

St. Joseph High School Online Registration Instructions

***Online Registration closes Tuesday March 12, at midnight**

- If you are not returning to St. Joseph next fall, please see an administrator ASAP.
- Three items to help with your registration process will be posted on the school website: <https://www.gscs.ca/jos>
 1. Registration Power Point – for review
 2. Registration Handbook – to check prerequisites for the courses you select
 3. Registration Form – used to plan out course selection

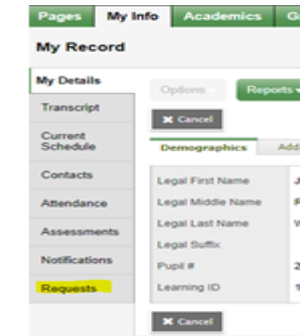
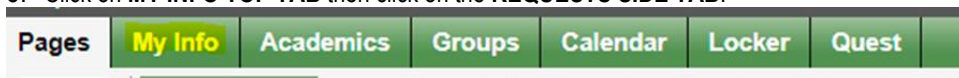
Reminders:

1. **Online registration is not the timetable – it is just a list of classes you have chosen.**
2. **You are responsible for having the prerequisite course – the Ministry of Education WILL NOT give you a course credit if you have not completed the prerequisite.**

To Register for Classes:

Log-on to the GSCS web portal: <https://portal.gscs.ca/>

1. Click on the **MSS** icon. 
2. In MSS enter your regular school username (student number) and password.
3. Click on **MY INFO TOP TAB** then click on the **REQUESTS SIDE TAB**.



4. Read the Registration Instructions.

Instructions

Welcome to your course selection for Grade 11.

We recommend that all Grade 11 students have 10 course selections unless you are taking a stretched Math option which counts as 2 classes as it takes up two spots in your timetable, one in each semester.

Compulsory classes that you are required to take in Grade 11 are the following:

- 1) Catholic Studies 20
- 2) English A20
- 3) History 20 or Indigenous Studies 20
- 4) A 20 Level Math (Math Foundations 20, or Math Pre-calculus 20, or Work and Apprenticeship Math 20)
- 5) A 20 Level Science (Health Science 20, or Physical Science 20, or Environmental Science 20)
- 6) Add 5 elective courses

It is the student's responsibility to ensure they have the pre-requisite to register for the next level course or the credit cannot be granted. Please refer to the Registration Handbook for pre-requisite information.

For a more complete description of the courses available to you, go to St. Joseph Homepage at www.gscs.ca/stj, and click the Registration Booklet under the Registration tab.

Primary requests

Select	Subject area	School/Course > CrsNo	School/Course > Description	Alternate?
<input type="checkbox"/>	Catholic Studies			
<input type="checkbox"/>	English			
<input type="checkbox"/>	Social Sciences			
<input type="checkbox"/>	Mathematics			
<input type="checkbox"/>	Science			

5. Click on the Subject area one by one at the bottom and select the course(s) you want to register in for next year. Be sure to click OK after you make your selection(s) in each Subject area.

Select	CourseNumber	CourseDescription	Number	Short Description	Summary	Credit	Grade Level	Course Type	Prerequisite	Status
<input checked="" type="checkbox"/>	CST20	Catholic Studies 20	CST20	Catholic Studies 20		1.0	11	Dept Dev		
<input type="checkbox"/>	CST20N	Catholic Studies 20	CST20N	Catholic Studies 20		1.0	11	Dept Dev		

OK Cancel

6. Please also select 2 Alternate Electives from the Alternate file. Please rank your preference under the priority button, (rank 1, rank 2).
7. If you make an error, click the select button on that course again to remove the checkmark and click OK and the course will be removed.
8. You may log in and out as many times as you wish as you make your course selections
9. A list of your course requests for next school year will be listed in blue beside the Subject area under school course.

Select	Subject area	School/Course > CrsNo	School/Course > Description	Alternate?	Credit
<input type="checkbox"/>	Catholic Studies	CST20	Catholic Studies 20	N	1.0
<input type="checkbox"/>	English	ELA20	English Language Arts 20	N	1.0
<input type="checkbox"/>	Social Sciences	HS20	History 20	N	1.0
<input type="checkbox"/>	Mathematics	MF020	Math: Foundations 20	N	1.0
<input type="checkbox"/>	Mathematics	MPC20	Math: Pre-calculus 20	N	1.0
<input type="checkbox"/>	Science	ESC20	Environmental Science 20	N	1.0
<input type="checkbox"/>	Grade 10 Electives				
<input type="checkbox"/>	Grade 10 Electives	CMA20L	Cabinet Making 20L	N	1.0
<input type="checkbox"/>	Grade 10 Electives	CME20	Communication Media 20	N	1.0
<input type="checkbox"/>	Grade 10 Electives	PEB20	Physical Education 20	N	1.0
<input type="checkbox"/>	Grade 10 Electives	VAR20	Visual Art 20	N	1.0

10. When you are satisfied with your course selections, click **POST** on the Course Selection Screen and **LOGOFF** in the right-hand corner of the page on the main screen.

11. Please see a Counsellor or Administrator if you have any questions about on-line registration.
Thank you.

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