



**Minutes of a Regular Meeting of the Board of Education for St. Paul's RCSSD  
#20 held in the Boardroom at 1:30 p.m. on Monday, March 2, 2026.**

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**Board Present In-person:** Board Chair, D. Boyko, M. Christopher, K. Day, B. Elliott, O. Fortosky, F. Possberg, M. Raney, S. Zakreski-Werbicki

**Board Regrets:** Vice-Chair, T. Jelinski

**Executive In-person:** Director of Education F. Rivard; Chief Financial Officer/Deputy Director J. Lloyd; Superintendents K. Cardinal, T. Fradette, S. Gessler, L. Giocoli Clark, T. Hickey, K. Kowal, R. Martin, and T. Shircliff.

**Executive Regrets:** Superintendent of Learning Services, J. Vangool

**Resources:** Communications Consultant, D. Kunz; Board Secretary, Executive Assistant to the Director of Education and Corporate Governance Advisor, B. Cutts.

**Attendance Notes:** One trustee seat is vacant at the time of this meeting.

The meeting was called to order by Chair Boyko at 1:30 p.m. and began by acknowledging that we are on Treaty 6 Territory, traditional territories of First Nations including Cree, Dene, Nakota, Lakota, Dakota and Saulteaux—and homeland of the Métis Nation. We pay our respect to the First Nation and Métis ancestors of this place, and we reaffirm our relationship with one another in the spirit of Reconciliation.

The opening prayer was led by Trustee M. Christopher.

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### **Adoption of Agenda**

**Motion:** Moved by Trustees S. Zakreski- Werbicki and F. Possberg, that the agenda be approved as circulated.

All in favour/none opposed/no abstention

**CARRIED**

**UNANIMOUS**

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### **Declaration of Conflict of Interest**

- The Chair called for any declaration of conflict of interest based on the materials provided for this meeting. No conflicts of interest were noted.

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### **Approval of Minutes**

- Chair called for the motion to approve the minutes of the February 9, 2026, meeting. The motion was moved and seconded and opened for discussion. Hearing none, the minutes of the February 9, 2026 regular meeting were approved as circulated.

**Motion:** Moved by Trustees B. Elliott and T. Fortosky, that the minutes of the Regular meeting of February 9, 2026 be adopted as circulated.

All in favour/none opposed/no abstention

**CARRIED**

**UNANIMOUS**

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## Consent Items

- No consent agenda items were included with the March 2, 2026 meeting materials.
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## Discussion/Decision

### 6.1 Bishop James Mahoney Boiler Replacement Contract Award

- The Chair called for Superintendent of Facility Services, Ryan Martin, to present on the Bishop James Mahoney boiler replacement contract award. Details provided included specifics on the higher efficiencies possible with newer equipment which allows for longer life expectancy. The request for proposal process details were shared, including the number of tenders received; range and pricing; and the basis that formed the evaluation committee's selected proponent put forward for consideration of contract award.
- Following the presentation and reporting, no comments or questions were noted from the trustees.

Motion: Moved by Trustees F. Possberg and K. Day that the Board of Education award the contract for the replacement of boilers at Bishop James Mahoney High School to Peak Mechanical Partnership for the tender price of \$405,000 plus GST and PST.

All in favour/none opposed/no abstention

**CARRIED**

**UNANIMOUS**

### 6.2 St. Joseph Industrial Arts Dust Collector Replacement Award

- The Chair called for Superintendent of Facility Services, Ryan Martin, to present on the St. Joseph industrial arts dust collection replacement contract award. Noted as a very important aspect of the industrial arts space for students and staff, the dust collector's ability to remove wood born particulate from the air ensures a level of comfort and safety. The current unit being 31 years of age, the request for tender was completed to replace this unit.
- The tender process details were shared, including the number of tenders received; range and pricing; and the basis that formed the evaluation committee's selected proponent put forward for consideration of contract award. Particular mention was made of where the proponent submissions each landed within the expected range.
- Trustees asked questions regarding warranties for this type of system.
- The warranty parameters were explained which satisfied the questions received.

Motion: Moved by Trustees K. Day and M. Christopher that the Board of Education award the contract for the replacement of a new dust collector at St. Joseph High School to NexGen Mechanical Inc. for the tender price of \$529,422.99 plus GST and PST.

All in favour/none opposed/no abstention

**CARRIED**

**UNANIMOUS**

### 6.3 St. Michael Replacement of Roof Sections Contract Award

- The Chair called for Superintendent of Facility Services, Ryan Martin, to present on the St. Michael replacement of roof sections contract award. The history of roof repair for the St. Michael school facility was reviewed, which confirmed that upon completion of this contract, the roof will have been replaced in its entirety.
- The tender process details were shared, including the number of tenders received; range and pricing; and the basis that formed the evaluation committee's selected proponent put forward for consideration of contract award. Highlights of this process noted a high number of submissions for this project within the anticipated range.
- The evaluation committee also noted that while the proponent recommended is new to the market in providing these services, the references checked were all positive; they are members of good standing with the roofing association, and they feel confident with the manufacturing representative.
- Trustee questions focused on the age of the facility and the number of times this roof has undergone work for replacement. Confirmation was provided that this facility is 76 years old.

Motion: Moved by Trustees S. Zakreski-Werbicki and O. Fortosky that the Board of Education award the tender for St. Michael School roof replacement to Seal It Up Roofing Ltd. for the tendered price of \$326,918 plus GST and PST.

All in favour/none opposed/no abstention

**CARRIED**

**UNANIMOUS**

### 6.4 Provision of Fire Safety Services

- The Chair called for Superintendent of Facility Services, Ryan Martin, to present on the provision of fire safety services contract award. The report reviewed what is provided within this contract, confirming this is a code and regulatory requirement and includes inspection, testing and maintenance services. The tender process details were shared, including the number of tenders received; range and pricing; and the basis that formed the evaluation committees selected proponent put forward for consideration of contract award.
- Highlighted was that the term of the contract is three years with an option to extend for two additional years. Explanations on the pricing included that the costs are estimated as there is always some level of maintenance and other requirements to be fulfilled.
- The top ranked proponent that met all bid document requirements was provided with a Letter of Intent, subject to Board of Education's approval. This proponent has been the successful provider for years and the pricing is similar to what we have been seeing for ten years.
- Regarding the tender process, trustees asked questions regarding the evaluation process and weighting criteria which in this instance did not equate to 100% ranking. Administration provided explanation on the rubric process and ranking, including that a perfect score is hard to achieve and why this is not the intent. For this contract, the overall score was significantly higher than other proponents.
- Further trustee questions related back to information received while in different school facilities and particular community questions regarding temperature control and

monitoring.

- As this depends on the school, administration provided details on the types of controls within different facilities based on age and how facility services respond to both complaints received regarding temperature and when building sensors detect a concern. Responding to older buildings with pneumatic controls remains complaint driven; for our new facilities, sensors and detectors provide data that is analyzed, and/or triggers call out procedures to be followed. Further explanations were provided regarding the steps that the technicians go through in monitoring the schools/facilities. Overall, facilities do their best to invest in monitoring technology as part of preventative maintenance, as funding allows.
- Trustees asked further questions regarding portable units to track temperature.
- R. Martin noted appreciation for the sharing of information when schools express concerns to trustees, so that follow-up may take place to ensure any issues are addressed.

Motion: Moved by Trustees F. Possberg and M. Christopher that the Board of Education award the Contract for the Provision of Inspection, Testing and Maintenance Services for Fire Safety Systems to Troy Life & Fire Safety Ltd. for the estimated amount of \$90,000 plus applicable taxes.

All in favour/none opposed/no abstention

**CARRIED**

**UNANIMOUS**

#### 6.5 Saskatchewan School Boards Association 2026 Spring Assembly

- The Chair called for the director of education to review the report on the Saskatchewan School Boards Association (SSBA) 2025 Spring Assembly, as scheduled to take place Thursday, April 16 and Friday, April 17, 2026, in Saskatoon.
- Upon conclusion of the review, the chair asked for trustees to confirm their plans on attending. Confirmations on attending were given by D. Boyko, M. Raney, B. Elliott, T. Jelinski and F. Rivard. Regrets were received from F. Possberg and K. Day. Others will confirm at a later date.

Motion: Moved by Trustees F. Possberg and K. Day that the Board of Education review the Saskatchewan School Boards Association: Spring Assembly, April 16-17, 2026, and confirm trustee attendance.

All in favour/none opposed/no abstention

**CARRIED**

**UNANIMOUS**

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## 7.0 Correspondence

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7.1 Expressions of Gratitude – none.

7.2 Reading File – none.

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## 8.0 Reports and Good News

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### 8.1 Report of the Director of Education

- The report provided and presented by the director of education, F. Rivard, included thanks to the clergy and staff who support and lead the Lenten activities and services in our schools, noting it was different this year with Ash Wednesday falling during the mid-winter break week.
- Highlights were noted as the Human Trafficking Awareness Day on Friday, February 20<sup>th</sup>; the Concours d'Art Oratoire 40<sup>e</sup> edition on February 26<sup>th</sup> at École St. Luke School, and the Oskāyak Round Dance on February 27<sup>th</sup>.
- Trustees requested an invitation to the Concours d'Art Oratoire next year.
- Trustee feedback from attending various events noted appreciation for the amazing musical that Georges Vanier Catholic Fine Arts School performed, which was expressed as extremely well done and enjoyed by all ages.
- The Chair shared her experience in attending the Human Trafficking Awareness Day activities, with appreciation for how our school division was represented at this event and noting that while we cannot bring this information to our schools on this serious matter in light of the content, we can encourage letter writing to stop human trafficking. The Oskāyak Round Dance was appreciated for being very well done and a wonderful event to attend.

### 8.6 Committee/Partnership Reports

- The Chair called for the reports from our committees and partnerships, for those committees who have met since the previous reporting period.
  - Joint Operations – Trustees F. Possberg and T. Jelinski:
    - The next meeting is scheduled for April 30, 2026.
  - Together in Faith and Action – Trustees S. Zakreski-Werbicki and M. Christopher
    - No report at this time.
  - Greater Saskatoon Catholic Schools Foundation – Trustees B. Elliott and T. Jelinski
    - No report at this time.
  - māmawohkamātowin Partnership (Saskatoon Tribal Council) – Chair D. Boyko and Trustees T. Jelinski and M. Raney
    - Next meeting schedule for March is pending rescheduling due to schedule conflicts.
  - nākatēyimitowin Educational Partnership (CUMFI) – Chair D. Boyko and Trustees K. Day and S. Zakreski-Werbicki
    - Next meeting is March 3, 2026.
  - Division Committee on Reconciliation and Healing – Chair D. Boyko and Trustee K. Day
    - Next meeting is scheduled for May.
  - Columbus Bosco Homes – Trustee O. Fortosky
    - Trustees were reminded of the Annual Joe Kammermayer fundraiser dinner on April 23, 2026, with encouragement to attend or donate a cake to the annual cake auction.

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**9.0 Committee of the Whole**

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[Motion: Moved by Trustee O. Fortosky that the Board move into committee at 12:01 p.m.

All in favour/none opposed/no abstention **CARRIED** **UNANIMOUS**

[Motion: Moved by Trustee M. Christopher that the Board move out of committee at 1:25 p.m.

All in favour/none opposed/no abstention **CARRIED** **UNANIMOUS**

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**10.0 Closing Prayer**

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- Closing prayer was provided by Trustee M. Christopher.
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**11.0 Adjournment**

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Motion: Moved by Trustee F. Possberg that the meeting be adjourned at 2:03 p.m.

All in favour/none opposed/no abstention **CARRIED** **UNANIMOUS**

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Secretary



Chair