

Friends of Mother Teresa Catholic School (FOMTCS)
Monday, May 27, 2024 7:00 pm – School Library
MINUTES

In Attendance: Allyce Brown (Interim Chair), Mr. Fradette, Mr. Rock, Jena Boyko, Koreena Farr, Amanda Day (online)

Regrets: Samantha Vandale, Crystal Nataraj, Linnea Spiess, Michelle Hinz, Jolene Morris, Lisa Frey, Polyana Ortega, Krista Dennis, Juanita Theriault, David Sumner, Rachelle Phenix, Crystal Bernier, Danielle Daigneau

1. Call to Order: 7:50pm

2. Approval of Agenda:

- a. **MOTION** to approve agenda: Koreena
- b. **SECONDED** by: Allyce

3. Adopt Minutes from April 15, 2024

- a. **MOTION** to approve minutes: Koreena
- b. **SECONDED** by: Allyce

4. Executive Reports

- a. **Chair/Co-chair:** No report.
- b. **Treasurer:** No report.
- c. **Secretary:** No report.

5. Old/New Business:

a. First Aid Kits:

- Table idea for next year as no one able to lead event in time for Father's Day. Thank you to Jolene for doing the research on First Aid kit options.

b. CSCC led Healthy Hunger lunch for pool day:

- Once date confirmed by school, lead volunteer needed to create the date on the Healthy Hunger website and organize several parent helpers for at pool and at the school to distribute. Allyce has volunteered to lead this event, depending on the date that is selected.

c. June Hot Dog Sale:

- Set for June 14th. Rachelle has emailed volunteers **Save the Date**.
- Rachelle did inventory of current supplies and items in canteen. Some items nearing expiry date (35 chips and 10 chocolate bars) from dance. Rachelle willing to purchase items at cost. **** Motion to allow purchase back at cost. (Allyce/Koreena)**

- **** Motion to approve up to \$500 to purchase supplies for BBQ fundraiser (hot dog foils, ketchup, hot dogs, buns, water, chips). (Allyce/Koreena)**
- Jolene and Rachelle have planning underway. Grade 4s away and Grade 8s have grad farewell celebrations night before therefore order/revenue will likely be lower.
- Rachelle has already booked the BBQ trailer to have onsite, and Seb and Darren will cook the hotdogs throughout the morning. The Hope Club volunteered to distribute the hot dogs.
- Rachelle has created a How To List and put in CSCC binder as well as CSCC Google Doc for someone to lead next year.

d. Playground update:

- Site tour completed on May 1 with City, School, Playground company and Rachelle. Everything approved and moving forward for build on August 21 and 22. Anticipation that city approval will occur just prior to school opening and then security fencing will be taken down. City to reimburse \$3000 to FOMTSC and \$6000 to Silverspring Association to then give to FOMTCS in September. 1 Stop Playground confirmed on May 1 that 50% final payment will occur after the above have been completed.
- Options to maximize GST rebate discussed between GSCS CFO and City and decision made for money to funnel through GSCS for 65% tax rebate. Because the playground is being built on city land, through the SCA, it will not require signoffs from the division (which will save a lot of work).
- Rachelle procured 7 quote requests for Security Fencing Rental (Edsby notice had 2 parents reach out to Rachelle but both companies could not provide everything that was needed and neither offered as full gift in kind). Super Save Rental able to provide all services with most reasonable price- see quote for one month.
- ****Motion to approve \$1,125.24 for fence rental for project. (Allyce/Koreena)**
- Rachelle collaborating with school for plaque location to be displayed for sponsorship acknowledgement.
- ****Motion to approve up to \$370 for Plaque purchase and engraving. (Allyce/Koreena)**
- Rachelle working on design for custom thank you cards to primary sponsors.
- ****Motion to approve up to \$150 for sponsor thank you cards. (Allyce/Koreena)**

e. Year End gift:

- Rachelle in communication with school for final count of teachers retiring or leaving school. In past years, approximately \$20 per gift spent. To be given out at Assembly, tentatively June 26th
- ****Motion for up to \$500 for Rachelle to purchase gifts, cards and gift bags. (Allyce/Koreena)**

f. **Other:**

- Koreena asked about whether we are running the Coin War fundraiser again. It doesn't make a lot of money, but it is a lot of fun for all. Usually it is ran over 2 weeks, so perhaps June 10-21 will work. The "pie in the face" would take place during Tiger Idol the following week. Koreena will reach out to Juanita, to see if she would like to collaborate on this event.
- Koreena was unable to get ahold of Jen Gallays for the social media account. Darren will ask Danielle if she can reach out to Jen to add Koreena as an admin to the Facebook account.
- **Adjournment:** 8:15 pm.

Next Meeting: Monday, June 17, 2024 7:00 pm