



Georges Vanier Catholic Fine Arts School **2020/21 Student Technology Acceptable Use Policy**

Georges Vanier Catholic Fine Arts School promotes the safe use of technology to support student learning.

Georges Vanier Catholic Fine Arts School recognizes that many students bring their own technology to school. As such, personal technology is included in the Acceptable Use Agreement.

By using technology at Georges Vanier Catholic Fine Arts School, you agree to the following:

1. I understand that when using technology for school-related purposes, I will follow instructions and the guidelines of this acceptable use policy.
2. I understand that GSCS staff and students use Microsoft Office 365 and Google Apps for Education which are cloud-based services.
3. I understand that I will follow all established Internet safety guidelines including:
 - a) Technology is considered an extension of the classroom. Therefore, any content that is deemed inappropriate in the classroom is also inappropriate in a digital context.
 - b) Protecting all of my identifying information and establish appropriate privacy settings when using technology.
 - c) I will not post identifying information without consulting the three questions - accessibility, ownership, and erasability.
 - d) I must never, under any circumstances, agree to meet someone, that I have met over the Internet.
 - e) When signing up for a web tool, I will consult the terms of service, answer questions truthfully and take appropriate steps to protect my privacy. If I am unsure of what to do, I will ask my teacher for assistance.*
 - f) I will not post photos/videos of myself or others, without written parental/guardian consent (Part One of the Media Release).
4. My Office365 and Google Education accounts are monitored by GSCS. Inappropriate use may be flagged and addressed by the school administration team.
5. I will not share any passwords associated with my GSCS account with anyone except my GSCS teacher(s). Under no circumstances will the account of another student or GSCS teacher be used.
6. Should I intentionally, or unintentionally, damage a device or use technology improperly, repair/replacement costs will be dealt with individually, between the school and my family/guardian.

*Due to legislation in the United States, many websites, apps or tools state in their terms of services that students must be of a certain age to use the website. Many of these same websites will allow the students to sign up even if they don't meet the age requirements of that website. Therefore, teachers will use their professional discretion to choose appropriate, educationally relevant online tools when using them in the classroom. Students will be explicitly taught any relevant Digital Citizenship skills as they relate to privacy and personal information.