

Statement of Policy

The administrative policies of the school division shall be reviewed every five (5) years.

Rationale

Administrative policy is developed in order to provide direction to the administrative functions of the school division. The community and the context served by the school division is in a continual state of change. As such, a regular process of review and renewal is appropriate to ensure the guidance provided by the policies are reflective of the current context.

Authority

- The Education Act (1995), Section 109

Procedures

1. Administrative policy is to be developed or renewed as is necessary to provide the required direction to the school division.
2. Administrative policies that have not been renewed within a five-year period shall undergo a review process led by a member of the Executive Council.
3. Upon completion of the renewal process, updated policies shall be made available through the usual mechanisms to the school division, noting the renewal date in the policy.

Date Approved

March 6, 2017

Amended
