

BISHOP POCOCK
ELEMENTARY SCHOOL



SCHOOL HANDBOOK

Bishop Pocock School
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Administrator's Message:

Welcome to Bishop Pocock Elementary School. We look forward to working with you to provide quality Catholic Education for your children. As a school which approaches all subject areas from a Catholic perspective, we encourage all parents and caregivers to be involved in their child's education. It is our goal that Bishop Pocock School be a centre of faith and learning for our families. If you have any questions or comments, please contact your child's classroom teacher or the administrative team at the school.

Please pray for our school community as we will pray for you! We wish you many blessings.

Mrs. Rebecca Pion
Principal

Mrs. Mackenzie Siemens
Vice-Principal

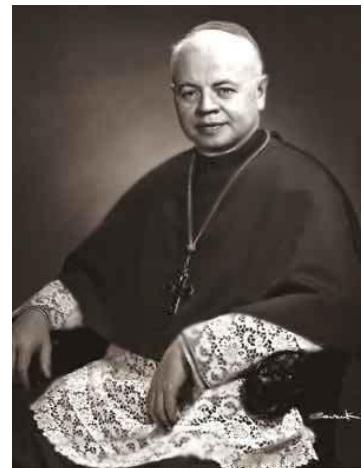
Greater Saskatoon Catholic Schools

We are a welcoming community where we nurture faith, encourage excellence in learning and inspire students to serve others, making the world a better place.

We love because He first loved us.
~ 1 John 4:19

Bishop Pocock

Philip F. Pocock was born in St. Thomas, Ontario on July 2nd, 1906. He was appointed Bishop of Saskatoon in 1944. Then he became Archbishop of Winnipeg in 1952. He continued moving east and closer to home when in 1971 he was made Archbishop of Toronto. He remained Archbishop of Toronto until April 29th, 1978 when he retired. It was in this same year, 1978, that Bishop Pocock School was opened, named after Philip Pocock. Archbishop Pocock passed away on September 6th, 1984.



DAILY SCHEDULE

8:40 AM Doors Open (Please do not arrive before 8:40)
8:55 AM Warning Bell
9:00 AM Classes Begin
10:30 AM Recess
12:00 PM Lunch Break
12:45 PM Classes resume
2:15 PM Recess
3:30 PM Classes end

EXPECTATIONS OF STUDENTS

Bishop Pocock School is a safe place to learn, pray and play. We work to meet four expectations personally and in all encounters with one another: Be Respectful, Be Responsible, Be Safe, and Be Ready to Learn.

POSITIVE BEHAVIOUR INTERVENTIONS AND SUPPORTS



LEARNING IMPROVEMENT PLANNING

At Bishop Pocock School, supported by the CSCC, we have six learning goals which we monitor and reflect on with the students regularly:

- Celebrating and promoting Catholic identity.
- Actualizing the vision and goals of First Nations and Metis Education Policy Framework
- Improving student learning and achievement in literacy and numeracy.
- Supporting all student transitions through family engagement, partnerships with families, student engagement, and pathways into diverse career and educational training.
- Clarity, transparency and student engagement within assessment.
- Improving and supporting student mental health and well-being.



ALLERGY ALERT

There are students in our school who have significant allergies to scents, nuts and peanuts. We are a "Peanut and Nut Safe School" and a "Fragrance Free School."
Thank you for keeping all our students safe!

EDSBY

Edsby will be the primary form of communication for Greater Saskatoon Catholic Schools. It is important that families are connected and check for communication regularly. Student Led Conference booking and Progress Report distribution will only be accessible on Edsby. Students will either have a 'Learning Story' or the 'Gradebook' function implemented with feedback on learning outcomes in Language Arts and Math throughout the year. In some cases, Edsby will also replace traditional paper Portfolios. Please contact the school if you have any questions or require assistance. The '**River of News**' is a method of communicating events and reminders. **Week-at-a-Glance** memos from the principal will be posted on Edsby every Friday.



STUDENT ABSENCES

For safety reasons, we need to be notified of your child's absence. Please report all absences **through Edsby**. If necessary, you may call the school and leave a message. If your child is late or absent and we have not heard from you via phone message or Edsby, a phone call will go out to inform you of the absence.

ASSESSMENT AND REPORTING

Assessment and evaluation of student achievement are an ongoing and integral part of the learning process. Learning celebrations will be regularly communicated to parents, caregivers and students through the Edsby Learning Portfolio and Gradebook, Student-Led Conferences, and communication between the home and school team. Family support and feed-back in efforts to make learning meaningful and appropriate for your child/children is greatly appreciated. We encourage parents and caregivers to share any information with the classroom teacher that may enhance the learning opportunities for their child. If questions or concerns arise, please call the school.

Student Led Conferences are held in November and March. Booking will take place through Edsby. If you need assistance, please contact Carol Pawluk at (306) 659-7160.

Progress Reports and any attachments are distributed through Edsby.

HOW TO TURN ON NOTIFICATIONS FOR REPORT CARDS
NEW!! Be notified when your child's report card is published!

STEP 1
In top right, click Settings.

STEP 2
Click Notifications

STEP 3
Click on your child's name.

STEP 4
Check off Report Card Published. Apply to all children, if applicable!

VIEWING REPORT CARDS IN EDSBY
View your student's report card on the mobile app, computer or tablet at gsccs.edsby.com.

Report cards are now viewable on a mobile device. See below for instructions!

VIEWING REPORT CARDS IN THE MOBILE APP

STEP 1
Beneath the student's name, click "Classes"

STEP 2
Click "View Report Cards".

STEP 3
You may be prompted to login again.

STEP 4
View the report card!

BAND

Our band program is offered to students from Grades 6-8. Students learn to play their instruments in a group setting with a music specialist and receive lessons twice a week during school hours. Performances will take place at Christmas and in June. Parents will be provided with more information regarding the band program in Spring prior to Grade 6.



BEFORE AND AFTER SCHOOL CARE

We ask that students do not arrive at school before 8:40 a.m. Childcare is available before and after school through a paid program run by Kelly's Child Care Program. This program provides care before school (7:30 a.m.–8:45 a.m.) and after school (3:30 p.m.–6:00 p.m.), Monday through Friday. Registration forms are at the office or for more information, call Kelly at 306-251-1037.

CATHOLIC SCHOOL COMMUNITY COUNCIL



The Catholic School Community Council is an elected body of parents and caregivers who represent students in the school. Catholic School Community Councils are intended to strengthen the capacity of schools to improve children's learning. The council's purpose is to develop shared responsibility for learning success, as well as to encourage and facilitate family and community

engagement in school planning and improvement processes. Volunteers are always accepted, and everyone is welcome to attend a meeting at any time. Meeting dates and times are communicated via Edsby.

CELL PHONES

Students may bring their cell phones to school. They are responsible for keeping them secure and out of sight. We know they are a great tool for communication with you, their families. Students must have teacher supervision and permission to use their cell phones during the school day, including recess and lunchtime. We remind you that there are telephones available in each room in the building and Mrs. Pawluk is in the front office and able to pass on messages as needed.

EXTRA-CURRICULAR ACTIVITIES

Students in grades 4-8 have the opportunity to get involved in a number of extra-curricular activities. These activities take commitment and effort from students and are completely voluntary commitments on behalf of staff members. The school community appreciates the sharing of their talents and abilities in the following activities:

- Choir
- Cross country running
- Volleyball
- Basketball
- Soccer
- Indoor Relays
- Track & Field
- Student Leadership
- Rosary Club
- Marafun
- House League Intramurals



HEALTHY HUNGER LUNCH PROGRAM

HEALTHY HUNGER provides fun lunches to our students and raises funds at the same time. The website is straight-forward and easy to use.

If you are new to Bishop Pocock or didn't participate last year, you first need to create an account. Go to www.HealthyHunger.ca and click "REGISTER STUDENT". After you have created your account, you will be able to view the Fun Lunch Menu, order lunch(es) for your child or children, and pay online with Visa, Mastercard or Debit.

There will be a lunch or snack options throughout the school year. You can order and pay for multiple lunches at once or order one lunch at a time. When lunches are booked, you can see them on the calendar when you log in. Once your account is set up, you will receive notification of additional lunches or snack days as they are booked. **Please register and submit orders online. The cut-off for ordering is five days before the lunch day.**

TRAFFIC AND STUDENT SAFETY



Please do not park in the no parking and bus zones at the front of the school. Please do not pick up or drop off your children in the staff parking lot. U-Turns are illegal in school zones. Be aware that students are crossing the street and may not be visible due to parked cars. Please observe School Zone Speed Limits!



PRESCHOOL

Wildwood Preschool offers a one, two, or three-morning program for three and four-year old children. This is a cooperative preschool and offers a wide variety of wonderful experiences for this age group. For further information, please contact the Wildwood Preschool directly wcpdirectors@gmail.com.



Bishop Pocock School

Code of Conduct

***We, at Bishop Pocock, belong to a Christian Community.
Our conduct is our response to the invitation to know, love and serve God and to love,
respect and care for each other.***

As students, we respond by:

- ♦ attending school regularly and punctually;
- ♦ dressing and grooming ourselves appropriately;
- ♦ giving our best effort in all activities;
- ♦ attending and participating respectfully in school liturgies and prayer activities;
- ♦ speaking and behaving in a respectful manner;
- ♦ cooperating with other students, staff, parents, and volunteers;
- ♦ working together to create a peaceful learning environment;
- ♦ working together to build healthy, friendly relationships;
- ♦ working together to create a safe environment free of physical and emotional harm;
- ♦ respecting and caring for our building, equipment, materials, and the environment;
- ♦ sharing our concerns with staff members.

As staff members, we respond by:

- ♦ providing a safe, positive learning atmosphere;
- ♦ modeling and supporting Christian ideals and appropriate behavior;
- ♦ supporting and sharing in liturgies and prayer activities at the classroom and school level;
- ♦ teaching and interpreting the Code of Conduct;
- ♦ establishing and maintaining clear expectations for student behavior;
- ♦ listening to student concerns and providing appropriate support and action;
- ♦ sharing our concerns directly with parents and cooperating toward problem solving;

As parents, we respond by:

- ♦ supporting our children's regular school attendance and punctuality;
- ♦ encouraging cooperation on the part of our children;
- ♦ being involved, informed and supportive of our school's Code of Conduct;
- ♦ modeling and supporting appropriate school behavior;
- ♦ engaging in activities with our children that support their learning and development;
- ♦ sharing our concerns directly with school staff and cooperating toward appropriate problem solving;

Bishop Pocock School

Statement of Family Values

We, at Bishop Pocock School, are a Christian community.

We seek first to know, love, and serve God.

***We will love and respect each person
in our safe, positive, and caring community.***

As Students, the behaviours we value are:

- *showing a deep faith in God*
- *demonstrating love for one another*
- *being welcoming and friendly*
- *being truthful and making good choices*
- *including all others and standing up for others*
- *being grateful*
- *being helpful*
- *being fair*
- *caring for the environment*
- *being empathetic and following the Golden Rule*
- *forgiving others*
- *doing our best at all times*
- *being responsible and showing good leadership*

As Parents and Staff, the behaviours we value are:

- *demonstrating God's love for one another*
- *being positive and having a good attitude*
- *speaking in a calm and respectful way*
- *doing the right thing and setting a good example*
- *taking student concerns seriously*
- *being encouraging and supportive*
- *accepting everyone for their differences*
- *being patient and understanding*
- *creating a welcoming environment*