

St. Luke School CSCC Meeting Agenda
Thursday October 15th, 6:30pm
St. Luke School Library

Order of Business:

1. Call to Order @ 6:31

2. Welcome Council and Guests – Trustee Liaison Bonita, Principal Lord, Melanie, Janel, Kady, Alyssa, Bre, Connor, Chad, Amanda

Regrets: Kenekchukwu, Janet, Vice Principal Pek,

- Chad did a quick introduction followed by our Trustee Liaison Bonita who is one of 10 of the Liaisons, with Kate being the other liaison for our school who was not able to make it tonight. Bonita lives out in Biggar and represents that area as well as parts in Saskatoon. Prior to being a liaison, Bonita was a teacher for 32 years, and on community council- Bonita gave thanks for all the work that our council does

3. Opening Prayers- Led by P. Lord

4. Old Business

- Meet the Teacher BBQ
 - Was a successful event- seemed to go rather smoothly with a lot of positive feedback. Alyssa will provide an overview of the event and file it in the Google drive. One thing to think about for next year would be to have an option to purchase some hotdogs that do not have pork (even if just 1 package)
 - There was quite a bit of leftover supplies- 2 cases of water, 2 cases of pop, 1 case of juice boxes, 2 cases of chips (plus 30 in opened case), 2 condiment packs, 5 packs of unopened hotdogs (~80) which have been frozen
 - Amanda suggested that the Grade 8's will purchase the leftover amount for upcoming fundraising in December
 - **ACTION item:** Alyssa to get copy of costs of supplies from invoices submitted by Chad/Janet and forward to Amanda to purchase for Grade 8's
- Playground expansion – updates
 - Principal Lord created a playground update folder within the Google Drive where some of the information can be filed
 - She emailed Ryan Martin and a few other contacts who had suggested that whatever we build should be fully accessible. We will be given \$80,000 from the school division. Two other schools in the division who just did playground updates spent over \$200,000 for full playgrounds
 - We may need another \$120,000- there is a grant that Principal Lord sent that may provide up to \$50,000
 - First playground cost around \$211,000
 - Question was asked if the playground is fully accessible, would there be a possibility of getting more grants? Principal Lord stated yes, there likely would be

- First step would be to figure out a location in terms of drainage and to get city approval. Once that is figured out, then can decide what would want in terms of the expansion
 - In the past they did something called dotmocracy- posters to see what the kids would want, then they put a dot on what they like. Then could get a tentative price for fundraising as to what we would need
 - Once that is all done, then the school division puts out a tender for companies to bid on. The company that is chosen needs to do both the equipment and installation (cannot be done by different companies as per school division policy).
 - Cannot have donations of transport or labor- but can have donations for materials (e.g. wood chips)
- Chad put out some feelers in terms of community donations- no solid answers as of right now. Cameco focuses on northern communities, FCL no answer yet but Janel said you now have to go to local Co-ops and then FCL will match whatever the local Co-op donates
 - It was noted that for the last build, the City of Saskatoon donated and the playground equipment was from Playworks (who has now rebranded under Parkworks – not sure if installation is included from Parkworks as well).
 - Playquest is another company that Chad looked into. Playquest will do a consultation and design with you and then have someone at the company that will do grants – Cameco, CN, City of Saskatoon program, likely 8 different grants that they would help you do- all is free as long as they supply the equipment and installation. Since the school division has a policy that it must go to tender, we could still give the option to Playquest, letting them know that you have to go through a tender process
- **ACTION Item:** Principal Lord is going to ask the school division who they typically work with as well as order catalogues from Parkquest and Playquest
- Question was asked if the \$80,000 from the school division is in a GIC- No this is just money that the school division has set aside for us once we go ahead with the expansion
- It was discussed that we should get the site for the expansion figured out with the school division and the city before we go ahead with getting a committee set up. It might be nice to have people from the community association join the committee as well. Melanie noted that she believes the community association made a financial contribution towards the playground last time as well
- Following the meeting, Connor stated that he would head up the Playground expansion committee
- Meeting date survey results
 - 3 responses indicating preference for Monday meeting dates, 1 for Tuesday, 4 for Wednesday, 6 for Thursday
 - For days that would not work, there was 1 response for Monday, 3 for Tuesday, 8 for Wednesday

- Can default to Thursday and then can go from there. For now, we will just pick our meeting dates each month

5. Upcoming Fundraiser

- [Donut sale](#) during Three-Way Conference – November 19th and 20th
 - Last year ordered 350 donuts (sold for \$3.00 each)
 - Discussed that we should order more donuts than last year as we ran out on Thursday. Decided on 600 donuts.
 - **ACTION Item:** Amanda will order the 600 donuts from Nestor's for the 3 way conference donut sale, Melanie will manage the volunteer callout
- Scholastic Book Fair volunteers
 - Will need at least 2 volunteers at each timeslot then 3-4 volunteers at the busier times (e.g. right after school until 7pm)
 - Principal Lord indicated that we will get the supplies on Tuesday and then set up on Wednesday
 - It was noted that the advertising letting parents know that they can buy books for individual classrooms will be more prominent
 - **ACTION Item:** Melanie will coordinate getting volunteers for the Book Fair

6. Other Fundraisers

- Volunteer Coordinator
 - It was discussed again that there may be some positives to having a designated volunteer coordinator. This person would coordinate lining up volunteers for each of the events
 - Leaders would let the coordinator know how many volunteers is needed including the roles
 - Chad noted that he is still hoping to draw people in for Council as well as volunteers. Will continue posting on Edsby for volunteers, maybe just making it more general instead of having people sign up for a specific event. Then we could just email the volunteer list as fundraisers come up
 - It was noted by a member that they are not sure that we need a volunteer coordinator. It may be just as easy for the leaders to send out the emails instead of having a coordinator. Alyssa noted that she would email the volunteer list to anyone that needs it if that's helpful
 - In the surveys, it may be helpful to list the events then list some of the tasks that you might do
 - It was suggested that we could include a volunteer callout each time in the newsletter
- Healthy Hunger
 - Everything seems to be going well. There have been two lunches so far with no issues. We finally received the cheques from two healthy hunger lunches from last spring. It seems that the cheques for lunches at the end of the year take a little longer to come in.

- All the lunches are now booked until May. The Grade 8's may do a hotdog sale as well
- Bingo – not discussed at this meeting
- Easter basket- not discussed at this meeting
- Spring Fundraiser -not discussed at this meeting
- Grade 4 Batoche – will be done separately from CSCC. Bake sale on November 26th which will be the Christmas activity at the school. Alyssa noted that she has a daughter in Grade 4 and will look at getting it started

7. Financial Report

- Review of account balances
- Healthy Hunger
 - Account is at \$5115.71
 - Still cheques for 2 hot lunches from the beginning of the school year
- General account
 - Account is at \$4694.24
 - \$500 is made roughly from the Meet the Teacher (after accounting for the extra supplies we still have)

8. Administration Report

- Principal Lord noted that the school needs more jerseys as they will have 2 girl volleyball teams this year and don't have enough jerseys for two teams right now. Principal Lord should be able to get jerseys from Jeff's or from Al's. Will likely need 10-15 more jerseys but Principal Lord will price out to see the cost (in a variety of sizes)
- **MOTION:** Kady brought forth motion to buy 20 jerseys for up to \$600, motion seconded by Chad, to be taken from the General account. Motion passed

Administration report by Principal Lord:

Looking Back/Currently:

Start Up – We have completed our staffing. We lost 9 hours (1.5 EAs) due to needs elsewhere in the school division. However, we gained 0.5 in office staff support. Michelle is getting extra help in the office- They are pulling admin from St. Matthew. Jeannette starting next week

Fire Drills – We completed 4 fire drills and our first lockdown.

Meet the Teacher Night – Thank you for the excellently-run BBQ -seemed like a very positive night overall!

September 22/23 – School Photos – we had a few complaints which Edge addressed immediately.

Kindergarten to Gr 3 Reading Screeners – new government initiative. Our French teachers are part of a norming study for the gov to make sure the screeners are doing what they are supposed to do.- ended on Oct 9th

Cross Country/Volleyball/Choir – all underway!

Milk costs - not only did Coop increase the price but now they are including a delivery fee, so we are losing 4 cents for every milk sold.

- Chocolate milk gets taxed plus a 9.00 delivery so the school is now losing – will now have to raise tickets to 1.50 each- CSCC members agreed this should be no issue

Safety Blitz needed – another near miss- now have 6 buses, more parents dropping off and parking inappropriately- grade 7 student almost got hit. Do we need to have someone who would want to do the crosswalk like at the Lakeridge school? Also noted that it seemed like there was enforcement and tickets that were being handed out at the Lakeridge school.

- Discussed that not sure what the best solution is- need to get them to come to the school to give tickets, could we have someone go to the media
- Still waiting for the city to come change the signs. Once the changes happen, will need to do the blitz to let them know what will happen\
- Question was asked if the permanent crosswalk is coming? Not sure

Innovation Grant application- from Ministry of Education – anyone in education can apply. Principal Lord has applied for an outdoor classroom, requested \$20,000. This could maybe incorporate into the playground

- What does it look like? Have metal fencing, usually for little kids, with all natural supplies (e.g. hanging birdfeeders outside and learning from that). Have applied for it to be used by all students which would tie into work that our First Nations' consultant is doing who also specializes in outdoor education and so is working with teachers on that

Schools Win Twice - going back to paper tickets. I ordered 950 booklets. (\$25 per booklet)

- Unused ones have to be collected back which can be hard
- Looking at the price- will likely be able to sell more
- Timeline is the spring – runs for likely a month beginning March 15-April 23, 2027 – could maybe sell tickets during the three way conferences- will likely want to sell easter basket tickets a little before that. May just adjust the timing of the CSCC spring fundraiser but still go ahead with it (e.g. gift cards for BBQ season)

Looking Ahead:

October 16 – Wacky Hair Day/ Gr 8 Bake Sale

Saint Luke Feast Day – liturgy on October 19

October 22 – Living Rosary/Gr 8 Student Leadership Conference
October 26 – PLD
October 28 – Trustee Liaison Meeting at 7pm at St. Matthew
October 30 – Black and Orange Day with Costume Parade in afternoon

Learning Goals – We will have two main learning goals this year:

1. Literacy goal – By June 2027, 80% of all Gr 1-8 students (except students with IIPs or EAL) will be at or above grade level in reading.
2. Outdoor Education – teachers will be choosing two units from our Outdoor Education book. Students can expect to spend more time outside this year, especially with our limited gym availability due to 20 classrooms.

Key Benefits for Student Well-Being

1. Stress Reduction & Mental Rest
2. Physical Health & Motor Skills
3. Enhanced Focus & Academic Engagement
4. Social & Interpersonal Growth
5. Resilience & Self-Efficacy
6. Environmental Stewardship

9. School Wish List

- **Technology** – we received the chromebooks – thank you!
- **School-wide retreat** – we will be asking the GSCS Foundation for a grant. We would like to bring in Face to Face Ministries, but a school our size will cost close to \$2000
- **Adding to our Playground** – our school division has committed to providing \$80,000 to get the ball rolling.

Christmas event family night – will not be doing stations- whoever wants to come and make Jesse tree ornaments – kids can color and decorate, and then have the choir sing, grade 4 bake sale

10. New Business

- Trustee liaison meeting October 28th 7-8:30 (Wednesday) - Chad, Bonita and Principal Lord will go for sure
- Fundraising ideas- Cookie Crumbles- make a profit of 35% of all that is sold, Save on Foods gift cards- 6% of the cards, Co-op is 10% (cap you at \$1000)- if no cap on the Save on Foods cards then could try that. Idea was also suggested that we could do a fundraiser for gift cards from Sobeys, Co-Op, and Save on Foods

11. Next Meeting Date

- November Meeting: Tuesday November 17th at 6:30pm

12. Adjourn @ 7:46