



**Board of Education**  
**Regular Meeting of the Board**  
**Monday, December 16, 2024 - 1:30 p.m.**  
**Boardroom (420 22<sup>nd</sup> Street East)**

**AGENDA**

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**1.0 Welcome**

- 1.1 Call to Order – Chair
  - 1.2 Land Acknowledgement
  - 1.3 Opening Prayer – Trustee S. Zakreski-Werbicki
  - 1.4 Adoption of the Agenda
  - 1.5 Declaration of Conflict of Interest
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**2.0 Approval of Minutes**

Minutes of the October 21, 2024, Regular Meeting of the Board of Education

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**3.0 Delegations and Special Presentations**

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**4.0 Post Meeting Assignments**

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**5.0 Consent Items**

The Chair will ask for a motion to receive the items, which are starred, and to approve all recommendations contained therein. Prior to approving the motion, any trustee may request a star(s) be removed.

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**6.0 Discussion/Decision**

- 6.1 Financial Statements
  - 6.2 Transportation Report
  - 6.3 Area of Focus: Student Mental Health and Well-Being
  - 6.4 Area of Focus: Religious Education
  - 6.5 Staff Monitoring Report
  - 6.6 Responding to Growth and Planning for Anticipated Enrolment
  - 6.7 Out of Province Learning Activities
  - 6.8 Facilities Monitoring Report
  - 6.9 awâsisak kê-nîmîhtocik St. Francis School Update
  - 6.10 Provision of Snow Removal Services
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**7.0 Correspondence**

- 7.1 Expressions of Gratitude – posted on Bulletin Board
  - 7.2 Reading File – copies circulated at meeting
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**8.0 Reports and Good News**

- 8.1 Report of the Director of Education
  - 8.2 Board Activity
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- 8.3 Board Linkage
- 8.4 Board Linkage – Catholic School Community Councils
- 8.5 Convention Reports
- 8.6 Committee/Partnership Reports
  - Joint Operations – Trustees F. Possberg and T. Jelinski
  - Together in Faith and Action – Trustees S. Zakreski-Werbicki and M. Christopher
  - Greater Saskatoon Catholic Schools Foundation – Trustees B. Elliott and T. Jelinski
  - māmawohkamātowin Partnership (Saskatoon Tribal Council) – Chair D. Boyko and Trustees O. Fortosky and S. Zakreski-Werbicki
  - nākatēyimitowin Educational Partnership (CUMFI) – Chair D. Boyko and Trustees K. Day and R. Boechler
  - Division Committee on Reconciliation and Healing – Chair D. Boyko and Trustee K. Day
  - Columbus Bosco Homes – Trustee M. Raney
- 8.7 Saskatchewan Catholic School Boards Association – Trustee B. Elliott
- 8.8 Saskatchewan School Boards Association

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**9.0 Committee of the Whole**

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**10.0 Closing Prayer – Trustee S. Zakreski-Werbicki**

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**11.0 Adjournment**

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**12.0 Sign of Peace**

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Regular Meeting of the Board of Education for St. Paul's RCSSD #20 held in the Boardroom at 1:30 p.m. on Monday, October 21, 2024

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- Present:** In-person Attendance: Chair Boyko, Trustees Byblow, Elliott, Jelinski, Stus and Zakreski-Werbicki.  
Virtual Attendance: Vice-Chair Boechler and Trustee Case.
- Executive:** In-person Attendance: Director of Education Rivard; Secretary to the Board, Superintendent Shircliff; Superintendents Cardinal, Fradette, Hickey, Kowal, Lloyd, Vangool, and Assistant Superintendent Martin
- Resources:** D. Kunz, K. Kist, K. Holmes, L. Langlois, K. Haynes, L. Sampson, C. McTavish
- Regrets:** Superintendent Giocoli Clark
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The meeting was called to order by Chair Boyko at 1:30 p.m. and began by acknowledging that we are on Treaty 6 Territory—traditional territories of First Nations including Cree, Dene, Nakota, Lakota, Dakota and Saukteaux—and homeland of the Métis Nation. We pay our respect to the First Nation and Métis ancestors of this place, and we reaffirm our relationship with one another in the spirit of Reconciliation.

The opening prayer was led by Trustee Dana Case.

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#### Declaration of Conflict of Interest

The Chair of the Board called for any conflict of interest to be brought forward. Hearing none, the meeting proceeded.

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#### Approval of Agenda

Motion: Moved by Trustees Wayne Stus and Bonita Elliott that the agenda be approved as circulated.

All in favour/none opposed/no abstention **CARRIED** **UNANIMOUS**

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#### Approval of Minutes

Motion: Moved by Trustees Sharon Zakreski-Werbicki and Hudson Byblow that the minutes of the regular meeting of September 16, 2024 be adopted as circulated.

All in favour/none opposed/no abstention **CARRIED** **UNANIMOUS**

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#### Discussion/Decision

##### 6.1 Supporting Student Learning and Assessment

Motion: Moved by Trustees Tim Jelinski and Bonita Elliott that the Board of Education receive the information as presented in the Improving Student Learning and Achievement Monitoring Report: Part 1 – Supporting Student Learning and Assessment

All in favour/none opposed/no abstention **CARRIED** **UNANIMOUS**

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## 6.2 Saskatchewan School Boards Association (SSBA): Premier's Board of Education Award for Innovation and Excellence in Education

Motion: Moved by Trustees Sharon Zakreski-Werbicki and Wayne Stus that the Board of Education approve the Saskatchewan School Boards Association Premier's Board of Education Award for Innovation and Excellence submission.

All in favour/none opposed/no abstention **CARRIED** **UNANIMOUS**

## 6.3 2024-2025 Student Enrolment Report

Motion: Moved by Trustees Bonita Elliot and Wayne Stus that the Board of Education approve the 2024-2025 Student Enrolment report as presented.

All in favour/none opposed/no abstention **CARRIED** **UNANIMOUS**

## 6.4 Promoting Stewardship Monitoring Report

Motion: Moved by Trustees Wayne Stus and Dana Case that the Board of Education receive the information as presented in the Promoting Stewardship Monitoring Report.

All in favour/none opposed/no abstention **CARRIED** **UNANIMOUS**

## 6.5 Remembrance Day Service

- Trustees reviewed the information provided and provided feedback that for this public event, as there are no Trustees available to represent GSCS at the Remembrance Day service, a member of Executive Council, as available, is approved to represent Trustees at this event and lay the GSCS wreath on behalf of the GSGS Board of Education Trustees.

Motion: Moved by Trustees Tim Jelinski and Bonita Elliot that the Board of Education receive the information as presented for the 2024 Remembrance Day Service.

All in favour/none opposed/no abstention **CARRIED** **UNANIMOUS**

## 6.6 Catholic School Community Councils 2024-2025 Engagement Plan

Motion: Moved by Trustees Ron Boechler and Hudson Byblow that the Board of Education receive the information as presented and approve the Catholic School Community Councils 2024-2025 Engagement Plan.

All in favour/none opposed/no abstention **CARRIED** **UNANIMOUS**

### 6.7 St. Frances Renaming Report

Motion: Moved by Trustees Sharon Zakreski-Werbicki and Hudson Byblow that the Board of Education approve the new name – awâsisak kâ-nîmîhtocik – St. Francis School.

All in favour/none opposed/no abstention **CARRIED** **UNANIMOUS**

### 6.8 Relocatable Classroom Application

Motion: Moved by Trustees Dana Case and Wayne Stus that the Board of Education approve the school division's request for new Modular Classroom Application for the 2025-2026 school year.

All in favour/none opposed/no abstention **CARRIED** **UNANIMOUS**

### 6.9 Peter Ballantyne Cree Nation Tax Compensation Agreement

Motion: Moved by Trustees Tim Jelinski and Hudson Byblow that the Board of Education approve the tax compensation agreement with Peter Ballantyne Cree Nation, subject to approval by the Lieutenant Governor in Council and Peter Ballantyne Cree Nation.

All in favour/none opposed/no abstention **CARRIED** **UNANIMOUS**

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Motion: Moved by Trustee Wayne Stus that the Board move into committee.

All in favour/none opposed/no abstention **CARRIED** **UNANIMOUS**

Motion: Moved by Trustee Sharon Zakreski-Werbicki that the Board move out of committee.

All in favour/none opposed/no abstention **CARRIED** **UNANIMOUS**

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### Adjournment

Motion: Moved by Trustee Dana Case that the meeting be adjourned at 4:00 p.m.

All in favour/none opposed/no abstention **CARRIED** **UNANIMOUS**

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Secretary

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Chair

## 6.1 Financial Statements



Board Priority:

- Promoting Stewardship

Presented by: Manager, Financial Services, K. Holmes

Background Information:

I certify the following data to be accurate for the period ending **October 31, 2024**:

Board Policy prohibits the development of fiscal jeopardy or loss of allocation integrity further specified as five constraints:

1. Reduce or liquidate fixed or restricted assets. - No fixed assets were disposed of.
2. Cause the organization to become indebted in an amount greater than can be repaid by specified revenues. - Accounts payable and salaries payable have all been met in a timely manner by cash on hand. There have been no overdue accounts or late payments.
3. Allow cash to drop below the amount needed to settle debts in a timely manner. Accounts payable and salaries payable have all been met in a timely manner by cash on hand. There have been no overdue accounts or late payments.
4. Allow actual allocations to deviate substantially from approved budget expenditure. Year-to-date actual allocations of funds to outcome areas are consistent with those previously approved as acceptable ranges by the board.
5. Violates Generally Accepted Accounting Principles. - No such violation exists.

### Accounts Paid

Accounts paid by cheque and electronic funds transfer for the period September 1, 2024 to September 30, 2024 are as detailed:

Business Account	\$10,122,011.55
Payroll Account	\$10,192,288.52
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	\$20,314,300.07

Accounts paid by cheque and electronic funds transfer for the period October 1, 2024 to October 31, 2024 are as detailed:

Business Account	\$8,430,962.53
Payroll Account	\$11,240,896.95
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	\$19,671,859.48

It should be noted that full particulars of account payments are available for review at any time.

### Financial Statements

The Statements of Financial Position and Operations have been prepared in accordance with The Education Act, 1995, using accounting principles prescribed by the Ministry of Education and are considered appropriate for Saskatchewan School Divisions.

Recommendation:

***That the Board of Education approves the accounts paid for the periods September 1, 2024 to September 30, 2024 and October 1, 2024 to October 31, 2024 and receive the financial statements for the period ended October 31, 2024.***

**St. Paul's R.C.S.S.D. No. 20**  
Statement of Financial Position  
Funds: Current Year/Previous Year  
For the Period from September 1, 2024 to October 31, 2024

(Amounts are in CDN)

(Includes G/L Budget Name: MB2024/25)

Description	Current Year Actual	Prior Year Actual	Current Year Prior Year
<b>Assets</b>			
Cash	38,792,088	24,097,514	14,694,574
Taxes Receivable	1,357,763	1,116,866	240,897
Provincial Grants Receivable	8,273,977	2,321,037	5,952,940
Other Receivables	1,981,282	823,430	1,157,853
<b>Total Assets</b>	<b>50,405,111</b>	<b>28,358,847</b>	<b>22,046,264</b>
<b>Liabilities</b>			
Other Payables	18,538,298	14,175,468	4,362,830
Capital Loans	21,555,739	23,552,321	-1,996,582
Accrued Employee Future Benefits	6,527,800	6,454,000	73,800
Other Liabilities	6,030,224	3,962,792	2,067,432
Capital Lease		164,758	-164,758
<b>Total Liabilities</b>	<b>52,652,061</b>	<b>48,309,339</b>	<b>4,342,722</b>
<b>Net Financial Assets</b>	<b>-2,246,950</b>	<b>-19,950,491</b>	<b>17,703,542</b>
<b>Non-Financial Assets</b>			
Physical Assets	314,534,674	274,956,719	39,577,955
Prepaid Items	538,320	566,767	-28,446
<b>Total Non Financial Assets</b>	<b>315,072,994</b>	<b>275,523,486</b>	<b>39,549,509</b>
<b>Net Assets</b>	<b>312,826,045</b>	<b>255,572,995</b>	<b>57,253,050</b>
<b>Accumulated Surplus (Deficit)</b>			
Accumulated Surplus Previous Year	244,347,391	258,712,336	-14,364,945
Change in Accumulated Remeasurement Gains/Losses			
Earnings from Operations	-3,327,993	-3,139,341	-188,652
<b>Total Accumulated Surplus</b>	<b>241,019,398</b>	<b>255,572,995</b>	<b>-14,553,597</b>

**St. Paul's R.C.S.S.D. No. 20**  
**Statement of Operations**  
Variance: Current Year/Previous Year/Current Year  
For the Period from September 1, 2024 to October 31, 2024  
(Amounts are in CDN)  
(Includes G/L Budget Name: MB2024/25)

Description	Current Year Actual	Budget For Period	Budget Remaining	Budget % Remaining	Prior Year Actual	Current Year Prior Year
<b>Revenue</b>						
Property Taxation	6,848,952	49,215,772	42,366,820	-86.08	6,841,462	7,489
Grants	30,961,121	198,681,312	167,720,190	-84.42	27,919,859	3,041,262
Tuition and Related Fees	331,388	2,333,582	2,002,194	-85.80	574,763	-243,375
School Generated Funds	931,993	3,565,036	2,633,043	-73.86	709,154	222,839
Complementary Services	657,838	2,479,192	1,821,354	-73.47	383,687	274,151
External Services	181,584	1,013,879	832,295	-82.09	78,640	102,944
Other	879,433	3,417,173	2,537,740	-74.26	688,539	190,894
<b>Total Revenues</b>	<b>40,792,309</b>	<b>260,705,946</b>	<b>219,913,636</b>	<b>-84.35</b>	<b>37,196,104</b>	<b>3,596,205</b>
<b>Expenditures</b>						
Governance	84,138	884,637	800,499	90.49	154,666	-70,528
Administration	946,381	5,619,933	4,673,552	83.16	861,332	85,049
Instruction	35,972,199	195,761,380	159,789,181	81.62	32,312,089	3,660,110
Plant	4,652,534	36,989,695	32,337,161	87.42	4,874,594	-222,060
Transportation	1,273,845	10,131,566	8,857,721	87.43	1,021,851	251,995
Tuition and Related Fees		182,616	182,616	100.00	50,618	-50,618
School Generated Funds	544,282	3,565,036	3,020,754	84.73	456,869	87,413
Complementary Services	356,071	2,330,248	1,974,178	84.72	310,856	45,214
External Services	88,380	1,009,356	920,976	91.24	78,640	9,740
Interest and Bank Charges	202,472	1,131,054	928,582	82.10	213,931	-11,460
<b>Total Expenditures</b>	<b>44,120,302</b>	<b>257,605,521</b>	<b>213,485,219</b>	<b>82.87</b>	<b>40,335,445</b>	<b>3,784,857</b>
<b>Surplus (Deficit) for the Period</b>	<b>-3,327,993</b>	<b>3,100,424</b>	<b>6,428,417</b>	<b>-207.34</b>	<b>-3,139,341</b>	<b>-188,652</b>
Change in Accum. Remeas. Gains/Losses						
Opening Accumulated Surplus	244,347,391		-244,347,391		258,712,336	-14,364,945
<b>Closing Accumulated Surplus</b>	<b>241,019,398</b>	<b>3,100,424</b>	<b>-237,918,973</b>	<b>7,673.75</b>	<b>255,572,995</b>	<b>-14,553,597</b>
Opening Physical Assets	313,015,684		-313,015,684		275,335,625	37,680,059
Current Year Fixed Asset Purchases	1,518,990	1,622,767	103,777	6.40	-378,906	1,897,896
<b>Total Physical Assets</b>	<b>314,534,674</b>	<b>1,622,767</b>	<b>-312,911,907</b>	<b>-19,282.61</b>	<b>274,956,719</b>	<b>39,577,955</b>



Variance Analysis

St. Pauls R.C.S.S.D. No. 20

Date Filter 09/01/24..10/31/24  
 Budget Filter MB2024/25

	Current Year Actual	Budget For Period	Budget Remaining	Budget % Remaining	Expected Budget % Remaining	Difference	Notes
<b>Revenue</b>							
Property Taxation	6,848,952	49,215,772	42,366,820	86.08%	83.33%	2.75%	
Grants	30,961,121	198,681,312	167,720,191	84.42%	83.33%	1.08%	
Tuition and Related Fees	331,388	2,333,582	2,002,194	85.80%	80.00%	5.80%	1
School Generated Funds	931,993	3,565,036	2,633,043	73.86%	80.00%	-6.14%	2
Complementary Services	657,838	2,479,192	1,821,354	73.47%	80.00%	-6.53%	3
External Services	181,584	1,013,879	832,295	82.09%	80.00%	2.09%	
Other	879,433	3,417,173	2,537,740	74.26%	83.33%	-9.07%	4
<b>Total Revenues</b>	<b>40,792,309</b>	<b>260,705,946</b>	<b>219,913,637</b>	<b>84.35%</b>			
<b>Expenditures</b>							
Governance	84,138	884,637	800,499	90.49%	83.33%	7.16%	5
Administration	946,381	5,619,933	4,673,552	83.16%	83.33%	-0.17%	
Instruction	35,972,199	195,761,380	159,789,181	81.62%	80.00%	1.62%	
Plant	4,652,534	36,989,695	32,337,161	87.42%	83.33%	4.09%	
Transportation	1,273,845	10,131,566	8,857,721	87.43%	83.33%	4.09%	6
Tuition and Related Fees	-	182,616	182,616	100.00%	83.33%	16.67%	7
School Generated Funds	544,282	3,565,036	3,020,754	84.73%	80.00%	4.73%	
Complementary Services	356,071	2,330,248	1,974,177	84.72%	80.00%	4.72%	
Interest and Bank Charges	202,472	1,131,054	928,582	82.10%	83.33%	-1.23%	
<b>Total Expenditures</b>	<b>44,120,302</b>	<b>257,605,521</b>	<b>213,485,219</b>	<b>82.87%</b>			
<b>Surplus (Deficit) for the Period</b>	<b>-3,327,993</b>	<b>3,100,425</b>	<b>6,428,418</b>				
Change in Accum. Remeas. Gains/Losses							
Opening Accumulated Surplus	244,347,391		-244,347,391				

**Variance Analysis**

St. Pauls R.C.S.S.D. No. 20

<b>Closing Accumulated Surplus</b>	<b>241,019,398</b>	<b>3,100,425</b>	<b>-237,918,973</b>
Opening Physical Assets	313,015,684		313,015,684
Current Year Fixed Asset Purchases	1,518,990	1,622,767	103,777
<b>Total Physical Assets</b>	<b>314,534,674</b>	<b>1,622,767</b>	<b>313,119,461</b>

**Notes**

1. Cyber school tuition is projecting to be on budget. Tuition refunds for rejected visas has understated revenue for the period.
2. Higher proportion of school generated funds collected in high schools at the start of the school year.
3. Half of the ELIS pre-kindergarten funding has already been received for the year.
4. Cafeteria sales and interest revenue are projecting to be over budget.
5. Election expenses will be charged in November and two trustee positions are vacant in the period.
6. Transportation invoices outstanding for the end of October period.
7. Tuition fees expense is not incurred evenly throughout the year.

## 6.2 Transportation Monitoring Report



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### Board Priority:

- Building Relationships and Partnerships
- Promoting Stewardship

Presented By:           Manager L. Langlois

### Background Information:

Greater Saskatoon Catholic Schools (GSCS) offers transportation services to 6,695 students daily. Rural students who attend a GSCS school in the town of Biggar, and the cities of Humboldt, Warman, and Martensville are jointly transported with the public school divisions in each of the respective areas.

The following summary is the transportation services provided to students who attend a school located in Saskatoon and one immersion bus to École Holy Mary:

#### 1.    **First Canada ULC Transportation Statistics as of November 30, 2024**

- ❖ Total Students Transported (registered) – 3,859
- ❖ In-Town Students Transported – 3,542
- ❖ Transportation Routes – 100
- ❖ Average Age of Bus Fleet – 6 Years
- ❖ Capacity Utilized On Bus (Average) – 86%
- ❖ Average One-Way Ride Time By Route – 24 minutes
- ❖ Longest One-Way Ride Time By Route – 80 minutes

#### 2.    **Hertz Northern Bus Transportation Statistics as of November 30, 2024**

- ❖ Total Students Transported (registered) – 2,836
- ❖ In-Town Students Transported – 2,808
- ❖ Transportation Routes – 51
- ❖ Average Age of Bus Fleet – 5 Years
- ❖ Capacity Utilized On Bus (Average) – 99%
- ❖ Average One-Way Ride Time By Route – 20 minutes
- ❖ Longest One-Way Ride Time By Route – 60 minutes

### Recommendation:

***That the Board of Education approve the Transportation Monitoring Report as presented.***

## 6.3 Area of Focus: Student Mental Health and Well-Being Report



Board Priority:

- Improving Student Learning and Achievement

Presented by: Superintendents S. Gessler and T. Shircliff, and  
Coordinators C. Anning and T. Kokonas

Background Information:

The Provincial Education Plan (PEP) for 2020–2030 aims to support all Saskatchewan students from Pre-Kindergarten to Grade 12 by focusing on key priorities, including Student Mental Health and Well-Being. This pillar ensures that students are supported in developing resilience, emotional intelligence, and positive mental health within their educational journey.

In Greater Saskatoon Catholic Schools (GSCS), a collaborative division committee has been established to prioritize this goal. The committee meets four times annually to analyze student data and create actionable strategies to support both educators and students.

The eight identified milestones for the 2023–2024 school year addressed social-emotional learning (SEL) in classroom and school environments:

1. **Social-Emotional Learning in Curricula:** Identify and embed SEL outcomes across all curricular areas for Pre-Kindergarten to Grade 12.
2. **Partnership with Saskatoon Industry Education Council (SIEC):** Strengthen collaboration with SIEC to develop resources, create learning opportunities, and provide professional development for educators on SEL.
3. **Addressing Engagement and Well-Being Gaps:** Support teachers in identifying and addressing gaps in student engagement and well-being using the GSCS Student Learning Model Framework (SLM).
4. **Leadership through Safe Positive School Committee:** This committee will continue its role in guiding and promoting SEL strategies.
5. **Professional Learning:** Provide targeted professional learning opportunities for school teams to enhance their capacity in supporting SEL.
6. **Collaboration with Community Agencies:** Partner with external organizations to bring additional support into schools, fostering a network of care.
7. **Family Supports for Mental Health and Well-Being:** Enhance family access to mental health and well-being resources, ensuring a holistic approach to student support.
8. **Staff Mental Health and Well-Being:** Develop and implement a plan to address and promote staff mental health and well-being, recognizing the link between educator well-being and student success.

This report outlines the progress and actions taken to achieve these milestones, highlighting GSCS' commitment to nurturing both the mental health and academic success of students and staff during the 2023–2024 school year.

Recommendation:

***That the Board of Education receives the information as presented in the Area of Focus: Student Mental Health and Well-being Report.***

## 6.4 Area of Focus: Religious Education Report



### Board Priority:

- Celebrating and Promoting Catholic Identity
- Improving Student Learning and Achievement
- Building Relationships and Partnerships
- Promoting Stewardship

Presented by: Superintendent T. Hickey and Coordinator D. Lich

### Background Information:

In reference to the board priorities above, the goals for each are:

- To strengthen the Catholic dimension of our school division as we support the faith journey of each individual.
- To nurture staff members as they seek to deepen their faith so they may authentically fulfill their vocations of service and ministry in Catholic education.
- To provide shared experiences, learning opportunities and closer connections between parish, home, and school – to enrich the faith lives of students, families and all school community members.
- To be proactive, supportive, and intentional in enhancing Catholic education.
- To develop and deepen relationships with parents/caregivers, Catholic School Community Councils, the diocese and the eparchy.
- To support and nurture all of God’s people who minister in Catholic education within Greater Saskatoon Catholic Schools.

The following report outlines some of the work in Greater Saskatoon Catholic Schools (GSCS) during the period of November 2023 through to November 2024. This area of priority has been moved forward in the following key areas:

### Teaching and Learning in Religious Education

*Establishing, selecting, developing, and promoting teaching resources to support quality religious education materials and learning experiences for students.*

- *Growing in Faith, Growing in Christ* (1-8 implemented, Kindergarten purchased)
- Support with school Learning Improvement Plans (Celebrating and Promoting Catholic Identity)
- Development of Religious Education kits and workshops including play-based and activity-based resources (e.g.: Mass Kits, Pysanky, Icon Writing, Gymnasium Rosaries, etc.)
- Implementation and development of Byzantine rite resources and materials for K-12 students.
- Saskatchewan Catholic School Boards Association (SCSBA) *Revealing Christ in All We Teach* permeation resources.
- Catholic HIV/AIDS resources.

## **Staff and Student Faith Formation**

*Provision of opportunities for staff and students to grow in deeper understanding of their faith, grounded in Catholic teaching.*

- Ongoing development and delivery of staff retreats.
- Opening Day liturgical celebrations.
- Development and distribution of weekly staff prayer.
- Peer Faith Mentorship Program, Understanding Your Faith Program for teachers on new continuing contracts.
- Job-embedded instructional support.
- Provision and recommendation of faith-based resources (including FORMED.org subscription for all GSCS staff) for personal faith enrichment, and mental and spiritual wellness.
- High School Teacher Chaplaincy and Elementary Faith Formation Facilitators.
- Seasonal and special occasion liturgies and prayer services.
- Student retreat support.
- BLAZE (Byzantine Leadership And Zealous Evangelization) Byzantine rite student retreat experience.
- Presentations and liturgies for various occasions.
- Assistance with faith permeation in environment, curriculum, assessment, instruction, wellness initiatives.
- World Catholic Education Day, Catholic Education Week resource development.

## **Community of Faith**

*Fostering and maintaining deep and intentional connection between schools, parishes, families, the Diocese of Saskatoon, the Eparchy of Saskatoon, and other local and national partners.*

- Parish visits and pastoral team consultation.
- Ursuline Sisters of Prelate (endowment project).
- Representation on various boards and committees (Doug and Irene Schmeiser Centre for Faith, Reason, Peace, and Justice; Diocesan Justice and Peace Advisory Council; Diocesan Safeguarding Committee; National Vocations Team – OMI (Oblates of Mary Immaculate) Lacombe Canada.
- Knights of Columbus Carol Festival.
- ShareWord International.

## **Justice and Peace**

*Promoting and nurturing a Catholic Culture of justice and peace within our schools and school division.*

- Development and maintenance of SharePoint site to include Catholic Social Teaching Resources.
- Support document and process to review charitable partnerships (e.g. humanitarian aid, medical research, Catholic aid agencies)
- Ongoing partnerships and committee representation (e.g. Diocese of Saskatoon Justice and Peace Advisory Council; Centre Oblate, St. Paul's University)

## **Pastoral Care**

*Ensuring a welcoming, caring, and inclusive Catholic community for all staff and students.*

- Development and presentation of guidelines and resources regarding Gender and Sexual Diversity (staff professional development; “We All Belong Week”, etc.)
- Review and redevelopment of guidelines and expectations for Teacher Chaplains, Faith Formation Facilitators, etc.
- Tragic Events Response Team.

Recommendation:

***That the Board of Education receive the information as presented in the Area of Focus: Religious Education Report.***



## 6.5 Staff Monitoring Report



Board Priority:

- Promoting Stewardship

Presented by: Superintendent K. Kowal

Background Information:

The Board is presented with staffing information annually. The included report compares staffing Full Time Equivalent (FTE) levels for our Instructional, Support and Service Staff from November 15, 2023, to November 15, 2024.

Staffing Report - 2024 School Year and 2023 School Year Comparatives				
Contracts	Instructional	Support	Service	Total
<b>November 15, 2024</b>				
Full Time Equivalents	1319.04	832.37	141.34	2292.75
Number of Employees	1,390	873	156	2,419
<b>November 15, 2023</b>				
Full Time Equivalents	1261.46	769.58	137.97	2169.01
Number of Employees	1,327	849	161	2,337
Difference:				
Full Time Equivalents	57.58	62.79	3.37	122.04
Number of Employees	63	24	-5	79

November 15, 2024 Jordan's Principle FTE: 141.2

November 15, 2024 Jordan's Principle # of Employees: 156

November 15, 2023 Jordan's Principle FTE: 91.2

November 15, 2023 Jordan's Principle # of Employees: 102

**\*At the time of report, 18.7 FTE support positions vacant; 2.0 FTE service positions vacant.**

Recommendation:

***That the Board of Education receive the information as presented in the Staffing Monitoring Report.***

## 6.6 Responding to Growth and Planning for Anticipated Enrolment

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### Board Priority:

- Celebrating and Promoting Catholic Identity
- Improving Student Learning and Achievement
- Building Relationships and Partnerships
- Promoting Stewardship

Presented by: Superintendent L. Giocoli Clark, Chief Financial Officer, J. Lloyd and Assistant Superintendent R. Martin

### Background Information:

Demand for our high-quality Catholic programming in Greater Saskatoon Catholic Schools remains strong. With an enrollment increase of more than 900 students year over year, administration is continually monitoring current facilities while working to project anticipated growth and explore various options to support this expansion. The board has approved several measures over the last couple of years to help manage enrolments at schools with high utilization rates, such as closing neighbourhood boundaries.

Even with these measures, several schools continue to grow and are projected to grow beyond a point where all possible spaces have been converted into classrooms. **Administration will provide an overview of the four neighbourhoods that require a closer examination to manage their enrolment growth. Projections, facility, and transportation implications will be used to highlight the concerns.**

### Next Steps:

1. In the months following, administration would be required to internally process any changes according to the board's direction. This work would include:
  - a. Preparing communication to affected schools and communities.
  - b. Determining staffing and facility implications, if needed.

### Recommendation:

***That the Board of Education receive the information as presented and approve a plan to respond to enrolment growth within Greater Saskatoon Catholic Schools.***

## 6.7 Out of Province Student Learning Activities



### Board Priority:

- Improving Student Learning and Achievement
- Building Relationships and Partnerships

Presented by: Superintendent T. Hickey

### Background Information:

Below is the list of the student learning activities **completed** outside of the province from June 28, 2024, through to December 16, 2024.

School:	Destination:	Purpose:	Dates:	Number of Students:
Holy Cross High School	Edmonton, AB	Volleyball	October 10-12, 2024	12
Bethlehem High School	Lloydminster, AB	Volleyball	October 25-26, 2024	11
Bethlehem High School	Lloydminster, AB	Volleyball	October 25-26, 2024	14

Below is the **pending** list of the student learning activities outside of the province from December 16, 2024, through to April 2025. The board has decided that it will no longer be approving requests for international travel. The international excursions listed below will be the last that are sanctioned by the board as they were approved prior to this decision and after families began making payments.

School:	Destination:	Purpose:	Approximate Dates:	Number of Students:
Bishop James Mahoney High School	Toronto	Band	May 15-18, 2025	TBD
Bishop James Mahoney High School	Italy, France, Spain	Educational Tour	April 17-26, 2025	26
Bethlehem High School	Berlin, Prague, Krakow, Budapest	Educational Tour	April 17-26, 2025	42
Holy Cross High School	Krakow, Vienna, Ljubljana, Venice	Educational Tour	April 17-25	40-50

### Recommendation:

***That the Board of Education receive the information as presented in the Out of Province Student Learning Activities report from June 28, 2024 to December 16, 2024.***

## 6.8 Facilities Monitoring Report



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### Board Priority:

- Building Relationships and Partnerships
- Promoting Stewardship

Presented by: Assistant Superintendent R. Martin

### Background Information:

The following report is a summary of the facility projects completed during the 2022-2023 school year.

### 1. New Construction – Work in Progress

**awâsisak kê-nîmîhtocik – St. Francis School** – The construction phase remained in progress during the 2023-24 school year.

- Approval to proceed with contract award to Graham Construction was received in June 2023.
- A site ceremony and blessing were held on June 26, 2023.
- Construction commenced on June 28, 2023.
- The project is currently scheduled for completion in August 2025 with classes starting in September 2025.

### 2. Relocatable Classroom Construction

A total of 28 new relocatable classrooms were constructed during 2023-2024 and were opened for the 2024-2025 school year.

Work Completed at traditional and P3 schools:

- Traditional Schools
  - Construction of four relocatable classrooms at Bethlehem High School
  - Construction of one relocatable classroom at Father Vachon School
  - Construction of four relocatable classrooms at Holy Cross High School
  - Construction of four relocatable classrooms at St Joseph High School
- P3 Schools
  - Construction of three relocatable classrooms at Holy Trinity School
  - Construction of two relocatable classrooms at St Lorenzo School
  - Construction of five relocatable classrooms at St Nicholas School
  - Construction of five relocatable classrooms at St Therese School

### 3. Relocatable Classroom Moves

- No relocatable classrooms were moved during the 2023-24 school year.

#### **4. Roof Replacement Projects (Completed or In Progress)**

- Bishop Pocock Section A, C, and D – 969 m2 (completed)
- St Dominic Humbolt Section A, B, and C - 1257 m2 (completed)
- École Cardinal Leger – Section C – 595 m2 (planning)
- Father Vachon – Section B, C, and D – 946 m2 (planning)
- Holy Cross High School – Section F, I, K, L, M, and P – 4128 m2 (planning)

Planning is ongoing for roof replacements scheduled for Preventative Maintenance and Renewal (PMR) 2024-2025 funding. Tenders for École Cardinal Leger, Father Vachon and Holy Cross closed on December 12<sup>th</sup> with evaluation underway.

#### **Roof Top Units, Change Air Units and Mechanical Upgrades**

- Bishop James Mahoney – Replacement of the East and West Air Condensing units.
- Bishop Klein – Change Air ventilator replaced with an Engineered Air unit in one classroom.
- Father Robinson – Change Air ventilator replaced with an Engineered Air unit in two classrooms.
- St. Peter - Replacement of two Air Conditioning condensing units.
- St. Frances – Change Air ventilator replaced with an Engineered Air unit in one classroom.
- Sister O’Brien - Replacement of the Air Conditioning condensing unit.

Roof top units (RTU) have been replaced under a five-year fixed price contract. We have replaced 236 RTUs since this contract was signed and have replaced 278 RTUs since 2013. All RTUs four tonnes in size or smaller have now been replaced across the division. Our contract with Charter Mechanical to replace Change Air Classroom Ventilators in relocatable classrooms is now complete. There were a total of 87 units replaced across the division. This project was substantially complete in August 2024.

#### **5. Summer Cleanup 2023**

- Summer cleanups commenced in July 2024. The Team Approach was utilized at the majority of facilities.
- 41 schools were assigned to six (6) teams.
- Benefits realized of the Team Cleanup were:
  - Injury prevention
  - Effective utilization of caretaking equipment
  - Morale and team building
  - Increase in cleaning efficiency
  - Predictable scheduling

#### **6. Tarmac and Parking Lot Upgrades - All sites**

- Patching repairs were completed throughout the division in parking lots and school tarmac areas.

## **7. Minor Renovations 2023-2024**

### **Bishop Filevich Ukrainian Bilingual School**

- Replacement of furnace fan motor in Room 36.
- Replacement of toilet and flush valve in staff washroom.

### **Bishop Klein School**

- Rotational maintenance was completed throughout the 2023-24 school year.
- Counter top Replacements in various locations.

### **Bishop Pocock School**

- Main entrance concrete sidewalk- Replacement of 15' x 15'.
- Install new cabinets in Vice Principal office.
- Build and install new display case in main entrance.
- Build and install additional cabinets in staff room.

### **Bishop Roborecki School**

- Rotational maintenance was completed throughout the 2023-24 school year.
- Installation of new emergency lighting throughout school.

### **École Cardinal Leger School**

- Staff Parking Lot – Removal of existing asphalt and block heater receptacles. Installation of new asphalt, new electrical panel and block heater receptacles.
- Installation of new bookshelves in library.
- Installation of new flooring and cabinets in Learning Assistance Teacher (LAT) room.
- Installation of new millwork in Room 23.
- Installation of new flooring in principal office.
- Installation of motion activated faucet and electrical receptacle for height adjustable change table.
- Replacement of Roof Top Unit fan motor for Room 6.

### **École St. Gerard School**

- Installation of new flooring in staff room.
- Replacement of two heating valves.
- Replacement of fan shaft and bushings for Furnace 4.
- Repair of circulation Pump #1.
- Replacement of site glass on Boiler #3.

### **École St. Paul School**

- Installation of a new ceiling, toilet partitions and ceramic tile in boy's washroom.
- Replacement of kitchen faucet in staff room.
- All emergency exit signs converted to Light-emitting Diode (LED).
- New light and motion sensor installed for exterior storage shed.

### **École Sister O'Brien School**

- Variable Air Volume (VAV) controller replacement in Room 138
- New LED and lighting controls added for grade 1 classroom to provide dimming capability.
- Installation of additional electrical receptacles in grade 1 classroom.

### **École Saskatoon French School**

- Rotational maintenance was complete throughout the 2023-24 school year.
- Gym floor was refinished as part of the annual wood floor maintenance program.

### **École St. Matthew School**

- Replacement of all Bodine Ballasts (emergency lighting) and replaced with 24/7 lighting.

### **École St. Mother Teresa School**

- Installation of new carpet in library.
- Replacement of cooling system chemical pot feeder.
- Replacement of three irrigation zone valves.
- Replacement of cooling tower fan bearing.

### **École St. Peter School**

- Installation of an intensive needs lift and powered change table in personal care washroom complete with electrical receptacles for each. Removal of built-in change table.
- Renovation of Room 56. Work included new flooring, ceiling tile, additional electrical receptacles, LED dimmable lighting and controls, millwork and blinds.
- Replacement of water heater.
- Replacement of heating system glycol fill tank.
- Installation of new electrical circuit for glycol fill tank.
- Installation of two new electrical circuits for staff room equipment.

### **Father Robinson School**

- Staff parking lot electrical receptacles – Demolition of existing electrical panel and electrical receptacles. Installation of new electrical panel, associated trenching, wire, receptacles and conduit.
- Installation of T Bar ceiling in boot room.
- Replacement of cooling tower spray pump mechanical seal.
- Replacement of air conditioning compressor on Heat Pump 15.
- Replacement two flush valves in girls' washroom.

### **Father Vachon School**

- Rotational maintenance was completed throughout the 2023-24 school year.

### **Georges Vanier Catholic Fine Arts School**

- 24-month maintenance completed on Boilers 1 and 2.
- Replacement of faucet in kindergarten room.

### **Holy Family Catholic School**

- Rotational maintenance was completed throughout the 2023-24 school year.

### **Pope John Paul II School**

- Completion of an Environmental Assessment for visually impaired student. Supply and installation of high visibility decals on mullions, doors, boot racks, basketball poles and bike racks.
- Installation of quartz countertops in boys washroom complete with new faucets and sinks
- Renovation of Girls Washroom - Work included a new ceiling, toilet partitions, ceramic tile, quartz countertops, faucets and stainless steel sinks.
- Replacement of boiler pressure relief valves.

### **St. Angela School**

- Fabrication and installation of ceiling mount sensory swing.
- Replacement of pneumatic controls system with networked digital controls.
- Installation of new wall mount cabinets, hooks and rolling cabinets in gym storage room.
- Installation of a ball rack and mirrors in LAT space.

### **St. Anne School**

- Rotational maintenance was completed throughout the 2023-24 school year.

### **St. Augustine School (Saskatoon)**

- Removal of old metal lockers in two classrooms and installation of GSCS standard millwork lockers.
- Installation of additional upper cabinets in library office.

### **St. Augustine School (Humboldt)**

- Renovation of boys washroom - Work included a new ceiling, toilet partitions, ceramic tile, quartz countertops, faucets and stainless sinks.

### **St. Bernard School**

- Renovation of boys and girls washroom - Work included new ceilings, toilet partitions and ceramic tile.
- Replacement staffroom kitchen faucet.
- Replacement both staff bathroom faucets.

### **St. Dominic School (Saskatoon)**

- Installation of urinal flush valves in boys washroom (to replace antiquated Water Matrix System).
- Replacement of one fan coil motor.
- Replacement of mechanical seal on heating system pump #1.
- Replacement of mechanical seal on boiler circulation pump.
- Replacement of bearings on Air Handling Unit.
- Replacement of heating valve for Room 12.



**St. Dominic School (Humboldt)**

- Installation of a wheelchair accessible ramp on west end of school.
- Renovation of Girls Washroom - Work included a new ceiling, toilet partitions, ceramic tile, quartz countertops, faucets and stainless sinks.
- Installation of new Axium boiler fill tank.

**St. Edward School**

- Installation of drop ceiling above gym stage.
- Renovation of Computer Lab to create a break-out space.
- Removal of cabinets and installation of a sink to create nutrition preparation room.

**St. Frances Cree Bilingual School (McPherson)**

- Rotational maintenance was completed throughout the 2023-2024 school year.
- Replacement of gas valve on lower-level furnace.

**St. Frances Cree Bilingual School (Bateman)**

- Supply and installation of an additional range in nutrition room including new electrical service.
- Replacement of motor for furnace Room 22.

**St. Gabriel School**

- Renovation of boys washroom - Work included a new ceiling, toilet partitions, ceramic tile, quartz countertops, faucets and stainless sinks.
- Replacement of one heating valve.
- Installed new dedicated electrical circuits for portable air conditioning units in three classrooms.

**St. George School**

- Renovation of Room 9 - Work included new flooring, ceiling tile, additional electrical receptacles, LED dimming lighting and controls, millwork and blinds.
- Replacement of three heating valves.
- Installation of new exterior LED light at rink storage area.

**St. John School**

- Installation of new murals in gymnasium.
- Installation of new flooring in main hallways.
- Replacement of furnace gas valve.
- Replacement of two toilets in boys washroom.
- Replacement of kitchen faucet in nutrition room.

**St. Luke School**

- Renovation of Room 37 - Work included new flooring, ceiling tile, additional electrical receptacles, LED dimming lighting and controls, millwork and blinds.

**St. Maria Goretti School**

- Supply and install gas line covers to prevent unauthorized roof access.
- Installation of height adjustable shelving in LAT storage room.
- Installation of walk off tile in rear entrance.

**St. Marguerite School**

- Installation of wall mount sensory swing.
- Installation of lower cabinets and countertops in Classroom 32.
- Replacement of natural gas water heater.
- Installation of new exterior LED lighting at relocatable classroom entrance.

**St. Mark School**

- Replacement of commercial sanitizing dishwasher in Nutrition Room.
- Renovation of Room 45 - Work included new flooring, ceiling tile, additional electrical receptacles, LED dimmable lighting and controls, millwork and blinds.
- Replacement of boiler pressure relief valves.
- 24-month boiler maintenance completed.
- Replacement of mechanical seal on Pump #1 for heating system.

**St. Mary's Wellness & Education Centre**

- Replacement of commercial sanitizing dishwasher in Nutrition Room.
- Renovation to create an Intensive Needs space in a breakout space on main floor. Installation of 20' wide x 6' high window tint and Installation of 20' wide curtain for privacy.
- Fabrication and installation of stairwell safety screen.
- Replacement of air conditioning compressors on CU2 and CU3. Included re- piping of refrigerant lines on CU2.
- Replacement of natural gas water heater.
- Replacement of fan motor in Room 276.
- Replacement of faucet in Room 206.
- Installation of new electrical receptacle for air handler #1 in equipment room
- Supply and Installation of Aiphone system (two primary stations and one call station) for Early Learning Centre.

**St. Michael School**

- Renovation of Room 13 - Work included new flooring, ceiling tile, additional electrical receptacles, LED dimmable lighting and controls, millwork and blinds.
- Replacement of fire alarm panel.

**St. Philip School**

- Renovation of computer lab to create a general instruction classroom.
- Installation of walk off matting at two entrances.
- Replacement staff room kitchen faucet.

### **St. Volodymyr School**

- Installation of quartz countertops in girls washroom complete with new faucets and stainless steel sinks.
- Replacement of faucets in both staff rooms.

### **Bethlehem Catholic High School**

- Gym floor was refinished as part of the annual wood floor maintenance program.
- Installation of a new wall complete with door, frame and hardware between the sewing and art rooms.
- Replacement of chiller Variable Frequency Drive (VFD).
- Cleaning of the chiller coil to improve efficiency.
- Replacement of air handling unit (AHU) #5 exhaust damper actuator.
- Replacement of domestic hot water mixing valve actuator.
- Replacement of boiler combustion blower motor.
- Completion of 24-month boiler maintenance.
- Replacement of eight Victaulic clamps above the stage.
- Replacement of Change Air control board Room 211.
- Replacement of Change Air control board Room 210.
- Replacement of kitchen spray faucet in the cafeteria.
- Repair of air dryer in the mechanical room.

### **Bishop James Mahoney High School**

- Gym floor was refinished as part of the annual wood floor maintenance program.
- Home Economics Lab - Complete renovation which included demolition, new plumbing including fixtures, new flooring, construction of new walls and millwork, quartz counter tops and paint. Extensive electrical demolition and rerouting of power conduits and cabling to accommodate new room layout. New dimmable LED lighting and controls.
- Replacement of three-way heating valve in south wing.
- Replacement of four Variable Air Volume (VAV) controllers.
- Replacement of ten heating valves throughout the school.
- Replacement six toilet flush valves.
- Installation of new electrical receptacles for two amplifiers installed in lecture theatre.
- Installation of new electrical receptacles for short throw projector in commons area complete with HDMI ports.

### **Bishop Murray High School**

- Installation of new quartz countertops in all washrooms.
- Installation of insulation and drywall in storage room off of gym.
- Replacement of Air Conditioning unit in computer lab.
- Repair of Air Handling Unit in Caretaker room.
- Replacement of two faucets in the Cafeteria.

### **E.D. Feehan Catholic High School**

- Gym floor was refinished as part of the annual wood floor maintenance program.
- Installation of wall mount sensory swing in Functionally Integrated area.
- Installation of new countertops on all sewing tables in the home economics lab.
- Installation of new exterior frame and doors in the gymnasium.
- 24-month maintenance for Boilers #1 and #2.
- Replacement burners for Boilers #1 and #2.
- Replacement of bearing assembly on main supply fan.
- Replacement of two heating valves.
- Repair of unit heaters in Industrial Arts shop.
- Replacement of all faucets in Home Economic lab.
- Rebuild and repair of all showers in the girls change room.

### **Holy Cross High School**

- Gym floor was refinished as part of the annual wood floor maintenance program.
- Installation of a check valve on heating system loop.
- Renovation of former Cyber School space to support extension.
- Installation of tectum panels in band room to improve acoustics.
- Relocation of drama storage including the construction of new clothing racks to create teacher work space.
- Relocation of junior football team room to create an additional physical education space (combatives room).
- Relocation of existing cabinets and installation of new cabinets in choir room.
- Installation of new countertops and upper cabinets in old drama storage to create teacher workspaces.
- Remediate 15' of sewer drain line serving north end of school to prevent future line blockages.
- Replacement of two water heaters.
- Replacement of heat pump compressor.
- 24-month boiler maintenance was completed on both boilers.
- Replacement of mechanical seal on Boiler Pump #2.
- Replacement of fan, fan shaft and bearing in Air Handling Unit (AHU) #1.
- Repair of circulation Pump #3.
- Replacement of three toilet flush valves, two urinal flush valves and five metering faucets in the main boys bathroom.
- Rebuild of domestic hot water recirculation pump.
- Installation of two new electrical receptacles in music room.
- Installation of three new electrical receptacles for drama dressing room.
- Installation of new LED lighting row installed for rear theatre corridor area to support visually impaired students.
- Installation of new electrical receptacle for costume room.

### **Oskāyak High School**

- Library renovation completed in the summer of 2024. The scope of work included the removal of two offices, replacement of the existing wall system with a wall of glazing to increase visibility and connection. All existing millwork was repurposed as part of the renovation. New flooring, dimmable LED lighting and paint were also included.

### **St. Joseph High School**

- Gym floor was refinished as part of the annual wood floor maintenance program.
- Boiler #1 repairs including main boiler seal.
- Installation of new variable speed pump complete with monitoring.
- Replacement of Air Handling Unit (AHU) #5 blower wheel, shaft and bearings.
- Supply and install powered sit/stand desktop for Office Coordinator.
- Installation of new flooring in remaining front offices.
- Replacement of four heating control valves.
- Replacement of pressure relief valve on Boiler #2.
- Replacement of bearings and mechanical seal on Pump #25.
- Modify existing exhaust piping in relocatable Rooms 322 and 323.
- Replacement of side stream filter.
- Replacement of two faucets in art room.
- Replacement eight toilet flush valves in various bathrooms.
- Replacement of 20hp Pump #8.

### **Board Office**

- Supply and installation of washer and dryer in the 5<sup>th</sup> floor mechanical penthouse including new electrical services and ducting.
- Installation of ULC (Underwriters Laboratories of Canada) Monitoring for the Fire Alarm System.
- Installation of new exterior signage at Board Room entrance.
- Replacement of heating system chemical pot feeder.
- Replacement of chiller pump motor, mechanical seal and isolation valve.
- Replacement of mechanical seal on Pump #4.
- Completion of LED lighting retrofit (All GSCS facilities now complete).

### **Service Centre**

- Relocation of Cyber School staff (relocated from Holy Cross).
- Installation of water supply line for coffee machine in staff room new direct line and Keurig coffee machine in upstairs staff room

### **École Holy Mary Catholic School (P3) – Martensville**

- Operational support provided to ensure service provider obligations are met.

### **Holy Trinity Catholic School (P3) – Warman**

- Supply and installation of upper cabinets in three relocatable classrooms.

### **St. Kateri Tekakwitha Catholic School (P3)**

- Construction of wall in library to create a general instruction classroom.
- Fabrication of two sets of rolling lockers.

### **St. Lorenzo Ruiz Catholic School (P3)**

- Supply and install upper cabinets in two relocatable classrooms.

### **St Therese of Lisieux Catholic School (P3)**

- Supply and install upper cabinets in five relocatable classrooms.

### **St. Nicholas Catholic School (P3)**

- Supply and install upper cabinets in five relocatable classrooms.

### **Eagle Creek**

- Installation and commissioning of security system.
- Fabrication of millwork to transport sewing machines.

### **Blackstrap**

- Construction of new landing and ramp.
- Repair of picnic tables.
- Painting of exterior of classroom.
- Tree pruning and general site cleanup.

### **All Locations Painting**

- Graffiti removal, parking lot lines, painting during renovations including millwork spraying at the Service Centre.
- Rotational painting in all facilities which is completed on a 15-month cycle.

### **Miscellaneous Work in Progress Across the Division**

- Automated External Defibrillator (AED) inspections are now completed by Facility Services at all our facilities.
- Rototilling of all Greater Saskatoon Catholic Schools' playgrounds and long jump pits.
- Fertilizer application is completed twice in the summer months.
- Building safety checks were previously established and completed by our rotational carpenters during school visits.
- Summer outdoor maintenance team completed lawn cutting and trimming at all of our traditional school sites.
- Cleaned dryer vents in schools to help with efficiency and mitigate potential fire risk.
- Commercial appliance maintenance program launched at all schools that have commercial equipment. Program reduces breakdowns and associated maintenance costs.
- Annual back flow testing at all locations.
- Annual heating inspections for all daycare operators in our division.
- Electrical lighting controls in several schools now obsolete and parts are no longer being manufactured. Spare equipment was secured to aid in future required maintenance of these systems in order to defer a full replacement.

### **Information Technology Requests**

- Assisted our Information Technology (IT) Department with shelving, counters, storage units and backing for speakers as required.

### **Asbestos Management**

- Assessment, identification, and registry of all facilities with respect to asbestos.
- Abatement work completed in the following facilities:
  - Bishop James Mahoney High School - Asbestos containing roof drain fittings were replaced.

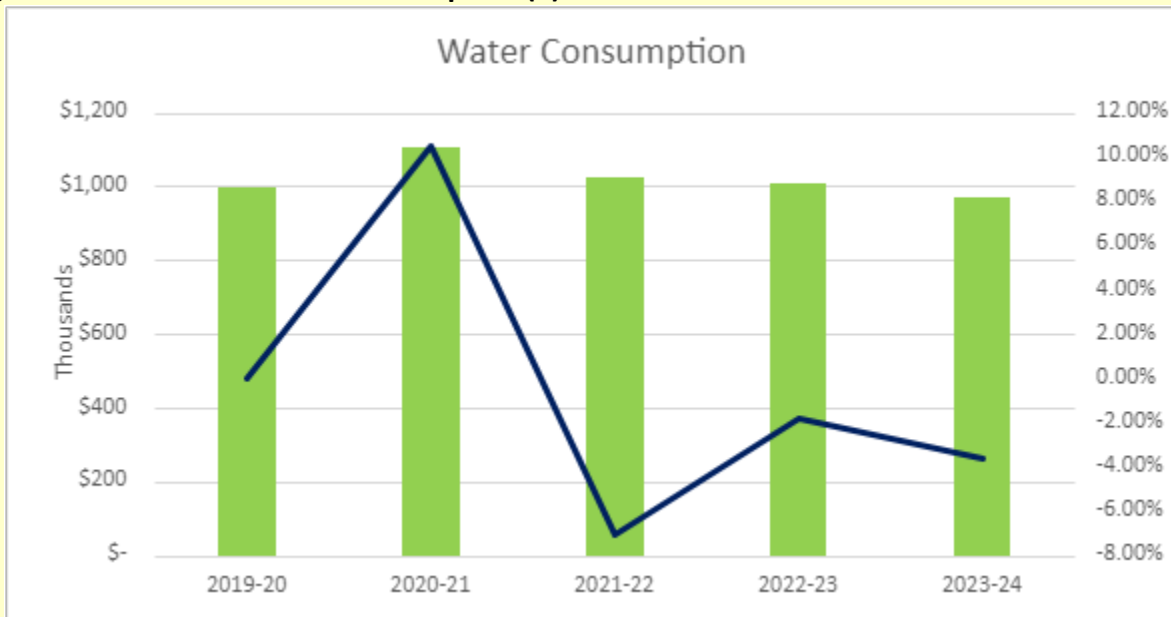
### Water Efficiency Initiative

- Reducing our water consumption as a school division has been a focus now for several years and we are seeing the benefits of this work.
- Replacement of antiquated urinal flush tank systems and high water volume toilets has been part of this work.
- Process has been developed to identify any schools that are showing signs of higher than normal water consumption. This triggers a site visit the school to meet with our school-based caretaking teams to review the facility. Reasons for higher than normal water consumption may not immediately present themselves and we want to support our school based teams in this investigation.
- From September 2020 to August 2024 we have reduced our water consumption by over 12.4% or \$132,000. \$36,000 of these savings were realized over the last fiscal year.
- Please refer to Figure 1 for Water Consumption (\$) data.

### LED Lighting Retrofits

- LED lighting retrofits are now 100% complete in all GSCS facilities.
- From September 2016 to August 2024, we have reduced our electrical consumption by \$546,000.

Figure 1 – Water and Sewer Consumption (\$)



Recommendation:

***That the Board of Education receive the information as presented in the Facilities Monitoring Report.***









## 6.9 awâsisak kâ-nîmîhtocik – St. Francis School Construction Update



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### Board Priority:

- Building Relationships and Partnerships
- Promoting Stewardship

Presented by: Assistant Superintendent R. Martin and Superintendent K. Cardinal

### Background Information:

Construction of the new awâsisak kâ-nîmîhtocik – St. Francis School continues to progress well. As of the end of November, the project is on time and on budget. The team at Graham Construction has been able to manage the schedule effectively through the summer and currently has trades working seven days per week to maintain our planned schedule. Completion remains scheduled for August 2025. We are blessed to have a great project team supporting the progression of the St. Francis project.

Although the project is currently on schedule, the Board should be aware that this is subject to change due to events beyond the project team's control. The sudden change from fall to winter has created a need to pause on seasonal exterior work until Spring 2025. The availability and size of subcontractor staffing levels can also present schedule risk. Lastly, unforeseen material or equipment delays remain a risk although this specific risk continues to lessen as the project schedule advances.

The Unfixed Furniture and Equipment (UFE) budget line remains an area of concern for both our school division and Saskatoon Tribal Council (STC). A formal request was submitted to the Ministry of Education on March 19, 2024, requesting a 25% increase to recognize inflationary costs of furniture and equipment since the funding for this project was confirmed. UFE was the only budget line that was not increased as part of the project approval process. In addition, Saskatoon Tribal Council has requested a startup supplies grant to align with what was provided to the early learning providers in our P3 schools. In May, the Ministry of Education indicated that there would not be an increase to the UFE budget nor would STC receive funding that could be used for UFE. Various strategies are being explored to meet the needs and expectations of the school community, the Indigenous community and our donor partners.

The following summary provides an overview of construction activities completed in November with a look ahead to December:

### November Milestones Achieved

- Painting in Level 1 East (STC Early Learning Centre, Pre K and K).
- Framing and Drywalling of Stage.
- Tectum (acoustic) Panels in Gymnasium.
- Flooring and Millwork Installation in Level 2 East.
- Radiant ceiling panels starting Level 2 South.
- Air Handling Unit 2 was installed.
- Wood Door installation throughout the facility.

### **Planned Work Outstanding End of November**

- Ceiling grid at Level 3 core.
- Gym flooring delivery and installation.
- Backup generator delivery.
- Delivery of Central Distribution Panel (CDP).

### **December Milestones Planned**

- Gym flooring delivery and installation.
- Generator delivery.
- Flooring throughout Level 3 corridors.
- Millwork delivery for Level 3 core.

### **Potential Schedule Risks**

- Weather and temporary heating.
- Trade team sizes and availability.
- Material and equipment delays.

### **Critical Path Work Activities**

- Wall and ceiling finishes to allow Mechanical and Electrical scopes to advance.

The construction contract has been invoiced to 86% as of November 30, 2024.

Community and Partner Update:

September 3, 2024, was a very exciting day at awâsisak kê-nîmîhtocik – St. Francis School with the \$250,000 funding announcement to construct an Outdoor Arbour to support cultural ceremonies such as mini-powwows and round dances as well as serve as a valuable teaching space. We are deeply grateful to our partners at Dakota Dunes Community Development Corporation for their generosity and support of the St. Frances community.

Building on this exciting development, we are excited to formally celebrate the new name of our school, awâsisak kê-nîmîhtocik – St. Francis School, officially approved by the Board of Education in late October. This name reflects the sacred spirit of children and their connection to language, culture, community, and faith. To honour this milestone, we invited parents, families, and community members to a special event on December 11th at the school, where the name was officially unveiled. This gathering offered a meaningful opportunity to come together, celebrate our shared journey, and reaffirm our commitment to reconciliation and cultural revitalization. We appreciated sharing this moment with everyone who has been part of this important process.

Over the last several months, we have held multiple tours for stakeholders and donors to showcase the facility. We extend our gratitude to Graham Construction for accommodating these requests. On November 29, a site tour was held for donors, allowing them to see firsthand the impact of their generosity. A second site tour will be held on December 20th for those who could not attend the November event.

Site photos have been included with this report for the Board's reference.

Recommendation:

***That the Board of Education receive the construction update provided on the awâsisak kâ-nîmîhtocik – St. Francis School Replacement School project.***





11/5/2024



11/5/2024



11/7/2024



11/8/2024





11/14/2024



11/19/2024

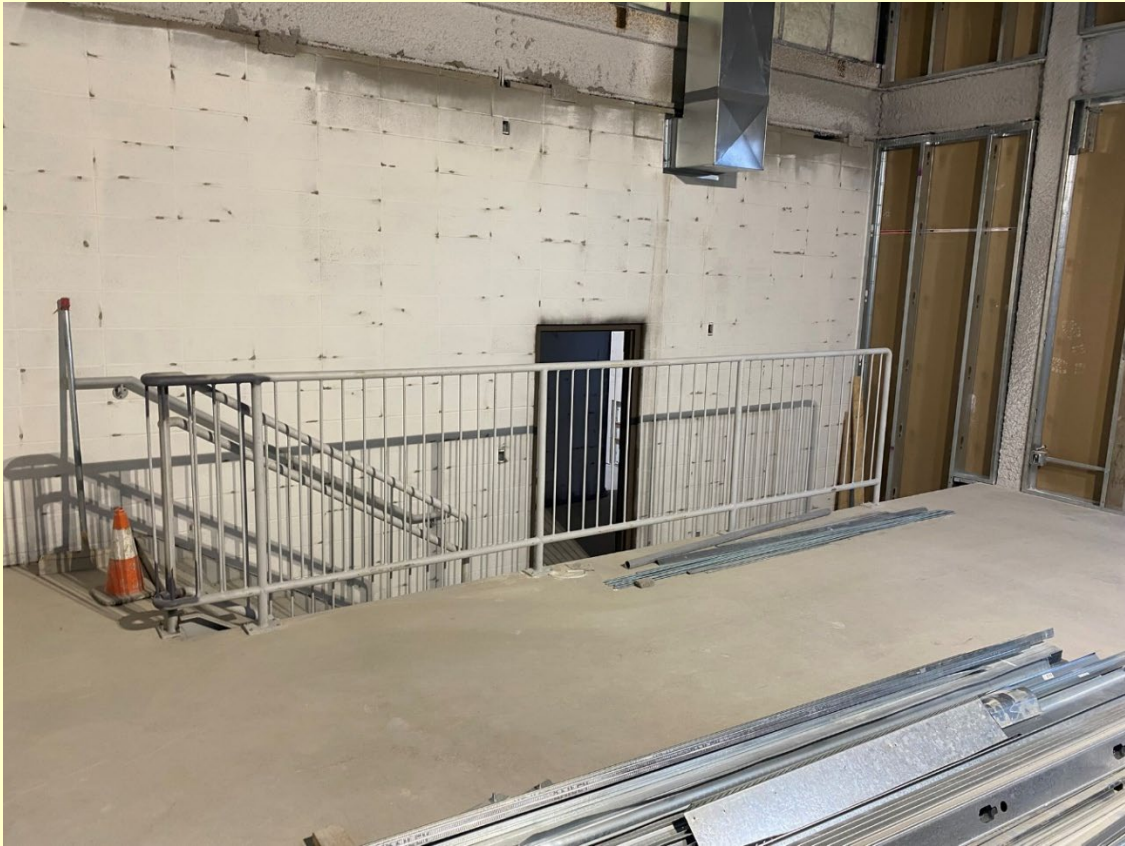


11/19/2024



11/21/2024





11/21/2024



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11/27/2024



11/29/2024

## 6.10 Provision of Snow Removal Services



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Board Priority:

- Building Relationships and Partnerships
- Promoting Stewardship

Presented By: Assistant Superintendent R. Martin

Background Information:

On October 8, 2024, Greater Saskatoon Catholic Schools issued a Request for Quotation (RFQ) for the provision of snow removal services. The RFQ was posted on SaskTenders to satisfy the requirements of the New West Trade Partnership Agreement.

The RFQ term of the contract is for three years with provisions for one-year extensions for years four and five.

The RFQ closing date was October 17, 2024, at which time three quotation responses were received. The evaluation committee consisted of Patrycja Kozub (Executive Assistant), Laurier Langlois (Manager of Corporate Services), and Ryan Martin (Assistant Superintendent, Facility Services).

Evaluation of responses received compared labour and equipment rates utilized in the snow removal process.

The result of evaluation of the three proponents by the committee resulted in a conclusion to recommend to the board that the contract be awarded to Custom Snow Removal.

The rationale for this recommendation is based on the Custom Snow Removal quotation which was felt to be of the best value, with rates ranging 8% to 19% lower than other proponents, depending on the type of equipment proposed for snow removal use.

Recommendation:

***That the Board of Education award the provision of snow removal services to Custom Snow Removal.***

**Catholic Connections:** On October 25, our Catholic Connections Network-Saskatoon group gathered for our first meeting this fall. GSCS hosted leaders from the Catholic community. The gathering of Catholic organizations allows groups to provide updates on their work and discuss ways to provide each other support.

**Eagle Creek Sweat:** On November 1, Elders, Kitotiminawak Council members, Oskāyak administration, trustees, and senior administration were invited to the first sweat in the new Sweat Lodge at Eagle Creek.

**Ukrainian Catholic Foundation:** On November 23, GSCS had the privilege of attending - A Classic Christmas III Event featuring entertainment by Trevor Wingerter and Martin Janovsky. This fundraiser for the Ukrainian Catholic Foundation was an excellent opportunity to support the work of the Foundation.

**Knights of Columbus Carol Festival and TCU Place-Noon Festival of Carols:** A huge thanks to Coordinator Darcie Lich for her leadership and hard work to make both of these productions a great success. This is a very large and complex endeavour, and she has done a masterful job in bringing it together. Thank you to the staff and students for sharing of their time and talents with all of us. What a gift!

**SSBA AGM:** The newly elected GSCS Board of Education had the opportunity to travel to Regina on December 1-3 to attend the annual SSBA Fall General Assembly. Trustees took part in professional learning, networking and had the opportunity to vote on association bylaws and resolutions.

**Advent Celebrations:** Advent liturgies and celebrations are taking place in all of our schools. Special thanks to the staff and students for their hard work in preparing for these important gatherings as we mark this special season of waiting and preparation for the birth of Christ.

**Care & Share Holiday Lunch Program:** Care & Share is a long-standing community group that has supported the work in our community schools for decades. They again hosted the Care & Share Holiday Christmas Lunch Program, where they bring a Christmas supper-style lunch to each community school. This year between December 3 to 12, they will have provided over 2,200 meals in seven of our community schools. In these two weeks, they will have served almost 6,000 dinners in 18 community schools within Greater Saskatoon Catholic Schools and Saskatoon Public Schools. We want to thank Care & Share along with all their business partners and school staff who helped prepare and serve the meals!

**Hope for Malawi:** The Hope for Malawi Foundation held its annual breakfast on December 8. Several schools in our school division supported the work of the Foundation over this past year by raising awareness and funds for the work.