence

- 7.1 Expressions of Gratitude – posted on Bulletin Board
 - 7.2 Reading File – copies circulated at meeting
-

8.0 Reports and Good News

- 8.1 Report of the Director of Education
 - 8.2 Board Activity
 - 8.3 Board Linkage
 - 8.4 Board Linkage – Catholic School Community Councils
 - 8.5 Convention Reports
 - 8.6 Committee/Partnership Reports
 - Joint Operations – Trustees D. Berscheid and W. Stus
 - Together in Faith and Action – Trustees S. Zakreski-Werbicki and T. Jelinski
 - Greater Saskatoon Catholic Schools Foundation – Trustees H. Byblow and B. Elliott
 - māmawohkamātowin partnership/Saskatoon Tribal Council – Chair D. Boyko and Trustees D. Case and S. Zakreski-Werbicki
 - nākatēyimitowin educational partnership/CUMFI – Chair D. Boyko and Trustees D. Berscheid and W. Stus
 - Division Committee on Reconciliation and Healing – Trustee T. Jelinski
 - 8.7 Saskatchewan Catholic School Boards Association – Trustee B. Elliott
 - 8.8 Saskatchewan School Boards Association
-

9.0 Committee of the Whole

10.0 Closing Prayer – Trustee H. Byblow

11.0 Adjournment

12.0 Sign of Peace

Present: Chair Boyko, Vice-chair Boechler (Teams), Trustees Berscheid (Teams), Byblow, Case (Teams), Elliott (Teams), Jelinski, Stus, Zakreski-Werbicki

Also: Director of Education Chatlain
Superintendent of Education Rivard (Acting Secretary to the Board)

The meeting was called to order by Chair Boyko at 1:41 p.m. and began by acknowledging that we are on Treaty 6 Territory—traditional territories of First Nations including Cree, Dene, Nakota, Lakota, Dakota and Saulteaux—and homeland of the Métis Nation. We pay our respect to the First Nation and Métis ancestors of this place, and we reaffirm our relationship with one another in the spirit of Reconciliation.

The opening prayer was led by Trustee R. Boechler.

Adoption of Agenda

Motion: Moved by Trustees S. Zakreski-Werbicki and T. Jelinski that the agenda be approved as circulated.

CARRIED

Approval of Minutes

Motion: Moved by Trustees W. Stus and D. Berscheid that the minutes of the regular meeting of October 17, 2022 be adopted as circulated.

CARRIED

Motion: Moved by Trustees T. Jelinski and S. Zakreski-Werbicki that the minutes of the organizational meeting of November 7, 2022 be adopted as circulated.

CARRIED

Discussion/Decision

6.1 2021-2022 Audited Financial Statements

Motion: Moved by Trustees W. Stus and H. Byblow that subject to Ministry approval and minor formatting changes, the Board of Education approves the Audited Financial Statements for the fiscal year ending August 31, 2022 as presented.

CARRIED

6.2 2021-2022 Annual Report to the Ministry

Motion: Moved by Trustees B. Elliott and D. Berscheid that the Board of Education review and approve the Greater Saskatoon Catholic Schools 2021-2022 Annual Report pending minor changes made after format review and approval is received from the Ministries of Education and Finance.

CARRIED

6.3 Facilities Monitoring Report

Motion: Moved by Trustees H. Byblow and W. Stus that the Board of Education receive the information as presented in the Facilities Monitoring Report.

CARRIED

6.4 Improving Student Learning and Achievement Monitoring Report:
Early Years Evaluation

Motion: Moved by Trustees W. Stus and H. Byblow that the Board of Education receive the information as presented in the Improving Student Learning and Achievement Monitoring Report: Early Years Evaluation.

CARRIED

6.5 Transportation Monitoring Report

Motion: Moved by Trustees T. Jelinski and D. Berscheid that the Board of Education approve the Transportation Monitoring Report as presented.

CARRIED

6.6 Recommendation for School Name Change: St. Luke School

Motion: Moved by Trustees S. Zakreski-Werbicki and H. Byblow that the Board of Education approve the school's name change from St. Luke School to École St. Luke School.

CARRIED

[Motion: Moved by Trustee S. Zakreski-Werbicki that the Board move into committee.]

CARRIED

[Motion: Moved by Trustee T. Jelinski that the Board move out of committee.]

CARRIED

Adjournment

Motion: Moved by Trustee R. Boechler that the meeting be adjourned at 3:21 p.m.

CARRIED

Secretary

Chair

6.1 Financial Statements



Board Priority:

- Promoting Stewardship

Presented by: CFO J. Lloyd

Background Information:

I certify the following data to be accurate for the period ending **October 31, 2022**:

Board Policy prohibits the development of fiscal jeopardy or loss of allocation integrity further specified as five constraints:

1. Reduce or liquidate fixed or restricted assets. - No fixed assets were disposed of.
2. Cause the organization to become indebted in an amount greater than can be repaid by specified revenues. - Accounts payable and salaries payable have all been met in a timely manner by cash on hand. There have been no overdue accounts or late payments.
3. Allow cash to drop below the amount needed to settle debts in a timely manner. - Accounts payable and salaries payable have all been met in a timely manner by cash on hand. There have been no overdue accounts or late payments.
4. Allow actual allocations to deviate substantially from approved budget expenditure. - Year-to-date actual allocations of funds to outcome areas are consistent with those previously approved as acceptable ranges by the board.
5. Violates Generally Accepted Accounting Principles. - No such violation exists.

Accounts Paid

Accounts paid by cheque and electronic funds transfer for the period September 1, 2022 to September 30, 2022 are as detailed:

Business Account	\$ 4,177,185.97
Payroll Account	<u>9,383,522.31</u>
	\$13,560,708.28

Accounts paid by cheque and electronic funds transfer for the period October 1, 2022 to October 31, 2022 are as detailed:

Business Account	\$ 6,906,198.58
Payroll Account	<u>10,054,519.69</u>
	\$16,960,718.27

It should be noted that full particulars of account payments are available for review at any time.

Financial Statements

The Statements of Financial Position and Operations have been prepared in accordance with The Education Act, 1995, using accounting principles prescribed by the Ministry of Education and are considered appropriate for Saskatchewan School Divisions.

Recommendation:

That the Board of Education approve the accounts paid for the period September 1, 2022 to September 30, 2022 and October 1, 2022 to October 31, 2022 and receive the financial statements for the period ended October 31, 2022.

St. Paul's R.C.S.S.D. No. 20
Statement of Financial Position
Funds: Current Year/Previous Year
For the Period from September 1, 2022 to October 31, 2022

(Amounts are in CDN)

(Includes G/L Budget Name: MB2022/23)

Description	Current Year Actual	Prior Year Actual	Current Year Prior Year
Assets			
Cash	27,718,080	41,078,161	-13,360,081
Taxes Receivable	1,401,912	3,371,767	-1,969,855
Provincial Grants Receivable	1,392,453	1,938,026	-545,573
Other Receivables	1,145,800	740,238	405,562
Total Assets	31,658,245	47,128,193	-15,469,948
Liabilities			
Other Payables	12,401,763	9,067,528	3,334,235
Capital Loans	25,537,573	27,434,593	-1,897,021
Accrued Employee Future Benefits	6,326,800	6,174,600	152,200
Other Liabilities	3,804,621	2,809,922	994,699
Capital Lease	361,722	557,878	-196,156
Total Liabilities	48,432,479	46,044,521	2,387,958
Net Financial Assets	-16,774,234	1,083,671	-17,857,905
Non-Financial Assets			
Physical Assets	269,979,135	271,787,533	-1,808,398
Prepaid Items	529,784	381,402	148,382
Total Non Financial Assets	270,508,919	272,168,935	-1,660,016
Net Assets	253,734,685	273,252,607	-19,517,922
Accumulated Surplus (Deficit)			
Accumulated Surplus Previous Year	275,268,550	276,828,133	-1,559,582
Change in Accumulated Remeasurement Gains/Losses			
Earnings from Operations	-4,815,669	-3,575,526	-1,240,143
Total Accumulated Surplus	270,452,881	273,252,607	-2,799,725

St. Paul's R.C.S.S.D. No. 20
Statement of Operations
Variance: Current Year/Previous Year/Current Year
For the Period from September 1, 2022 to October 31, 2022

(Amounts are in CDN)
(Includes G/L Budget Name: MB2022/23)

Description	Current Year Actual	Budget For Period	Budget Remaining	Budget % Remaining	Prior Year Actual	Current Year Prior Year
Revenue						
Property Taxation	6,694,509	50,738,609	44,044,100	-86.81	6,281,375	413,134
Grants	25,918,650	163,309,231	137,390,581	-84.13	26,153,217	-234,567
Tuition and Related Fees	573,046	2,128,094	1,555,048	-73.07	330,500	242,546
School Generated Funds	360,862	2,885,649	2,524,787	-87.49	626,463	-265,601
Complementary Services	382,109	2,350,546	1,968,437	-83.74	620,418	-238,309
External Services		120,000	120,000	-100.00	120,000	-120,000
Other	333,653	2,121,227	1,787,574	-84.27	253,138	80,515
Total Revenues	34,262,830	223,653,356	189,390,526	-84.68	34,385,111	-122,281
Expenditures						
Governance	139,271	656,438	517,167	78.78	135,978	3,292
Administration	934,569	5,231,604	4,297,034	82.14	797,970	136,599
Instruction	30,994,159	164,781,663	133,787,504	81.19	30,591,140	403,018
Plant	4,880,525	34,208,100	29,327,576	85.73	4,652,499	228,025
Transportation	1,225,429	9,447,058	8,221,629	87.03	833,136	392,293
Tuition and Related Fees	37,838	158,864	121,026	76.18	9,290	28,548
School Generated Funds	353,043	2,885,649	2,532,606	87.77	292,511	60,532
Complementary Services	303,968	2,144,897	1,840,929	85.83	242,036	61,932
External Services		120,000	120,000	100.00		
Interest and Bank Charges	209,698	1,320,592	1,110,894	84.12	406,076	-196,378
Total Expenditures	39,078,499	220,954,865	181,876,366	82.31	37,960,637	1,117,862
Surplus (Deficit) for the Period	-4,815,669	2,698,491	7,514,160	-278.46	-3,575,526	-1,240,143
Change in Accum. Remeas. Gains/Losses						
Opening Accumulated Surplus	275,268,550		-275,268,550		276,828,133	-1,559,582
Closing Accumulated Surplus	270,452,881	2,698,491	-267,754,390	9,922.37	273,252,607	-2,799,725
Opening Physical Assets	270,799,941		-270,799,941		273,607,869	-2,807,928
Current Year Fixed Asset Purchases	-820,806	2,842,643	3,663,449	128.87	-1,820,336	999,530
Total Physical Assets	269,979,135	2,842,643	-267,136,492	-9,397.47	271,787,533	-1,808,398

Variance Analysis

St. Pauls R.C.S.S.D. No. 20

Date Filter 09/01/22..10/31/22
 Budget Filter MB2022/23

	Current Year Actual	Budget For Period	Budget Remaining	Budget % Remaining	Expected Budget % Remaining	Difference	Notes
Revenue							
Property Taxation	6,694,509	50,738,609	44,044,100	86.81%	83.33%	3.47%	
Grants	25,918,650	163,309,231	137,390,581	84.13%	83.33%	0.80%	
Tuition and Related Fees	573,046	2,128,094	1,555,048	73.07%	80.00%	-6.93%	1
School Generated Funds	360,862	2,885,649	2,524,787	87.49%	80.00%	7.49%	2
Complementary Services	382,109	2,350,546	1,968,437	83.74%	80.00%	3.74%	
External Services	-	120,000	120,000	100.00%	80.00%	20.00%	3
Other	333,653	2,121,227	1,787,574	84.27%	83.33%	0.94%	
Total Revenues	34,262,829	223,653,356	189,390,527	84.68%			
Expenditures							
Governance	139,271	656,438	517,167	78.78%	83.33%	-4.55%	
Administration	934,569	5,231,604	4,297,035	82.14%	83.33%	-1.20%	
Instruction	30,994,159	164,781,663	133,787,504	81.19%	80.00%	1.19%	
Plant	4,880,525	34,208,100	29,327,575	85.73%	83.33%	2.40%	
Transportation	1,225,429	9,447,058	8,221,629	87.03%	83.33%	3.70%	
Tuition and Related Fees	37,838	158,864	121,026	76.18%	83.33%	-7.15%	4
School Generated Funds	353,043	2,885,649	2,532,606	87.77%	80.00%	7.77%	
Complementary Services	303,968	2,144,897	1,840,929	85.83%	80.00%	5.83%	
Interest and Bank Charges	209,698	1,320,592	1,110,894	84.12%	83.33%	0.79%	
Total Expenditures	39,078,500	220,954,865	181,876,365	82.31%			
Surplus (Deficit) for the Period	-4,815,671	2,698,491	7,514,162				
Change in Accum. Remeas. Gains/Losses							
Opening Accumulated Surplus	121,433,929		-121,433,929				
Closing Accumulated Surplus	116,618,258	2,698,491	-113,919,767				

Variance Analysis

St. Pauls R.C.S.S.D. No. 20

Opening Physical Assets	146,803,823		-146,803,823
Current Year Fixed Asset Purchases	-820,806	2,842,643	3,663,449
Total Physical Assets	145,983,017	2,842,643	-143,140,374

Notes

1. Tuition and related fees revenue is currently projecting to be over budget.
2. School generated funds activity is determined at the school level. High school course fees were invoiced in November 2022.
3. Invitational Shared Services Initiative grant not yet received for the year.
4. Tuition and related fees expenses are incurred unevenly during the year.

6.2 Celebrating and Promoting Catholic Identity Monitoring Report



Board Priority:

- Celebrating and Promoting Catholic Identity
- Improving Student Learning and Achievement
- Building Relationships and Partnerships
- Promoting Stewardship

Presented by: Superintendent Gay and Coordinator Darcie Lich

Background Information:

Goals within these Board Priorities are described as follows:

- To strengthen the Catholic dimension of our school division, as we support the faith journey of each individual:
 - Nurturing staff members as they seek to deepen their faith so they may authentically fulfill their vocations as Catholic educators.
 - Providing shared experiences, learning opportunities, and closer connections between parish, home, and school – to enrich the faith lives of students, families, and all school community members.
 - To be proactive in building understanding of Catholic Education.
- To continue to develop and deepen relationships with parents, Catholic School Community Councils, the Diocese, Eparchy, and Parishes
- On a continual basis, support and nurture all of God’s people who minister in Catholic education for our board.

The following report outlines some of the work in Greater Saskatoon Catholic Schools (GSCS) during the period of November 2021 through to November 2022. This area of priority has been moved forward in the following key areas:

Staff Formation

- Ongoing development and delivery of staff retreats
- Opening Day liturgical celebrations
- Development and distribution of weekly staff prayer
- Peer Faith Mentorship program
- Provision and recommendation of faith-based resources, including periodicals, online material, mobile applications, etc.
- Subscription to FORMED.org for all GSCS staff

Staff Professional Development

- GSCS Understanding Your Faith Program
- Job-embedded instructional support
- Support of Master of Religious Education (MRE) program, Indigenous Pastoral Lay Ministry Education (IPL) program
- Delivery of synchronous and asynchronous online in-services, workshops, videos, etc.
- Support for Indigenous Pastoral and Lay Leadership Program through Diocese of Saskatoon

Student Learning/Programming

- *Growing in Faith, Growing in Christ* elementary religion program
- Catholic Studies and Études Catholiques
- Byzantine Rite resources and support

- SCSBA *Revealing Christ in All We Teach* resources
- *Fully Alive* family life education program
- Catholic HIV/AIDS Program

Student Formation

- High School Teacher Chaplaincy; Elementary Faith Formation Facilitators
- Seasonal and special occasion liturgies and prayer services
- Ongoing development of student resources in English, French, and Ukrainian
- Student retreats
- Faith permeation in environment, curriculum, assessment, instruction, wellness initiatives
- Play-based and activity-based kits and workshops (e.g. Mass Kits, Pysanky, Icon Writing)
- World Catholic Education Day, Catholic Education Week resource development
- Participation in Diocesan phase of worldwide Synod on Synodality

Partnerships

- Roman Catholic Diocese of Saskatoon
- Ukrainian Catholic Eparchy of Saskatoon
- St. Thomas More College
- Ursuline Sisters of Prelate
- Community-based partners (e.g., Queen's House, Knights of Columbus, Gideons, Friendship Inn, etc.)

Teams and Committees

- Together in Faith and Action Committee
- Religion Area of Focus Committee
- Tragic Events Response Team

Recommendation:

That the Board of Education receive the information as presented in the Celebrating and Promoting Catholic Identity Monitoring Report.

Hope for Malawi: The Hope for Malawi Foundation held its annual breakfast on December 4. It was good to hear what has been going on with the Foundation in the past year. The breakfast highlighted many accomplishments including the completion of foot bridges, water sources, early learning schools among many other initiatives. The specific focus this past year was on drilling bore hole wells in numerous communities to provide safe drinking water. Numerous schools in our school division supported the work of the Foundation over this past year by raising awareness and funds for the work. Students from Ecole Sr. O'Brien School presented at the event regarding their work to develop relationship with students in Malawi and their fundraising efforts.

Knights of Columbus and GSCS Carol Festival: See the Celebrating and Promoting Catholic Education Monitoring report for details. A huge thanks to Coordinator D. Lich for her leadership and hard work to bring this forth in the division. This is a very large and complex endeavour, and she has done a masterful job in bringing it together.

Advent Celebrations: Following two years of interruptions to our traditional Advent/ Christmas concerts and family nights, events are returning to normal this year. Special thanks to the staff and students for their hard work in preparing for these important gatherings as we mark this special season of waiting and preparation for the birth of Christ.

Come and Go Farewell: On behalf of all of my family and myself, a sincere and deep thanks to the board of education for hosting the liturgy and gathering on December 8 for me as I retire. It is difficult to put into words all of the thoughts and emotions as I conclude this amazing journey – but the overarching reflection I want to share is gratitude. The work we do is challenging, but very important. I am so grateful to have had the opportunity to serve and to be able to serve with such an amazing group of committed people. God bless you all as you continue your important work.