

St. Luke School CSCC Meeting Minutes
February 3rd 2026, 6:30pm
St. Luke School Library

Order of Business:

1. Call to Order @ 6:31

2. Welcome Council and Guests

In attendance: Andrea Long, Kady, Janet, Janel, Chad, Bre, Vice Principal Pek, Principal Lord, Kristin, Amber (Artist in Residence)

Regrets: Melanie, Amanda, Elizabeth, Kenechukwu

3. Opening Prayers- led by Vice Principal Pek

4. Old Business

- Oven purchase- Melanie was not in attendance but noted for the meeting that the fan for the oven is too expensive and possibly not the only issue. She suggested purchasing a new oven with the bingo profit (motion after profit is tallied)
 - ACTION Item: Principal Lord will make a call to the division to see about if they can get a deal on a new oven
 - A new oven is not required for the Bingo night as the stove still works and we can make the hot dogs on that and keep them warm in several slow cookers
- CSCC Cash Handling Policy- collect any proposed changes, the handbook policies will be updated all at once at the AGM in June. (no motion needed today.)
 - Any further changes- can be sent to Melanie or Alyssa. The policy was sent to members with the January meeting minutes for review if any members have not had the chance to review yet

5. Other Reports

- Staff appreciation- report prepared by Liz
 - Liz has met with Principal Lord to go over the plan. They will have several grade 8 students that will help make positive notes for teachers/staff that can be hung up in classrooms. The Grade 8's will be able to help on Monday and Liz will bring in sticky notes. They can help each student write a little something about what they appreciate/what they are thankful most about their teachers
 - Ideas for the week:

- **Monday:** Coffee pods, Teas, Flavoured Creamers, Variety of Dainties (Muffins etc)
- **Tuesday:** Variety of meats, cheeses, crackers, pickles/olives charcuterie type snacks
- **Wednesday:** Idea to have pot(s) of soup with buns, and fruit and veggie platter
- **Thursday:** Variety of bagels with different cream cheeses/toppings, a few different types of salads to go with
- **Friday:** Valentine's theme, can do cookies, treats, chocolates etc.
- A flyer or something could be sent out or hung in lunch room with these items mentioned just in case teachers don't want to bring a lunch on the Wed/Thurs?
- **ACTION ITEM:** Kady offered to help for the Friday, Janel offered to bake buns to go with the soup for Wednesday and Melanie had previously offered to do a pot of soup and cookies for Staff appreciation week
- **ACTION ITEM:** Alyssa to email Liz to see if she needs additional help with the soup/chili for Wednesday. If she does, Alyssa to include with Meeting minutes that will go out to members

6. Upcoming Fundraisers Updates

- Healthy Hunger- An additional day has been added- Edo Japan now booked
 - Someone has reached out from Cora's to see if we would consider adding them for future healthy hungers
 - Grade 8's could have a Healthy Hunger date for May or June. There is already one booked for May 13th so could look at May 28th or May 29th. Seemed like feedback from Prairie Grazer Healthy Hunger was good so could do that again
- Grade 8 Fundraising
 - Grade 8's will have upcoming Healthy Hunger lunch. Boston pizza last cheque was over \$800 so that could be considered or Prairie Grazer again
 - Raised about \$4000 so far. There will be another parent coming to help lead some additional fundraisers as well as a second bottle drive and earth day bottle drive. Earth day bottle drive lands on a Wednesday in April. Thinking of making a school wide event and challenge each kid to bring 10 bottles or cans to school that day
 - Question was asked about what does that look like for the kindergarten kids? Don't want them bringing them in the school, getting sticky etc. Where would drop when they come into school? They will work on the logistics and could set up at 2 different doors so catch kids before they come in- maybe use extra garbage bins. Also suggested could put in Lakeridge community newsletter

for the community to drop off or have a trailer that bottles could be dropped off in. Grade 8's would help sort with some parent volunteers that could bring the bottles in. Would likely wrap up by around 9:30 am

- Kristy Carol and Ms. Baron have planned a bake sale for next Thursday, also looking at doing a few small things- maybe do a concession with basketball game
- Couldn't commit to market- thought it would be too much work.
- Still need to raise another \$3000-4000
- Bingo Night February 11th 2026- Alyssa
 - Planning is going well and underway. Bre has been helping to also get it all organized. Still looking for more volunteers however Principal Lord said that all the teachers will be helping with the event as well (in 2 shifts) so there should be plenty of help
 - Already lots of great prizes including lots of gift cards, games, scooter, Blades game package so should be able to do at least 1 door prize, and multiple good neighbor prizes too. Donations are still coming into the office
 - Attendance survey went out and so far there is 33 who are attending. Last year, the number that attended was well over what the survey suggested so will likely buy supplies based on what was sold last year
- Easter Basket Raffle Schedule
 - Start sale at the 3 way conferences which will be March 19/20th. The call out for prizes should likely go the first week of March, and have baskets completed on the 18th. Usually do about 2 weeks of tickets sales then the draw will be on Holy Thursday
- March fundraiser? Principal Lord suggested moving this to a bit later in the year because March will be busy
 - The original date is end of march which is not ideal time- some time in April could be discussed if we needed to; After discussions, it was decided that we seem to be doing very well with our fundraising goals for now and since we are doing the Easter Basket raffle end of March/April, we don't need another fundraiser

6. Financial Report

- Review of account balances
 - Healthy Hunger account:
 - The last of the purchases for indoor recess bins went through as there was a shipment that was late so there was an additional ~\$39 that went through
 - There is \$7547.84 currently in the account and received another cheque today from Boston Pizza lunch that is ~another \$800
 - General account- \$7064.52

- There is also money from Co-op and Nutrien grants that sit in their own account as well

7. Administration Report

- Amber, Artist in Residence presented to Council.
 - She started last week with the first week moving in and getting sense of supplies. Not quite enough brushes- put in order for art supplies, some will be consumed while working with kids, some will be ordered in so teachers still have access to supplies. So far as of today had to order an additional \$500 worth of supplies but will need more art supplies
 - Thinking of approaching different businesses (e.g. go to the hardware store- see if willing to provide donations, especially those that are harder to find)
 - Amber has introduced herself to all the kids. There was an art club signup that happened but a lot of kids weren't able to sign up. Was a first come basis which in hindsight wasn't probably the best way. Next time, signups will go to the Teachers to help manage so all the kids get to take part. Every month will be a new art club and then the kids will be different.
 - Thinking tentatively of having a large school exhibition closer to the end of May which will depend on how things go and still to be decided who (e.g. full community vs. school community) will be invited. Will likely need help with event coordination
 - Got a kiln working- will be able to do some level of glazing
 - Could use set of 40 large men's dress shirts to use as smocks
 - **ACTION ITEM:** Principal Lord will put out a call to the school community for donations for 40 large men's dress shirts which could be used as smocks
- Report prepared by Principal Lord:
 - Looking Back/Currently:
 - **Staffing** – We lost an EA due to a student moving from our school.
 - **Core French Language Programming** – As you heard in Edsby, Core French will continue!
 - **Band Concert** – wonderful attendance by families that day!
 - **Artist in Residence** – Thank you to Shanna L, Nicole M, and Peter V who volunteered. Our first meeting is tomorrow.
 - **PLD** – Staff participated in the continuing PD offered by the school division in the morning. In the afternoon, they had time to prepare.
 - **Kindergarten Info Night** – very well attended (close to 90 people!). We already have several registrations in both languages for next year.
 - Already 14 registered for English Kindergarten and 17 in French- which is unusual for this time of year
 - Feb 1-7 – **French Education Week** – we will be having some special presentations, where we will also include the English students.

- There was a French presentation this afternoon- both students in English and French seemed to have enjoyed it
- Will be an online show on Thursday
- **Ski Trip** – cancelled due to low interest. We need 85% buy-in to make it affordable and worthwhile for the school to run. We were below 70% interest. Optimist Hill instead.
 - Numbers may be low for the ski trip for several reasons: on a Friday and also the cost was maybe an issue
 - Could consider for next year if need a luxury bus and possibly go on yellow school bus instead.
 - Hopefully with a year off, it will reignite the interest so maybe going forward may only do the ski trip every 2nd year
 - Will also look into whether Wapiti may be less expensive as it is a better hill for beginners
 - For next year, CSCC could consider supplementing a bit of the cost to be able to still do the ski trip
- **Chromebook Cart** – GSCS used funding to purchase a class set of Chromebooks for every school
 - Class set would be 32 for chrome books and then St. Luke will have a technology budget next year as well. Likely won't need any added technology now

Looking Ahead:

- Feb 5 – Holy Cross Tour for Gr 8 Students. Parent info night is February 9.
- Feb 7 – Knights of Columbus Free Throw Competition at St. Matthew.
 - School based winners will get medals which will be given out at an assembly
- Feb 10 – PR Track Meet
- Feb 11 – 100th Day of School and Bingo Night
- Feb 13 – Hot lunch
 - Grade 8's have requested a school dance
- Feb 26 – We are hosting the city-wide Concours d'arts oratoires in the evening.
 - Grade 6, 7 and 8's competing in concours- 11 grade 8's competing to go to provincials – oratory speaking contest usually about 3-5 min speech, topics generally open ended which are memorized
- March 4 – GSCS Track Meet
 - Half of the kids will go to PR track meet and other half to the GSCS track meet
- March 6 – Carnaval

Learning Goals – We will have three main learning goals this year:

1. Literacy goal – By June 2026, 80% of all Gr 1-8 students (except students with IIPs or EAL) will be at or above grade level in reading.
2. Staff Faith Formation – we will be using a series of videos called Search, that come with guiding questions throughout the year.
 - With the Treaty Flag raising and learning about Indigenous culture with the Elder as well as work with Amber, staff would like to learn how to make ribbon skirts and shirts
3. Social Emotional Learning in the Classroom – this is our major focus for the year. Staff will be doing a book study, using the book “Body and Brain Brilliance.” This is a workbook for staff to further their own knowledge, but it also comes with units for primary students and middle year students. We also plan to introduce land-based education (one unit) as studies show that getting outside in nature is beneficial to mental wellness.
4. We also plan to raise the Treaty 6 Flag in our gym in June. Teachers will be teaching their Treaty Unit. We are working with our FNMI consultant to plan.

8. School Wish List

Artist in Residence – we had asked for \$24,000 but received \$21,000. We will need to pay for some materials and for the Traditional Knowledge Keeper. The school will access \$2000 for the knowledge keeper, but we wondered if parent council could donate \$1000 for art supplies for the students?

- This would be to supplement as added expenses. The budget was likely on the lower end and didn't receive some of the money.
- With how well fundraising is going and that the Artist in Residence program is benefiting the whole school, it was brought forth by a member that we should consider just providing up to \$1500 for art supplies that are needed
 - **MOTION:** Kady brought forth motion to provide up to \$1500 for art supplies for the Artist in Residence (general account). Janet seconded the motion. All in favor, motion passed.

School-wide retreat – we will be asking the GSCS Foundation for a grant but if we bring in a company to lead the retreat, they often cost around \$1400.

Gr 8 Farewell Photos – the price has increased to \$16.65 including tax. We currently have 41 Gr 8 students.

- Might still need \$200 for grade 8 photos from CSCC
- There is currently now 44 Grade 8 students

9. New Business

11. Next Meeting Date

- Thursday March 12th @ 6:30pm

2. Adjourn @ 7:24