

# Welcome to Bethlehem Catholic High School

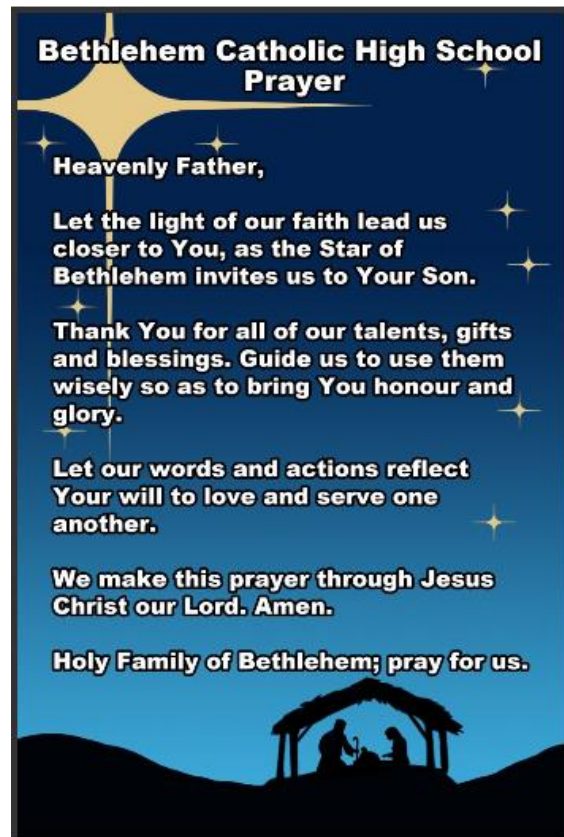


**110 Bowlf Cres. Saskatoon, SK**

**Main office: 306-659-7900**

**Attendance: 306-659-7906**

**Email: Bethlehem@gscs.ca**



<u><i>Regular Day</i></u>		
<b>Period 1</b>	<b>70</b>	<b>8:40 - 9:50</b>
<b>Period 2</b>	<b>60</b>	<b>9:55 - 10:55</b>
<b>Break</b>	<b>10</b>	<b>10:55 – 11:05</b>
<b>Period 3</b>	<b>70</b>	<b>11:05 - 12:15</b>
<b>Lunch</b>	<b>50</b>	<b>12:15 - 1:05</b>
<b>Period 4</b>	<b>60</b>	<b>1:05 - 2:05</b>
<b>Period 5</b>	<b>60</b>	<b>2:10 - 3:10</b>

<u><i>Shortened Day Schedule</i></u>		
<b>Period 1</b>	<b>45</b>	<b>8:40 – 9:25</b>
<b>Period 2</b>	<b>40</b>	<b>9:30 – 10:10</b>
<b>Period 3</b>	<b>45</b>	<b>10:15 - 11:00</b>
<b>Break</b>	<b>10</b>	<b>11:00 – 11:10</b>
<b>Period 4</b>	<b>40</b>	<b>11:10 – 11:50</b>
<b>Period 5</b>	<b>40</b>	<b>11:55 – 12:35</b>
<b>Professional Development</b>		<b>1:30 - 3:10</b>

## Administrative Team

## Teacher Chaplain



Ms. Hanlan Stroh  
Principal



Mrs. Bodnarchuk  
Vice Principal  
Full time release  
Last names A - J



Mr. Buttinger  
Vice Principal  
Quarter time  
release  
Last names K – L



Mr. Fenrich  
Vice Principal  
Full time release  
Last names M - Z



Mr. Cody  
[Chaplain's Corner](#)

## Student Services team



[Counsellor  
Connection](#)



Mr. Rutten  
RAP  
(Restorative Action  
Program)



Mrs. Becker



Ms. Pewapisconias (PM)

School Counsellors



Mr. Boechler



Ms. Hoffart  
ISAC  
(Indigenous  
Student  
Achievement  
Coordinator)



Ms. Olszewski  
Social Worker  
(Wednesdays)

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## Faith

The Catholic faith is encouraged and nourished in a variety of spiritual activities at Bethlehem Catholic High School. Students have many opportunities to be part of a faith-filled environment: daily prayer and devotions, planning or participating in class or school liturgies, liturgical seasons of celebration, the Sacrament of Reconciliation and service projects to both the local and global community.

Catholic Studies is an integral and vital part of the education and formation of each student in the school. Participation in the Catholic Studies program is compulsory.

Students at Bethlehem Catholic High School are encouraged to take an active role in their [home parishes](#) which includes regular attendance at Mass.

## Family Engagement, Communication, and Information

Bethlehem Instagram: *BethlehemStars*

Bethlehem website: [www.gscs.ca/BET](http://www.gscs.ca/BET)

- **Communication:** Parents/ caregivers are encouraged to contact their child's teachers, counsellor or administrator regarding their child. Communication can be by email, EDSBY message, phone call, or in person. When school staff and parents/caregivers are communicating, please be respectful, mindful of tone, and value others' perspectives. Concerns with communication will be directed through administration. Please review the link for [working together to resolve conflicts at school](#).
  - **Daily Notices:** read at the beginning of period 3. Student notices are shared each day on EDSBY and our [school website](#).
  - **EDSBY:** the primary communication tool for academics, absences, and news about the school. EDSBY has information shared through *River of News*, *Broadcasts*, and the school calendar. For information on how to sign up for EDSBY <http://edsby.com/help/parents>.
  - **Student Parent Teacher Conferences:** Parents/caregivers are encouraged to schedule conferences in EDSBY when the links are sent out each semester, which is approximately two weeks before conferences. Conferences are Oct. 16 & 17 and Mar. 12 & 13.
  - **Bethlehem Catholic School Community Council (BCSCC):** We welcome parents/caregivers to attend the BCSCC meetings to become involved and bring forward ideas. Meeting dates can be found on the school calendar.
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## Calendar and Important Dates

The school calendar is located on EDSBY and the [school website](#). Our *Special Event Schedule* varies depending on the event and the time of day it will be taking place. The schedules for these days will be posted the Monday of the week the event is taking place on Edsby.

### **Shortened Days – 12:35 pm dismissal:**

Thur. Sept. 18  
Thur. Oct. 9  
Thur. Oct. 23  
Thur. Nov. 6  
Thur. Nov. 20  
Thur. Dec. 11  
Thur. Jan 15

Thur. Feb. 5  
Thur. Mar. 5  
Thur. Mar. 19  
Thur. Apr. 16  
Thur. May 7  
Thur. May 21

### **Final Assessments:**

Semester 1: Mon. Jan. 19 – Fri. Jan. 23

Semester 2: Wed. June 17 – Tues. June 23

### **No School for Students:**

Mon. Sept. 1: Labour Day  
Mon. Sept. 30: Truth & Reconciliation Day  
Mon. Oct. 13: Thanksgiving Day  
Fri. Oct. 17: Parent Teacher Conferences  
Mon. Nov. 10: Staff Retreat  
Tues. Nov. 11: Remembrance Day  
Mon. Dec. 22 – Fri. Jan. 2: Christmas break  
Mon. Jan. 26: Semester Turn Around  
Tues. Jan. 27: Semester Turn Around

Mon. Feb. 16 – Fri. Feb. 20: Mid Winter Break  
Fri. Mar. 13: Parent Teacher Conferences  
Fri. Apr. 3 – Fri. Apr. 10: Easter Break  
Mon. May 18: Victoria Day  
Wed. June 24: Semester End  
Thur. June 25: Semester End  
Fri. June 26: Semester End

## **Academics**

Bethlehem Catholic High School has approximately 1400 students from Grade 9 – 12 and offers courses that follow [Saskatchewan curriculum](#). Student learning is achieved by considering the environment, instruction, assessment, and curriculum in each course.

**Assessment:** completing and handing in assignments in a timely manner is very important. For [more information](#) on *Parent/Caregiver Guide to Assessment/ Reporting, Learning Behaviours, and the High School Achievement scale* and the *Bethlehem Assessment timeline*.

### **Academic Integrity:**

Examples of a lack of academic integrity include such things as:

- using or possessing unauthorized material/information in examinations.
- the use of another's work, represented as one's own (plagiarism).
- making up or changing the results of labs, projects or reports.
- using an unfair mechanical or technological advantage (e.g. ChatGPT).
- aiding another student's dishonesty.

After a discussion with the student and others who may be involved, depending upon the severity of the breach of academic integrity, the following consequence may result:

- the student may receive a mark of zero for the exam, report or project involved.
- instances of academic cheating on final exams will be dealt with by the administration. In most cases, the paper will be declared null and void and the student will receive a final mark of zero for that particular exam.

### **Exam/Test Writing:**

It is expected that students write exams/ assessments at the scheduled time. If a student is absent for a scheduled exam:

- Parent/caregiver confirms the absence by calling the attendance line (659-7906) preferably in advance of the absence, when possible.
- Upon missing an exam, it is the responsibility of the student to make arrangements with their teacher.
- Missed exams must be written at the time designated by the student and teacher. Failure to do so may result in the mark of 0% for the exam.
- Skipping an exam may result in the loss of the opportunity to write the exam and result in a mark of 0%.

### **Final Assessments:**

At the end of each semester, there are 5 days for end of semester assessments. Grade 11 and 12 students may have final exams. All students in grade 9 – 12 attend final activities at the end of each semester for all their classes.

Bethlehem offers a variety of courses for students in Grade 9 - 12. These courses meet the graduation requirements of the Ministry of Education. The variety of programs permits students to follow a course of study consistent with their interests and abilities. To qualify for graduation, students must have a minimum of 24 credits from the 10, 20, and 30 levels. Staff will work with students and their families to plan their courses to achieve post-secondary goals.

[Course selection handbook](#)

[Honour Roll Requirements and Awards](#)

[Academic programs and supports](#)

[Scholarships](#)

[Bethlehem Fee Structure](#)



**Course Selection:** for the next school year happens in March. Information is shared with students in late February and guidance is provided regarding course selection for the upcoming school year. Students can [access their timetables](#) in My School Sask or Edsby at the beginning of the school year.

**Class Change Requests:** Students choose their courses in March and have multiple opportunities to review and make changes prior to the end of the school year. After this process is completed, the only schedule changes that will be considered is if there is an error or omission. Timetable changes will not be made based on a teacher, friend and/or spare requests. Schedule changes will be made for educational reasons only and only if there is room in the class. Please do not request a change for personal convenience or preference. If there is an error or omission in your timetable, please go to student services.

**Discontinuing a Class:** Students wishing to discontinue a class must see a counselor or a vice principal and complete a drop form for the class. Students will discuss with their teacher and parents/ caregivers before returning the drop form to student services.

A student may be **required to discontinue a class** if attendance becomes irregular and does not improve despite appropriate supports and interventions; if performance is such that obtaining credit appears impossible, and/or if behavior continuously interferes with the learning of others.

**Withdrawal from School:** If you will be moving schools, please see the student services secretary. Students who are considering moving during the school year and are remaining in Saskatoon, must continue in a Catholic school. If a student would like to transfer out the school division, they may register at the beginning of the school year.

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## Attendance

- Be here and be on time!
- It is important to be in class and on time every day unless you are ill.
- If you are away, parent/caregiver can call the school (306-659-7906) or enter absence through the EDSBY app.
- If away for more than 5 days, come to the office to request an [extended leave form](#), which you need to fill out 2 weeks in advance.
- If you will be absent during final assessments (Jan. 19 – 23 and June 17 – 23), please speak with the principal and your teachers at least one month in advance.
- Students are responsible for making up work that was missed due to an absence from class. If contact is made with the teacher, a mutually agreeable meeting time may be possible to discuss work missed.
- **Lates:** Students are expected to arrive at or before the class begins and are considered late if they are not in their class at the beginning of the period.
- Please review [Student Attendance Guidelines](#)



Between 5-10 absences, the classroom teacher will reach out to the student and parent/guardian.  
Between 10-15 absences, an administrator, teacher counsellor, or student advocate will contact a parent/guardian and, in partnership with the student and family, develop a plan for improvement.  
At 20 absences or more, a school administrator will connect with the family to discuss options related to student success.

**Access to the School:** the school is open for students until 4:00 pm. Families should make arrangements to have their children picked up from the school by 4:00 pm unless they have a planned extra-curricular activity with a staff supervisor. If students are at school after 4 pm, they need to be in the commons area or with their supervising staff member.

**Alcohol and Drugs** possession, use and/or trafficking is illegal and prohibited at school. This is a serious violation, and consequences may include: parental involvement, suspension, referral to rehabilitative agency, relocation to an alternate educational setting, access to addictions counselor, and/ or police involvement.

**Smoking, Nicotine pouches, and Vaping** are not encouraged. Students in grade ten and above may only smoke/vape in the designated area off school property. Students may only use the smoking area (at the end of the 300 hallway, off school property) before school, at the ten-minute break, at lunch or after school. Students are not permitted to use or sell tobacco products (including nicotine pouches) on school property or in the vicinity of the school.

**Vaping** (as well as the use of tobacco, drugs, or alcohol) is strictly prohibited on school property, inside and out. Any student vaping on school property will face consequences that may include a suspension, and the incident will be reported to the Saskatoon Police Service, which can result in the issuance of a \$500 ticket (\$150 if paid within 14 days).

**Bike Racks:** are located by the student parking lot and at the back of the school. Secure your bike with one or two strong locks as there have been bike thefts in the past.

**Cafeteria:** items can be purchased at the 10 min break and during lunch. Don't hang out or budge in the food ordering line. Only those people buying food should be in line.

**Cellphones:** are not permitted during class time across K-12 schools in Saskatchewan.

- Students will keep personal electronic devices out of sight and on silent mode or off during instruction. This includes texting, calling, accessing social media, browsing the internet, or using any applications.
- Wearable technology (e.g., smartwatches) may be worn but must be configured to prevent distractions from alerts and/or communications.
- **Headphones and ear buds:** Students are not permitted to use headphones and/or ear buds during instructional time, as all phones are to be out of sight, in silent mode or off during class time. Therefore, students aren't allowed to listen to music in class, from their phones.
- Cellphones are prohibited in washrooms, changing rooms, and private counselling rooms.
- Cellphones are prohibited in the library during instructional time.
- Students can use cellphones while working in the commons during their spares.
- Taking photos or recording videos or audio of others without their consent is not permitted.
- If your phone becomes a concern, a staff member may ask you to give it to an administrator. Your phone will remain in the office for the remainder of the day. If you are a repeat offender, parents or caregivers can pick up.
- Review [Personal Electronics Device Guidelines](#) and [GSCS Personal Device policy](#).

**Cleanliness:** clean up after yourselves. Help to keep our school clean inside and outside of the building by cleaning up after yourself in the classroom, halls, commons, washrooms, parking lot, school property, and neighborhood.

**Commons:** always put your garbage in the garbage cans provided as well as stack your chairs after lunch. The commons is cleaned daily at the beginning of period 4. The first three rows of the commons closest to the gymnasium are the only available tables after 1:00 pm. Students must refrain from sitting / gathering at tables past the yellow fence after 1:00 pm. Reminder also to use the chairs provided in the commons area and to NOT sit on the stage, tabletops, or stacks of chairs.

**Computer Use and Student Passwords:** Browsing inappropriate sites at school is not permitted. Don't share your password.

**Driver Education:** students can register online through Klassen Driving School Ltd. ([klassendrivingsschool.com](http://klassendrivingsschool.com)). The in-class portion is 30 hours of instruction offered after school or at lunch. The in-car training includes six hours of instruction. For more information: [link](#).

**Email:** Your school email address is your student number @gscs.ca. Your student number can be found at the top of your student schedule. The password for the first time you log in is: Sask-100.

**Extra-Curricular:** [Link](#)

**Food delivery:** Food delivery from restaurants is not permitted to the school.

**"Hands off":** Bethlehem is a 'hands off' school. This includes pushing, shoving, hugging, etc.. Please respect others' personal space. Others' personal property is also hands off.

**Instructional Time:** Students should request minimal breaks to use washrooms and fill water bottles during class time. If a student has a **spare**, they can use the commons or the library (quiet, individual study). Students should not be in hallways while classes are in session.

**Language:** Swearing, derogatory language, racial slurs, etc. are not tolerated.

**Library:** Is available for student use before school, at lunch, and after school. Please be respectful of all students who are in there and keep noise to a minimum. No food allowed and cellphones are not permitted during instructional time.

**Lockers:** lockers are assigned by the attendance secretary. Once you receive a lock you will continue to use it for all future years. No one should know your combination. Always lock your locker. Don't bring valuables to school and don't leave any items in the gym or change rooms unlocked. Always lock up money, cell phones, and other personal belongings.

**Morning Devotion & Prayer:** is shared over the intercom each morning. Please pause and remove any headwear and headphones/ earbuds during devotion and prayer.

**Parking:** Park in the student parking lot or on Hart Road. Do not block roadways or park on the grass, as you may be ticketed. Don't park in the Shaw Centre parking lot as you may be ticketed. The first row in the Shaw lot is for staff, so don't park there. Students must park and drive appropriately at all times or risk being ticketed, charged, or losing the privilege of parking in the school lot. Please keep the parking lot clean by throwing away garbage.

**Recycling Bins:** ensure you are only putting cans, bottles, and juice containers in the recycling bins, and make sure they are empty! No food or garbage.

**Safe Positive Schools and Anti- Bullying:** Greater Saskatoon Catholic Schools will not tolerate bullying behaviour. Please refer to the [anti-bullying policy](#).

**School Photos:** If you didn't have school photo taken in September, then your photo will be taken by the attendance secretary for use in the school database and student ID card.

**School Supplies:** may include pens, pencils, binder(s), and paper. Teachers will advise students of other specific needs for their classes.

**Shaw Centre and Tommy Douglas:** off limit to students during the school day. The doors to the Shaw Centre are not to be used as an entrance/exit to and from Bethlehem by students at any time during the day.

**Student Cards:** New students can receive a student card at attendance.

**Student Dress Guidelines:** The following examples are considered inappropriate -

- clothing or other accessories that promote or symbolize drugs, alcohol, tobacco, illegal activity, racism, violence, sexualized slogans or images, pornography, obscene designs or words
- wearing undergarments as outer wear
- gang-related styles or symbols
- No hoods or sunglasses – as they obscure the face
- follow the direction of teacher regarding headwear during class
- remove headwear during morning devotion, mass, awards days, etc.

**Student Fees** are payable to the main office. Please speak with Ms. Chomitzky in the main office if you need to make alternate arrangements for paying fees (i.e. partial payment plan). Payments are accepted at the school in the form of cash or debit or can be paid by credit card using the MySchoolBucks app at [www.myschoolbucks.ca](http://www.myschoolbucks.ca)

**Student Timetables** are available on My School Sask or Edsby. Please see Appendix A for more information.

**Transit Service:** Bus passes and tickets are available for purchase on a reloadable card at the school. Saskatoon Transit website at <https://transit.saskatoon.ca/rider-guide/high-school> or Bethlehem [website](#) for more information.

**Upstairs 500 wing, elevator, and back staircases:** these spaces are not accessible to students unless under the direction of a staff member.

**Visitors:** Bethlehem is considered private property during the school day. All visitors (including friends from other schools) are asked to report to and wait at the main office.

**Washrooms:** Don't loiter in the washroom area as this is not the place to hang out with your friends. Use the washroom, wash your hands, and then leave the area. These are small spaces, and we need to make room



for those who need to use the washroom. Only one person per stall at a time. If more than one person is in a stall, then you will be asked to come to the office. Cellphones are not permitted in the washroom area.

**Water guns and Spray bottles:** Don't bring water or replica guns or spray bottles to school as they are not permitted.

*Looking forward to a great school year!*