

Annual General Meeting

**Friends of Mother Teresa Catholic School (FOMTCS)
Monday, September 18, 2023 7:00 pm – School Library
MINUTES**

In Attendance: Mr. Fradette, Mr. Rock, Koreena Farr, Amanda Day, Rachelle Phenix, Jolene Morris, Linnea Spiess, Juanita Theriault, Krista Dennis, Jena Boyko, Crystal Bernier, Danielle Daigneau, David Sumner, Lisa Frey

1. **Call to Order:** 8:02pm
2. **Approval of Agenda:**
 - a. **MOTION** to approve agenda: Rachelle
 - b. **SECONDED** by: Linnea
3. **Adopt Minutes from September 19, 2022 AGM**
 - a. **MOTION** to approve minutes: Jolene
 - b. **SECONDED** by: Krista
4. **Nominations for any new members:**

FOMTCS Executive Members for 2023 -2024:

- Chair: Open
- Vice Chair: Open - Koreena putting forth nomination
- Secretary: Jena Boyko (2nd Year)
- Treasurer: Juanita Thierault (2nd year)
- Officer: Open – David Sumner putting forth nomination
- Officer: Open – Samantha Vandale putting forth nomination
- Officer: Crystal Bernier (2nd year)

5. Annual Treasurer's Report:

- Healthy Hunger cheque for roughly \$3000, coin war \$245, and the chip sale profits were given to the grade 8 class. The account closed in June for \$42,850.69. In July, had an expense \$129 for staff gifts. Closing balance at the end of July was \$42,721.60. In August there was a deposit of \$100 for the sale of cases of burgers, for an opening balance in September of \$42,821.60. Anticipated costs for September will be for the concession items for the welcome night.
 - i. **MOTION by Krista to accept Treasurer's Report**
 - ii. **SECONDED by:** Koreena
 - iii. **VOTE:** All in favour. Motion carried.

6. New Business:

a. Back to School/ Meet the Teacher Night:

- 53 families ordered from Healthy Hunger, which is fairly low. We can re-evaluate this for next year.
- We will need help with setting up tables and chairs on Thursday afternoon. Darren will get students to help with this.
- We will need help with cleaning afterwards as well.
- Koreena and Juanita will pick up concession items. Jolene can update the concession poster.
- Will make popcorn – this has a high profit margin. Krista and Juanita will take care of this on Thursday.

b. Playground Committee update:

- Since our last meeting, OneStop has provided an updated quote for \$79,977.72 (the quote from the other company was \$92,000, allowing for the same number of kids on the structure). The project proposal was sent to the city in July. Rachelle was told to expect delays. All departments have reviewed and approved it at this point, except for facilities. Expecting that this project will be approved. Once confirmed, will place a 50% deposit with OneStop before December (prior to price increase). There are a few things that might not be included in the quote, such as security fencing. So will need a bit of extra cash on hand. The earliest installation will occur is July 2024. Asking for full installation. Hopefully by the next council meeting, Rachelle will be able to provide an answer from the city.

c. Creation of FOMTCS controlled social media – volunteers needed:

- There was a Mother Teresa Facebook page in the past, that had been created by a former member. Hoping we can create a new Facebook page for FOMTCS. This is probably more appropriate, since we are representing the parent council and not the school. Koreena has offered to create this.

d. Delegation of a lead/point person for each event/fundraiser:

- St. John's Ambulance First Aid Kit Fundraiser – October** – Koreena says that only able to find this fundraiser in Ontario (not Saskatchewan). Perhaps should find a back-up fundraiser. (Some schools have incentives for promoting sales for Schools Win Twice tickets. Darren says this could be challenging, because he does not receive detailed information on sales from the division.)
- Friday Concession Sales** – talked about holding a candy or chip sale (or something similar) on a Friday a couple times per month. Perhaps this is something that we can coordinate with Hope Club once per month, in conjunction with a spirit day. Danielle thinks that this would be feasible and will bring this forward to the Hope Club.

- iii. **Fundscrip Gift Card – November** – This has been a successful fundraiser. Brought in around \$1500 for this last year, so will likely continue.
- iv. **Fall/winter movie night or family dance** – To discuss at the October meeting.
- v. **Staff Appreciation Week – February** – Jolene will take the lead for this.
- vi. **Winter Carnival** – Koreena will take the lead on this.
- vii. **Dine out Local Restaurant Fundraiser – Jan or Feb** – Can select a specific date, when the school receives a portion of sales on all orders using the school coupon.
- viii. **Bingo – spring**
- ix. **BBQ Hot Dog Sale – May or June**
- x. **Coin War – June**
- xi. **Outgoing Staff Gifts – June**
- xii. **Other:** Classrooms will be doing the Healthy Hunger lunches once per month on the last Thursday of the month. Potentially FOMTCS can host a few extra over the year, on special events like pool day.

e. Wish List:

- For safety patrols:
 - i. **MOTION by Krista to support Safety Patrols for \$1000**
 - ii. **SECONDED by:** Rachelle
 - iii. **VOTE:** All in favour. Motion carried.
- Danielle mentioned that Silverspring school just added an outdoor classroom space, and this would be a nice addition to the school. There is lots of nice space we have available in our schoolground. This is something to consider for the future.

f. Other business: Nothing.

7. Next Meeting: Monday, October 16, 2023 7:00 pm

8. Adjournment: 8:50pm