

2 Executive Limitations

2.7 Decision Matrix

Policy

The Director of Education shall not deviate from the responsibilities as defined in the policy governance decision matrix.

Accordingly, the Director of Education may not deviate from the following:

The director of education must at all times uphold the public image of the school division when interacting with the public.

Legend:

A = Administrative (Professional Judgment)

B = Administrative (Professional Judgment to be Reported to the Board of Education)

C = Governance (Public Voice)

D = Governance and Administrative (Public Voice and Professional Judgment)

TASKS	RESPONSIBILITY			
	A	B	C	D
POLICY				
Policy Governance			*	
Administrative Policy		*		
GREATER SASKATOON CATHOLIC SCHOOLS STRATEGIC PLAN				
Educational Commitment			*	
Mission Statement			*	
Distinctiveness			*	
Vision and Values			*	
Monitoring and Evaluation			*	
BOARD COMMITTEES				
			*	
BOARD ORGANIZATIONS				
Saskatchewan School Boards Association			*	
Saskatchewan Catholic School Boards Association			*	
Canadian School Boards Association			*	
Canadian Catholic School Trustees Association			*	
AGENDAS				
Regular Meetings of the Board			*	
Planning Meetings of the Board			*	
Annual Meeting				*
Organizational Meeting				*
Community Meetings				*
BOARD EVALUATION				
			*	

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TASKS	RESPONSIBILITY			
	A	B	C	D
ADMINISTRATIVE POLICY				
Recommendation				*
Development		*		
Approval		*		
Application	*			
Revision				*
BUDGET				
Consultation				*
Principles/Guidelines				*
Recommended Priorities				*
Projected Revenues and Expenditures		*		
Approval			*	
Administration	*			
Monitoring			*	
Revision (In excess of \$100,000)			*	
Protection of Division Assets	*			

FACILITIES - FIVE-YEAR PLAN				
Demographic Review and Enrollment Analysis		*		
Development of Five-Year Plan		*		
Approval of Five-Year Plan			*	
Project Approval			*	
Maintenance		*		
SCHOOL CLOSURES				
Demographic Review and Enrollment Analysis		*		
Recommendation		*		
Consultation				*
Approval			*	
SCHOOL ATTENDANCE AREAS				
			*	

TRANSPORTATION OF STUDENTS				
Policy		*		
Implementation		*		
AGE OF ENTRY FOR KINDERGARTEN/GRADE ONE				
			*	

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TASKS	RESPONSIBILITY			
	A	B	C	D
PROGRAMS				
Curriculum Implementation and Support		*		
Student Services		*		
Education Equity		*		
Partnerships in Education		*		
Approval of Courses of Instruction			*	
Location of Courses of Instruction				*
ACADEMIC YEAR				
Recommendation		*		
Approval			*	

COMMUNICATIONS				
Board Linkage			*	
Promotions/Public Relations				*
Administrative	*			

PERSONNEL - EMPLOYMENT CONTRACTS				
Director of Education			*	
Executive Council				*
Out-of-Scope				*
School-Based Administration (Board representation on interviews for Principal, VP/AP)		*		
Division Staff	*			

PERSONNEL - ASSIGNMENT				
Senior Administration		*		
School-Based Administration		*		
Division Staff	*			
Communications Consultant (Board representation for interview)				*

PERSONNEL - EVALUATION				
Director of Education			*	
Executive Council		*		
Division Staff	*			

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TASKS	RESPONSIBILITY			
	A	B	C	D
PERSONNEL				
Negotiation of Staff Collective Agreements				*
Approval of Staff Collective Agreements			*	
Interpretation of Staff Collective Agreements	*			
Human Rights, Wellness, and Labor, Health and Safety Regulations	*			
PERSONNEL - PROFESSIONAL DEVELOPMENT				
PROTOCOL				
Ownership Inquiry Response				*
Staff Inquiry Response	*			

Board Approved

December 11, 2002

Amended

October 17, 2005

April 28, 2008