

Student/Parent Handbook



2023-2024

Principal:

Carol Sarich

Vice Principal:

Kristian Roy

Office Coordinator:

Jessica Rocheleau



Administration Message

Welcome to the 2023-2024 school year. It is so wonderful to be back, and the staff looks forward to working with the students and families of the Bishop Roborecki community. Our commitment is focus on being inclusive and academic excellence and striving to “Go Make a Difference” in our community! We value the role of our collaborative relationships with parents and acknowledge that even though some practices will challenge us to do things differently in our educational environment, we are confident that we can be hopeful in our resilience to overcome all obstacles.

God Bless!

Mrs. Sarich: Principal

Mr. Kristian Roy: Vice Principal

Bishop Roborecki Mission Statement

As a Catholic school, Bishop Roborecki is committed to making the Gospel values the central focus of all our endeavors. Working in partnership with members of our community, we will support each other on a life-long journey of learning, appreciating the unique spirit within each of us.

“GO MAKE A DIFFERENCE!”

Bishop Roborecki Staff 2023 – 2024



Sarich, Carol	Principal
Roy, Kristian	VP/Release
Rocheleau, Jessica	Office Coordinator
Bzdel, Natasha	Pre-K
Demerais, Angela	Pre-K
Sunshine, Stephanie	Kindergarten
Heagy, Stephanie	Grade 1
Schulte, Janice	Grade 1/2
Higgins, Mitchel	Grade 2/3
Hamm, Michaela	Grade 3/4
Munroe, Carla	Grade 4/5
Hammer, Michelle	Grade 5/6
Berzolla, James	Grade 5/6
Doepker, Brad	Grade 7/8
Stupnikoff, Dustin	Grade 8
Seib, Amy	LAT
Dimen, Christine	LAT
Borycki, Tamara	LAT
Jurgens, Shawna	EAL
Wolitski-Conley, Candace	Release
Brunn, Brittany	ISAC
Itterman, Crystal	OT
Mudd, Gail	EA
Grant, Julie	EA
Arneson, Andrea	EA
Lee, Jeanette	EA
Fizell, Darcy	EA
Martins, Adenike	EA
Lakness, Natasha	LST & Gr. 2/3
Betke, Erin	Counsellor
Todre, Howard	Speech & Lang. Pathologist
Amhanesi, Milicent	Nutrition Assistant
Soldat, Goran	Caretaker
James Hermez	Evening Caretaker
Jennifer Pearson	Band teacher

Mission Statement

Greater Saskatoon Catholic Schools: a welcoming community where we nurture faith, encourage excellence in learning and inspire students to serve others, making the world a better place.

We love because He first loved us.

- John 4:19

Reaching Out.to *Transform the World*

History of Bishop Roborecki

Bishop Roborecki was born in the Velyki Mosty, Ukraine, on December 12, 1910. He came to attend the seminary in Toronto, Ontario. He was ordained in Winnipeg on July 18th, 1934. Canada with this family in 1913. He received his primary and secondary education in Winnipeg and he first served the church in Dauphin, Manitoba and area. From there he went to St. Josaphat's Parish in Toronto, where he stayed until 1948 when he was consecrated auxiliary Bishop of Winnipeg. In 1951 the Ukrainian Diocese of Central Canada was split into two separate dioceses, Winnipeg and Saskatoon. On May 3rd, 1951 Bishop Roborecki was installed as the first Ukrainian Bishop of this new Eparchy for Saskatchewan at St. George's Ukrainian Catholic Cathedral in Saskatoon. He served in this position until his death.

In honour of his achievements, the Saskatoon Catholic Board of Education named a school after him. Every year we will honour him in celebration on October 23rd.

Bishop Roborecki Catholic School Community Council (CSCC)

In the past, Bishop Roborecki has been blessed to have an amazing CSCC. Currently we do not have a sitting council but will continue to have by-monthly parent meetings to continue communication and dialogue between home and school. This group is essential to having a successful school, as they serve as an advisory board for our school and are a voice for our school at the Board level. The CSCC contributes to many school projects, activities, and events. They offer and sponsor special lunches and activities at school during the year and are integral in other spirit building and fundraising events for the school.

Bishop Roborecki School Day Schedule

8:50 a.m.	Students meet at class line / Welcome Bell
9:00 a.m.	Classes Begin
10:30 – 10:45 a.m.	Recess
12:00 p.m.	Lunch
12:40 p.m.	Welcome Bell
12:45 p.m.	Classes Begins
2:15 – 2:30 p.m.	Recess
3:30 p.m.	Dismissal

Lunch

- School lunch time is from 12:00 to 12:40pm
- If possible, students should return home to eat lunch. If students must eat lunch at school, they will eat in their classrooms. Strict cleaning protocols will be observed. Students who stay for lunch will be responsible to bring everything that they require in containers that they are able to open, and to bring
- home any leftover food, containers and recyclables. Students are reminded not to share any food items with others.
- Students should come to school with a prepared lunch as outside services are not allowed in the school (i.e., Skip the Dishes, deliveries)
- Students should come to school dressed appropriately to go outside during recesses.
- Indoor recesses will be announced by a staff member if it is raining, or the temperature reaches -25C with the wind chill. Areas outside school boundaries are out of bounds during noon and recess breaks. Students may eat snacks outside during recess, but are expected to dispose their trash in the garbage cans provided.

We are pleased to offer the students the privilege of remaining at school for lunch. To ensure a happy, safe environment, the following rules will apply:

Students staying for lunch will be accountable to noon-hour supervisors.

Students must remain seated in their classroom while eating or drinking. Students are outside from 12:00 to 12:20 and go to their classrooms for the remainder of the lunch break.

Students are not allowed to leave the school grounds unless they usually go home to eat lunch or unless they have written permission from a parent or guardian.

Nutrition Programs

Students will continue to access nutrition support with the provision of breakfast, snacks and lunch in schools with nutrition programs. New food preparation and distribution guidelines have been put in place to mitigate risks associated with exposure to communicable diseases. Nutrition workers will adhere to strict sanitization procedures and protocols. In addition, access to kitchens will be limited and those involved in food preparation and all those who access the kitchen will wear personal protective equipment. Food will be covered while it is being stored and when it is delivered to classrooms. All food will be in individual sealed containers and will be distributed by staff wearing masks and gloves. Food service dishes will be collected by staff and will be sterilized in an industrial dishwasher.

School Partners

- Our school has the Boys and Girls Before and After School Program that operate within our building. The school administration has met with this partner to review GSCS safety protocols. The program will continue to use the Arts and Science room. Parents/Guardians will drop off/pick up their children at the entrance in the parking lot.
- Parents/caregivers are required to leave an emergency number if a child needs to be picked up from the school.

Health and Safety of our School Community

We are a mask friendly school. It is important that parents/guardians keep children at home if they are ill. We will continue to follow protocol under the school division and province guidelines.



RESPECT

STUDENT'S RIGHTS AND RESPONSIBILITIES

The following rights and responsibilities have been established to ensure that each student is valued and has the opportunity to learn in a safe, positive environment.

1. I have a RIGHT to learn in this school. It is my RESPONSIBILITY to work to the best of my ability and not disrupt another's right to learn.
2. I have a RIGHT to hear and be heard. It is my RESPONSIBILITY not to disrupt when others are speaking.
3. I have a RIGHT to be respected in this school. It is my RESPONSIBILITY to be a positive role-model for others.
4. I have a RIGHT to be safe in this school. It is my RESPONSIBILITY not to threaten or physically harm others.
5. I have a RIGHT to privacy and to my own personal space in this school. It is my RESPONSIBILITY to respect the privacy and personal belongings of others.

RELIGION & LITURGICAL CELEBRATIONS

We are a Catholic school and offer religious and liturgical celebrations throughout the year.

All students will participate in the Catholic Religion Program. Students are expected to show respect and reverence at all times through contemplative silence and appropriate participation.

SCHOOL HOURS

First bell at 8:50 a.m. Classes begin at 9:00 a.m. Dismissal at 3:30 p.m. Students are asked to arrive no earlier than 9:00 a.m. except those in Before and After programming.

We ask that students do NOT arrive at school earlier than 8:50 a.m. unless they are registered and attending the Before School Program. The school cannot provide supervision earlier than 8:50 a.m. and exterior doors will remain locked until this time. If this creates any undo challenges for families, please contact Mrs. Sarich – Principal to discuss the situation.



SCHOOL ATTENDANCE

Regular and punctual attendance is necessary to achieve the best results in their schoolwork.

If a student is going to be absent or late, parents are asked to notify the school before 9:00 a.m. by using EDSBY. This service is available 24 hours a day.

If we have not received notification of an absent or late student, you will be contacted shortly after 9:30 a.m. This is a safety precaution to verify the whereabouts of your child and to ensure his/her well being. If your child will be late or coming from an appointment; it is extremely important to stop at the front office to pick up a late slip. This is so all students can be accounted for and we know they are in the school.

If there is an unreported absence, parents/guardians will be contacted via the SchoolMessenger Communicate automated notification system.

COMMUNICATION

Communication is a big part of our daily lives. It is important to staff, student and parents to always keep the lines of communications going. Edsby will be used for day-day information from your teacher and school, to report absences, to shares student learning report cards, and to facilitate easy communication between parents/caregivers and teachers. If you have any questions in regard to anything; feel free to contact the office at any time. 306-659-7180.

Newsletters will be sent every other Tuesday. We encourage paperless delivery over hard copies in support of health measures. If this is not an option for you, please let us know and a paper copy will be given to your child.

PROGRESS REPORTS

There will be three formal reporting periods during the year: November, March and June. However, parents are encouraged to contact teachers as needs arise. Parents are expected to book parent/student/teacher conferences schedule on Edsby in November and in March; Info regarding the conference will be open and will be sent out in advance of the conference.

TELEPHONE USE

Telephones in the school are important communication links between the school and home. Students may use the telephone when granted permission by a staff member.

MOBILE DEVICE POLICY

Mobile devices are not to be used in hallways at any time or during recess and noon lunch times, while at school. Devices may be used for specific communication with parents/caregivers if a staff member grants permission. The teacher of a class may also allow students to use devices in that class with specific permission. Reasons may include research, interaction or other uses, as designated by the staff member. Mobile devices not needed for any of the above reasons should be left at home. Should it be necessary to bring a device to school, it must be stored safely in backpacks or bags, or can be securely stored at the Main Office until the end of the day. Students bring mobile devices at their own risk.

AN ALLERGY ALERT ENVIRONMENT

Bishop Roborecki School is committed to providing a safe and positive environment for all students, parents and staff. In order to meet this objective, we have designated ourselves "An Allergy Alert Environment". Several students attending our school have extremely serious, life-threatening allergies to various nuts and nut by-products, as well as eggs, milk, food dye, colognes, perfumes and animals.

- * Please avoid sending nuts or nut by-products to school.
- * Please be aware that the residue from nuts or nut by-products may also trigger severe allergic reactions.
- * Please refrain from wearing perfumed products while at school.
- * Please refrain from bringing pets to school unless it is for a special occasion such as 'Show and Tell', and it has been cleared with the classroom teacher ahead of time.

We appreciate your awareness and sensitivity to these issues.

FIRE DRILLS/LOCKDOWNS AND EVACUATION

Bishop Roborecki School takes every precaution to ensure student safety in case of emergency. Fire drills and lockdown practices randomly occur throughout the year.



DRESS EXPECTATIONS / DRESS CODE

Greater Saskatoon Catholic School recognizes that we have a responsibility to provide environments where everyone feels valued, safe and has a sense of belonging.

Over the past few years, the more perspective aspects of a dress code have evolved into a case-by-case examination of “appropriate dress guidelines”. As such, we offer the following guidelines to outline our beliefs:

- That we can rely on the good judgement of parent and caregivers to determine the clothing children wear to school.
- That how we dress affects our attitude and behavior. Students and staff are encouraged to dress for success in their roles as learners in a Catholic education setting.
- That weather, activity, age and many different variables cause great variation in what can be deemed reasonable and respectful.
- That clothing with vulgar languages or themes of racism, sexism, drug, alcohol and tobacco will not be allowed.
- That students have the clothing necessary to participate in school activities and outdoor recesses.
- If a student’s clothing choice is questionable, a conversation will ensue, and the student may be asked to change their attire.

INTERNET ACCEPTABLE USE POLICY

We acknowledge that in this information age students need the opportunity to access, evaluate and produce information. The Internet can be a valuable resource to this end. Access to the Internet, however, is a privilege, not a right. It is a general expectation that Internet use will be in accordance with the mission statement of the Greater Saskatoon Catholic Schools.

Internet use is in many ways analogous to a trip outside of the school. Access to the Internet will thus be supervised by a teacher and granted at the teacher’s discretion for specific educational goals. Students will not assume free Internet access whenever they are working at a computer. It is acknowledged, however, that one-on-one supervision will not always be possible, and students are expected to act responsibly. Internet use outside of class time will be available for special projects with teacher supervision only. All students will review Acceptable Use Policy.

ANTI-BULLYING POLICY

Bishop Roborecki will not tolerate bullying behavior. Guided by our Gospel values and our Code of Conduct, bullying behavior will be dealt with in a serious and timely manner. Bishop Roborecki believes that all students have the right to a safe, caring and respectful school environment. Students also have the responsibility, by their actions, to ensure that everyone is in a safe, caring and respectful learning environment.

DEFINITION OF BULLYING

A student is bullied when he or she is repeatedly exposed to negative actions on the part of one or more students causing emotional, psychological and/or physical harm. These negative actions are intentional and hurtful. Bullying can be verbal, physical, relational or reactive and includes cyber bullying. Bullying involves an imbalance of power, creates fear and is not gender specific.

ROLES AND RESPONSIBILITIES



The effectiveness of this policy will depend on the level of open and honest communication between everyone involved. In addition to the expectations outlined in the School Code of conduct:

Bishop Roborecki School students expected to:

- be positive and caring role models
- refrain from bullying or being bystanders to acts of bullying
- be active participants in school anti-bullying initiatives
- report acts of bullying to appropriate school personnel, parents/guardians
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Bishop Roborecki Staff are expected to:

- Provide stewardship that uphold the Gospel values and promotes positive relationship between students, staff and parents/guardians.
- Address bullying in an age-appropriate manner
- Implement the schools anti bullying initiatives in conjunction with our School Code of Conduct
- Investigate reports of bullying, apply interventions and follow-up
- Keep lines of communications open between the home and the school
- Encourage and teach students to report incidences of bullying

Parents/Guardians, Parish and Community Members are expected to:

- Be active contributors to a safe, positive, caring, and respectful school community
- Learn about bullying behavior and related issues
- Inform the school if bullying is suspected
- Work with the school to resolve identified incidents of bullying



Procedures

1. Prevention - Prevention of bullying is the goal. Strategies are ongoing and include the use of our own Code of Conduct with conjunction with social skills programs, Lion Quest and skills for adolescence programs, classroom rules, open communication and common language.
2. Investigation – The safety of all students is always the primary focus. Students involved shall be spoken to and dealt with individually using age-appropriate interventions. Information shall be gathered from all students involved. An STP form may be completed. A bullying Incident Report may be completed.
3. Actions If Bullying Occurs –
 - a. Actions shall take into account.
 - The safety of all students is always primary focus.
 - Age and maturity levels of students.
 - Level of harm that occurred – be it physical, emotional, mental.
 - Similar related incidents in the past and/or continuing patterns of behavior
 - Follow-up for all those involved
 - Classroom teacher or in-school administrator determine whether parents/guardians need to be informed
 - Student services personnel may be called for assistance
 - Intentionally and falsely accusing another student of bullying shall be considered bullying behavior
 - Consequences may include:
 - Discussion, problem solving, reviewing behavioral expectations
 - Loss of privileges, detention, reprimand, action plan
 - STP Form (Stop, Think and Plan Form)
 - Removal from class, suspensions, expulsions
 - Referral to Student Services
 - Restitution, Community services, counseling
 - Behavioral contract
 - Alternative programming, alternative placement, community agencies
 - b. A student may be suspended for such behavior as:
 - Intimidation, harassment or any other behavior that threatens students, staff, parents/guardians, or other members of the community
 - Possession of illegal drugs or alcohol
 - Theft or damage to school or others property
 - Intentional opposition to authority
 - Bullying behavior
 - c. If bullying behaviors is part of a continuing pattern:
 - In School administrators or designate shall complete a Bullying Incident Report
 - Parents/Guardians of those students involved will be invited to meetings to discuss child's involvement in incident(s). In most cases there will be separate meetings
 - A written record shall be kept of the plan of action. This record shall be held in a confidential file by the principal or designate and reviewed annually.



IMPORTANT!

In order to keep our students and school community members safe, please:

DO NOT Block the alley by staff parking lot, drop students off or park in the staff parking lot.

DO NOT Make U-Turns

DO NOT Park in the bus or handicap zones

Thank you for supporting our efforts to keep our children safe!

BUS INFORMATION



First Student Bus Hot Line – 306-343-3300. Please feel free to phone this number anytime there is severe weather, and check if your child's bus is running.

* Expectations for student behavior and conduct apply during all bus travel.

Bus delays or cancellations

First Student:

For up-to-date information call **(306) 343-2125** or visit <https://saskatoon.firststudentinc.com/cancellations.aspx>, where you can also subscribe to email updates or subscribe to their RSS feed.

BICYCLES, SKATEBOARDS AND SCOOTERS

Bishop Roborecki School assumes no responsibility for bicycles, skateboards, scooters or longboards lost or damaged while on school premises. All bicycles should be parked in the bike area and should be locked. Bicycles, skateboards, roller blades, long boards, scooters, & shoes with wheels are not to be used on the playground.