

St. Luke School CSCC Meeting Minutes
May 21st 2026, 6:30pm
St. Luke School Library

Order of Business:

1. Call to Order @ 6:33pm

2. Welcome Council and Guests

In Attendance: Breanne, Rebecca, Melanie, Mme. Long, P. Lord, Vice Principal Pek, Kene, Alyssa, Janel, Janet

Regrets: Kristin, Kady, Chad, Amanda

3. Opening Prayers- led by Vice Principal Pek

4. Old Business

- Easter Raffle
 - Charity donation complete- \$500 donated to each the Food Bank and St. Micheals CSCC
- Book Fair
 - Volunteers- plan is to put a call out tomorrow on Edsby
 - **ACTION Item**: Principal Lord will ask for volunteers for book fair through Edsby and Melanie will send an email to CSCC volunteers to gauge interest
 - Books get delivered on June 2nd and set up on the 3rd. Set up should be pretty easy- maybe 2 hours of work
 - Will just need to run the book fair, stay open a bit longer on the Thursday if families want to come in and purchase. Fair will be done at 2pm on Friday, this will allow time to re-order any books and then they will come in on Monday
 - Will be in the library but could be in the art and science room- to be decided.
 - Principal Lord may need help coordinating volunteers; end of sales shouldn't be too hard as it is all done online now
- GSCS Trustee Meeting- May 20th
 - Father Ramsey led the meeting. It was based on hearing god's voice. Father Ramsey challenged everyone to think upon communion and our mission
 - CFO made presentation of budget which will be formalized and released on June 8th
 - Increase in budget to go towards salary for non-teacher staff, with a portion also going towards specialized classrooms
 - 2 new high schools being built in the division- one in Brighton and one in Martensville – every other school in the province being built has been put on hold so expect this may happen with the new high schools as well given rising costs of construction material

- Literacy interventionists- adding them in every school- our school will get 48% towards reading- 24% for each English and French which will help to ease pressure on ELT's
- Question was asked by member when the Fiscal year is for the school which is which is Sept 1- August 31
- Saskatchewan Student assessment
 - New assessment in SK based on SK not meeting national averages- testing ELA, and math which Chair Melanie attended
 - Assessed 5, 7 and 9- starting this spring. All students will participate- students had a chance to test the platform so hopefully will be familiar to them
 - **ACTION Item:** Melanie will share the link to the practice assessment
 - <https://studentassessment.saskatchewan.ca/>
 - With standardized tests- gauge for the government to see where the schools are at
 - At the meeting, they were asking for feedback on a handout for parents in terms of readability which would be sent out to tell parents where their child sits
 - It was discussed that typically teachers know how the students may perform but have to be mindful that some students suffer from test anxiety. Important to recognize that the test is only a snapshot accounting for 1 day out of 200 school days so take the results with a grain of salt with research showing that standardized testing does change outcomes
 - Concern raised from member that the Government may pull resources based on the testing and concern that school administration will have to fight a battle with the government on funding based on that snapshot. Not everyone does well in standardized testing scenario which doesn't reflect the students' performance for the whole year
 - Principal Lord clarified that our school division is academically doing well and maybe the Government is looking at other pockets of the province that they may be looking at

5. Other Reports

None

6. Upcoming Fundraisers Updates

- **Healthy Hunger-** Amanda
 - Everything finalized for end of year- will need volunteers at the pool on June 17th to help with Healthy Hunger lunch
 - Also need Parent volunteers for the right ratio for the swim day with the kids. Principal Lord put a call out for volunteers in the next few weeks
- **Grade 8 Fundraising**
 - Kristin sent report attached below:

St. Luke School 2025-2026 Grade 8 Fundraising INCOME	
Virtual Drop & Go	\$ 976.10
September Bottle Drive	\$ 941.40
September Bottle Drive - cash donation	\$ 25.00
November Volleyball Concession	\$ 979.00
December Jewelry Sale	\$ 780.70
December Cookie & Candy Cane Sale	\$ 275.00
January Healthy Hunger The Prairie Grazer Lunch #1	\$ 483.00
February Class Bake Sale	\$ 985.25
April Earth Day Bottle Drive	\$ 378.75
May 28th HH The Prairie Grazer Lunch #2 (EST)	\$ 500.00
May 22nd Ice Cream Sandwich Sale (EST)	\$ 400.00
In-School recycling proceeds (EST)	\$ 500.00
TOTAL	\$7,224.20
St. Luke School 2025-2026 Grade 8 Fundraising EXPENSES	
Less Sept. Bottle Drive Expenses (paid)	\$ 42.54
Less Printing Supplies Expenses (paid)	\$ 44.13
Less Earth Day expenses (paid)	\$ 32.52
June 5th - Swimming (Lakewood \$0; Shaw or Lawson \$125 bus)	\$ -
June 9th - Shekinah	\$2,300.00
June 11th - Bowling (\$11 x 47)	\$ 517.00
June 11th - Clip & Climb	\$ 600.00
June 12th - "No-sleepover Sleepover" Supper (\$15 x 47)	\$ 705.00
June 15th - In-school Retreat Day BBQ Lunch (\$7.50 x 47)	\$ 352.50
June 24th - Year end party (\$55 x 47)	\$2,585.00
TOTAL	\$7,178.69
BALANCE	\$ 45.51

*calculations assume 45 students + 2 teachers

- Ice Cream Sandwich Sale this Friday - will have total available next week
- The Prairie Grazer lunch is scheduled for the 28th. One of the volunteer parents (Katie Mantyka) will be at the school to help coordinate the distribution - Grade 8s do most of the work for this
- **ACTION Item:** Amanda to send Kristin summary sheets for Healthy Hunger lunch through Prairie Grazer once all orders are in (this weekend)
- Next steps are for Kristy Amyotte to start planning the Year-end Party
- Questions about what to do if we have excess funds overall at the end of the year? In the past, there has not been excess funds. Could be left for the next year

6. Financial Report

- Review of account balances
- General Account- **\$9839.03**
- Healthy Hunger- \$11,566.84 – \$7200 from classroom – **\$3549.37** remaining (carry forward from last year \$2843.59) and still 2 subway lunches to go on there so doing well in terms of what was left in the account at the start of the year

7. Administration Report

Provided by Principal Lord:

- Looking Back/Currently:
 - **Staffing Season has begun** – admin, retirements, leaves – Principal Lord and Vice. Principal Pek will be staying at St. Lue next year

- Ms. Boechler and Mme. Long will be retiring this year
 - Medical Leaves- Ms. Bella, Mme. Kennedy (leave until end of school year). Mme. Long going to full time with the current medical leaves. Principal Lord will need to hire 30%
 - GSCS track meet is when staffing list comes out
- **Student Agendas for next year:**
 - Principal Lord is looking at having agendas for all the kids next year
 - Agendas would be standardized with different themes that you can pick
 - Average cost is \$6.00 per student. Would not be used for K-3 as they have their own method but for Grade 4-8 cost would be about \$1440
 - Different teachers are doing different methods which generally relies on using the photocopier which really increases the photocopying budget
 - Question was asked if all teachers would use them as does not seem to be consistent right now? It was discussed that over time it will become part of their day
 - One member suggested it could be helpful to present it as initiative that could help increase communication and reduce photocopying budget. It would also help to standardize the process. Also, since teachers already use agendas from the company, know that it is from a verified source which is of high quality
 - Another member suggested having parents spend \$5 on the agenda would allow parents to have a vested interest in it and may be more likely to use it
 - It was discussed by CSCC that if parents could not afford or there are extra students who register later, then CSCC could supplement some of that cost for those agendas
- **Scholastic Book Fair** – June 4 and 5 – help needed!
 - **Artist in Residence** – Art Exhibit – help needed!
 - Week and a half left with Amber which has been a great experience. The last committee meeting was yesterday
 - Next week on Friday will be the Treaty flag rising at 9:30. The day before, they will be looking for parent volunteers to help coat the gym, library, hallways with art
 - Parents will tour around after the flag rising but will not go through the whole school so should not disrupt the day
 - In the afternoon, there will be a schedule where classes will go through all the art and parents could have that option to tour in the afternoon
 - **Traditional Knowledge Keeper** – hide making – currently being made into a mural
 - Hide making- rawhide out of elk skin. Amber has been getting the hide prepared for painting. Kids with Indigenous heritage are helping to make a mural with the hide skin. They have created a beautiful design for the

mural to be painted on the skin. A few more Grade 7 and 8 artists will also be helping

- **Rob Malo workshops** – April 22
 - Fur trading- in the library with different types of fur where they talked about trapping, stories about trapping and included music in the band room (fiddle) and a mixer.
 - The whole school came together at the end of the day to the gym with a rock concert with dancing for a cultural celebration.
- **Student Retreat** – the presenter was amazing! Our committee also had classroom activities planned.
 - With Pulse which was a lot of fun
 - Retreat committee made a lot of activities to do with the kids
- **Smudging** - April 30 – most students participated in this.
- **PLD** – staff did a variety of PD in the morning, then we had a staff meeting where we did a review of the year and some changes that we would like to try.
- **Catholic Education Week** – May 11-15 – liturgy on Thursday
- **Quatra-School Track Meet** – was a great day! Thank you to staff and parent volunteers!
 - City is June 2nd- there are quite a few students that have qualified
- **Staff Retreat** – again a great day! We made ribbon skirts, learned beading and made Bannock, as well as attending Mass at Holy Spirit. We made so much Bannock that we sent a big tray to the St. Mary's Warm Up Shelter.

Looking Ahead:

Aaaaaaalllllll the field trips!

May 19-20 – K Open Houses after school

- K teachers asked that they could do it in May instead which was very successful

May 21 – Special Olympics

May 26 – Living Rosary for the Month of Mary

May 27 – Les Bucherons – workshops and show

May 28 – Healthy Hunger

May 29 – Treaty 6 Flag Day and Art Exhibition

June 2 – GSCS Track Meet

June 5 – Marc Trudel Show

June 8 - PLD

Learning Goals – We will have three main learning goals this year:

1. Literacy goal – By June 2026, 80% of all Gr 1-8 students (except students with IIPs or EAL) will be at or above grade level in reading.
2. Staff Faith Formation – we will be using a series of videos called Search, that come with guiding questions throughout the year.
3. Social Emotional Learning in the Classroom – this is our major focus for the year. Staff will be doing a book study, using the book “Body and Brain Brilliance.” This is a workbook for staff to further their own knowledge, but it also comes with units for primary students and middle year students. We also plan to introduce

land-based education (one unit) as studies show that getting outside in nature is beneficial to mental wellness.

4. We also plan to raise the Treaty 6 Flag in our gym in May.

8. School Wish List

- **Track Meet and Swim Day** – we are still getting receipts for the track meet, but the lifeguard/pool costs for the Swim Day are over \$900.
 - **MOTION:** Janet brought forth a motion that CSCC will cover the whole cost of \$900 for the swim day from the Healthy Hunger account. Motion seconded by Alyssa.
 - **ACTION Item:** Alyssa to send motion to CSCC voting members in email to pass motion for funding for swim day
- **Gr 8 Farewell Photos** – the price has increased to \$16.65 including tax. We currently have 41 Gr 8 students.
 - Now up to 45 students as new enrollments still happening
 - Motion has already been passed in previous meeting to pay for Grade 8 farewell photos
- **Discussion regarding current school enrollment**
 - Enrolled over 500 students currently
 - Kindergarten class may be smaller this year but hard to say after summer registrations
 - Registrations have increased a lot this year which will change the logistics of the school.
 - Question was asked when St. Luke will get an additional bathroom? This will be at 650 students
 - School division can apply for some funding for playground. Member brought forth that the School Division said they would expand the playground further when French Immersion came in.
 - **ACTION item:** Principal Lord will reach out to the school division about busing situation and playground.
 - Thinking of possibly changing the buses to line up on the street vs. the bus loop

9. New Business

- **AGM-** Nominations at next meeting
 - Next meeting is AGM- will do elections for next year. It would be helpful for everyone to submit their intentions
 - **ACTION item:** Alyssa will send out a survey in email requesting everyone's intentions for next year for CSCC
 - **ACTION Item:** Principal Lord will send an invitation to all members of the school to attend AGM
 - Melanie will be resigning as Chair but will continue as a member (either voting or non-voting member) for next year

- Alyssa stated that she would remain as secretary for an additional year so that both executive positions wouldn't change at the same time
- **ACTION Item:** Alyssa to attach Melanie's formal resignation letter with the meeting minutes
- Melanie highlighted that a new leader will be healthy to bring fresh ideas and opportunities in school groups to be heard
- **ACTION Item:** Alyssa to add a poll with the survey to see if AGM date works for everyone to ensure we have quorum- could always do in September
- **Year end gifts for staff**
 - Retirement gifts for 2 teachers - \$100 – \$50 each to Dutch Growers (which is the same as we did last year)
 - Teachers: currently would need ~35 - \$25 gift card for each which would total \$875
 - Small thank you gift for art committee- Nicole Mercereau, Shanna Laframboise - \$25 gift card each
 - For Amber- \$50 gift card – Hue's gift card
 - Will need thank you cards and retiring cards – 3 thank you cards and 2 retirement cards
 - **MOTION:** Motion brought forth by Janet to purchase \$25 gift cards for all the Teachers (~35 total), 2- \$25 gift cards for thank you for the Art committee, 2 x \$50 gift cards for retirements and a \$50 gift card for Amber from general account for all the gifts. Motion seconded by Janet.
 - **ACTION Item:** Alyssa will send motion for year end gifts to CSCC members to pass motion by email
 - **ACTION Item:** Janet will buy the gift cards for the St. Luke Staff and Art Committee (to check with Principal Lord for number of cards needed for staff) and thank you cards/retirement cards (3 thank you cards, 2 retirement cards), Alyssa to buy gift cards for retirement gifts and Amber and Alyssa to arrange gift card bouquet for staff.
- **Field trips-** Question was asked if teachers are not using money, do they need to tell the CSCC what they are doing with the money. There was concern that at least one teacher may not be doing any field trips this year (as told to a CSCC member by another parent). Principal Lord stated that some teachers will spend under and some over but that she is not aware of any classrooms not doing any field trips.

11. Next Meeting Date

- **Tuesday, June 9th at 6:30pm**

12. Adjourn @ 7:51