

St. Luke School CSCC Meeting Minutes
September 8th 2025, 6:30 pm
St. Luke School Library

Order of Business:

1. Call to Order @ 6:30 pm
2. Welcome Council and Guests
 - In attendance - Chad, Breanna, Amanda, Melanie, Principal Lord, Vice-principal Pek, Kene, Alyssa, Rebecca, Kady, Janet, Janel, Kristin
 - Regrets- Liz
3. Opening Prayers - Led by Vice-Principal Pek
4. Old Business
 - Contact list updates - updated and sent around.
 - **ACTION Item:** Alyssa will update online contact form list
 - Goals review – did a great job last year for fundraising- hope is to do more each year
 - Goals to beat - made about \$12,000 including Healthy Hunger last year- goal to surpass that.
 - Spending- will defer to wish list but 2 main goals of CSCC is to support learning in the school and create a sense of community. Fundraisers are a great way to do that.
5. Upcoming Fundraiser- BBQ
 - Confirmed date for Meet the Teacher is set for Wednesday, September 10th. The concession sale will be from 5:00-7:00 pm, right before the meet the teacher event.
 - Meet the teacher is a come and go.
 - Still need quite a bit of volunteers. If everyone could reach out to those you know in the school community to help out.
 - During the sale, there will be a few tables in the gym, a few tables outside for seating
 - Students will help to set up the gym so do not need any volunteers to help that way. Melanie will continue to do some shoulder tapping and see if we can get more help.
 - For ease, will be boiling the hot dogs instead of BBQ'ing which was decided after a poll/discussion with several members.
 - Only got 34 responses as to who may be coming recognizing there was a bit of a time constraint on when it was sent out
 - Principal Lord guesses there were about 75% of students/families that came to free BBQ. Will go with half of what we expect. About 100 have responded to attending so will purchase supplies for 200 people.
 - A member suggested that we could look at donating extra supplies. Principal Lord suggested we could always donate to St. Michael's school.
6. Other Fundraisers

- Healthy Hunger- continue because it makes lots of money for the school.
 - **ACTION ITEM** - Alyssa to make sure to add to the next newsletter what we made last year from Healthy Hunger and note what that money was used for in the next newsletter.
- November 3 week conference week - will do another sale of some sort. Different ideas for fundraisers:
 - Little Caesars was suggested but it is a refrigerated item so would be hard to coordinate with a big school as it would all have to be put in the freezer.
 - Purdy's was suggested but a few members have found from past experience that it was poorly organized with all the items generally not labeled and over 40 different products made it hard to organize.
 - Decided that we will do a long john donut sale from Nestors at 3-way conference to engage with CSCC members. It was suggested that we could ask Nestors if they would be willing to donate the donuts as a marketing opportunity. If that isn't a possibility, we could still order. They will likely provide a discount of some sort as the school has used them before for fundraisers. Will need ~500 donuts for the three-way conference sale which will be held on November 20th and 21st. The school will also be ordering more for a volleyball tournament on November 12th and 13th. Will sell donuts for \$2.00/donut.
 - **ACTION ITEM**: Kene will inquire with Nestors bakery if they would be willing to donate donuts for a sale or provide discount on bulk ordering
 - Golden Sheaf was also mentioned as another possibility for a donut sale
- Christmas fundraiser - will do beef jerky sale again as members thought it would be good to alternate the sale item year to year and both jerky sale and coffee/rubs seem to do well. Will look to have the forms for ordering out by Thanksgiving again.
 - **ACTION ITEM**: Kady to inquire with Cowboy Caviar on fundraiser. Amanda to share previous contact information with Kady from past fundraisers. Look to have forms by Thanksgiving. Melanie and Alyssa offered to assist.
- Bingo night date is set for February 11th, 2026
- Mabel's labels ongoing. Principal Lord received a cheque today from them that will be deposited.
- There was talk at the annual general meeting of doing a mini photo session and a spring market
 - can wait to see how the fall/winter ones go
- Grade 4's will be doing a fundraiser again to go to Batoche. Melanie has already been looking into it as she has a child in grade 4.
 - The school is still discussing what to do this year instead of Christmas concert- either concert, liturgy, or Christmas stations throughout school. Regardless of the event, Grade 4's could still have a bake sale
- Traffic Safety Campaign
 - Happening on Monday- could still use some volunteers.
 - Melanie asked if volunteers could use some of the school's safety vests – Principal Lord agreed- would be roughly 8 vests that are needed

- Continuing to talk to the city about snow removal. CSCC has requested a change in priority streets for snow removal with a request that Lavalee street be named a priority street. Biggest issue is that they will clear the street but leave the piles of snow and no one is able to part there. It was suggested we could maybe send them a picture showing the amount of people that park on that street each day to show the amount of parking lost with the snow
- Community association paid for flyers to hand out during traffic blitz- one side has school zone regulations and the other side has parking guidelines. During June, two members counted driving/parking violations and there was roughly 150 U-turns a day between the two schools which explains why the traffic counters seem to not be counting the traffic accurately.
- Lakeridge is high in the city for complaints about traffic. Plan is to hand out flyers, put on the windshield- officials have encouraged those volunteering not to engage with violators
- Could also use chalk for lines at the crosswalk to highlight that cars need to be 15 meters away from the curb or add balloons to signs to make them stand out
- All the parents will be wearing safety vests. Hopefully our presence will provide positive engagement
- At the June CSCC meeting, CSCC members talked about hiring a commissionaire to come to the school who would be able to give out tickets. Note: the commissionaires can only give tickets for parking violations. Will be over 2 days between St. Luke and Lakeridge school with the costs being split between the two schools with the minimum hours to hire being 3-hour shifts. Will have one school pay for the morning shift and the other school pay for the evening shift.
- Cst.Gursky knows about the blitz and will call parking enforcement to come by during the blitz to catch violations.
- Need everyone to keep complaining to the city. Councilor Bev Dubois is happy to hear complaints.

6. Financial Report

- Review of account balances
 - \$6642.00 General Account
 - \$2843.59 Healthy Hunger account (starting)
 - Grant funds the same at 1000.00

7. Administration Report

Report provided by Principal Lord:

- **Start Up** – Incredibly professional staff have been wonderful to work with thus far. 50 new registrations not including Kindergarten. Our current school population is 465 approx. We have 18 classrooms. Four years ago, there was 350 kids so the school has grown quite a bit since then. There is a split English kindergarten this year as well.
- **Staffing** – Still in flux – We got confirmation late on Friday that we were approved for the 10th teacher. However, there were redundancies in the school division, so we are still on

hold with hiring. We also gained some EA time temporarily. We hope this becomes permanent. Mr. Beaudry will remain on the staff.

- The school was supposed to have cuts to their EA positions as of last spring. Cuts were held off until fall and now have had an increase in EAs by 12 hours so have 6 EAs currently with two being temporary which Principal Lord is hoping to become permanent.
 - It was asked what the number of students required for updated playground (499 students) and bathrooms (650 students).
- **Edsby** – We are endeavouring to ensure everyone is signed up. Invitations were sent out to our new families. We hope to have an Edsby booth at the Meet the Teacher Night.
 - It was noted that some members of Council were having issues sending messages in Edsby to Teachers. Principal Lord stated that she could have Lois look into it and contact the division with the issue
- **Fire Drills** – our goal is to have four drills by October. We are required to have six per year. We will do the other two next spring. Our lockdown drill is not yet scheduled.
 - Update at meeting that the first lock down drill is scheduled for October 28th 9:50 am, another drill in spring
- **Welcome Week** – we will have lots of fun ideas for Spirit Days – thanks to Mrs. Baron for planning this!
- **Meet the Teacher Night** – September 10 – Instead of formal presentations in the classrooms it will be more of a come-and-go. We will not be doing formal introductions in the gym to start off. We are going to make a video instead!

Looking Ahead:

- **September 22/23** – School Photos
 - Retakes will only take place in November
- **September 29th** – Orange Shirt Day at school
- **September 30th** – no school for the National Day of Truth and Reconciliation
- **Learning Goals** – We will have three main learning goals this year:
 1. Literacy goal – By June 2026, 80% of all Gr 1-8 students (except students with IIPs or EAL) will be at or above grade level in reading.
 2. Staff Faith Formation – we will be using a series of videos called Search, that come with guiding questions throughout the year.
 3. Social Emotional Learning in the Classroom – this is our major focus for the year. Staff will be doing a book study, using the book “Body and Brain Brilliance.” This is a workbook for staff to further their own knowledge, but it also comes with units for primary students and middle year students. We also plan to introduce land-based education (one unit) as studies show that getting outside in nature is beneficial to mental wellness.
 4. We also plan to raise the Treaty 6 Flag in our gym at some point. Teachers will be teaching their Treaty Units this fall, to get the ball rolling. We are working with our FNMI consultant to make a plan.
- With the new artist in residence- will need to start looking at a committee, Principal Lord will be sending out that information soon. The artist in residence will use the art and science room

- Mr. Beaudry's classroom is getting a renovation- will live in the library for the next 3 weeks.
- The new portables are really nice- whole wall of windows, each have own air conditioner and heater. One of the new portables is a release classroom

8. School Wish List

- Technology-With there being an additional 50 kids, St. Luke is in need of a lot more technology. Adding new classrooms means there is no technology (e.g. Chromebooks/iPads)
- It is roughly \$3300 for 6 new Chromebooks with the technology bin. With the accounts being at a healthy balance, CSCC members decided it would be better to buy now rather than later to help the classrooms that do not have any technology right now
 - **MOTION:** Amanda brought forth motion to spend up to \$3500 to purchase 6 new Chromebooks, Janet seconded the motion. Motion passed, money to be taken from the General account
- School-wide retreat – we will be asking the GSCS Foundation for a grant but if we bring in a company to lead the retreat, they often cost around \$1400.
- We might need to start talking about raising funds to add to the playground.
 - to get grants, need to be at 499 students, but could start thinking about getting more swings

9. New Business

- Disc swing repair
 - Broke in winter, the new part was supposed to ship in June. Carpenter supervisor is aware of it, but just waiting for it to be replaced.
- Question was asked to Principal Lord if we know which communities the new students are coming from:
 - 2 families are from the Meadows-, as new families move in, we'll start getting more.
 - There are lots of families that have come from Lakewood-
 - The plan is to eventually need another 4 portables added on to the school with the increased population
- Question was asked if the community association will be adding a skating shack
 - The community association is waiting to see what the rink looks like and what will be needed before committing to a warm up shack.
 - Principal.Lord is thinking a warm up shack may be included with the renovations with the school division. The renovations should be done by the end of September. With the renovations, Principal Lord also requested the painters to add additional "4 squares" game on the pavement for the kids to play.
- Lakeridge community association is hosting a movie night on Saturday

11. Next Meeting Date

- **Wednesday October 8th at 6:30 pm in library**
- Going forward, will try to have the meetings on a consistent date (e.g. first Tuesday of the month)
- Mme. Long will be joining CSCC - cannot make Mondays work
 - **ACTION ITEM:** Alyssa to send a poll with the next meeting's agenda to find out which day of the week works best for everyone for meetings going forward so we can set the meeting dates in advance. Dates to be discussed at the next meeting

- Question was asked what other items for wish list may be good for the fundraisers
 - It was brought up that a BBQ may be ok to purchase for CSCC. One with a flat top may be helpful. Note: propane could not be stored on school property. Could store at member's house who lives close.
 - **ACTION ITEM:** Kristin will look into BBQ prices and options.

12. Adjourn @ 7:39 pm