

St. Luke School CSCC Meeting Minutes
October 8th 2025, 6:30 pm
St. Luke School Library

Order of Business:

1. Call to Order @ 6:27 pm

2. Welcome Council and Guests

In attendance- Melanie, Rebecca, Kady, Amanda, Janel, Breanna, Alyssa, Andrea Long, Kristin, Principal Lord

Regrets: Vice-Principal Pek, Janet, Kenekukwu, Liz

3. Opening Prayers- Led by Principal Lord

4. Old Business

- Traffic safety report
 - It was very successful, had volunteer patrol people out- handed out flyers, made calls to the city and commissionaires.
 - The commissionaires seemed to have spent more time at public school.
 - Emailed Ride taxi as there were 7 violations seen that day which were caught on photo- have yet to hear back however does not seem to be as many violations since then.
 - Principal Lord has also been sending reminders to parents doing traffic violations through Edsby
 - To continue to improve safety, we need to express concerns to city police and the city
 - Some of the traffic committee members stated that they can look at rebooting the campaign for the winter, having additional signs to put up as well
 - Principal Lord has been getting some input from community members who will continue to advocate for improved safety measures
 - Should anyone have additional suggestions or concerns regarding traffic safety, please send them to Melanie, Chair of CSCC

5. Fundraiser Reports

- Meet the Teacher BBQ
 - BBQ portion from Meet the Teacher was very successful. Profit was \$1109.55 (\$1553 - \$443.45 expenses)
 - Bought for approx. 200 people, there were roughly 160 people
 - **ACTION Item:** Principal Lord to move the profit from BBQ from the Healthy Hunger account to the General Account
 - Likely will do a BBQ again in the future- it was nice to see lots of families visiting by the playground. There were tables set up but also had people bring blankets/chairs

- Meet the teacher portion was also successful
- BBQ proposal- for CSCC to have a BBQ (preferably with a grill portion for pancakes) for the future. Propane will have to be stored off school property but BBQ could be stored in the outdoor storage shed
- Canadian tire option is \$399.99. Also, options from Costco (most expensive), and Wayfair
- **ACTION Item:** Kristen to watch for a good sale for a BBQ, spending up to \$550
- **MOTION:** Kady brought forth motion to spend up to \$550 for BBQ griddle for CSCC for use for school, motion seconded by Amanda. Motion passed

6. Fundraisers Updates

We have had a few more volunteers sign up for the volunteer survey. We are now up to 19 additional volunteers. Will look at sending out the survey again likely after Christmas before the next big fundraisers.

- Healthy Hunger- Amanda
 - Had a healthy hunger lunch today
 - Two additional surprise cheques come in from last year for April- June for \$1679.35
 - Grade 8's are hoping to do three hot lunches to supplement fundraising for their Grade 8 end of year trip
 - Janel and Kristin provided an outline for Grade 8 fundraising, have a lot of great events planned
- Clothing Sale- Melanie
 - Principal Lord said a lot of people were asking about St. Luke clothing, so Melanie got the sale going again
 - The easiest way to do the sale was rebooting the store from Midwest (same as last year).
 - Sale closes tomorrow at the end of day
 - Principal Lord sent something on Edsby, on River of news for the link
 - Last year there were 60 items sold and made about \$400, short window but will satisfy those that were asking for clothing
- Doughnut Sale- Kene
 - Kene inquired with Nestor's about getting a discount with our two events coming up.
 - Nestors will provide long John donuts for the three-way conferences and the volleyball tournament in November. The discount is 0.75/dozen- this would work out to 16/dozen or 1.33 each
 - Grade 8's would like to sell hot drinks at the three-way conferences and during the volleyball tournament which will require two separate coffee urns (one for hot chocolate, one for coffee)
 - Member asked about purchasing a coffee urn however not required. The school has one coffee urn and Melanie has another to borrow for the two events. For future, Principal Lord stated that she can ask another school to borrow one if she gets enough notice (e.g. 2 weeks or so)

- **ACTION Item:** Donuts will need to be ordered for both the three-way conferences and volleyball tournament
- Beef Jerky Sale- Kady
 - Letters will go out tomorrow and are due back on October 31st and the order will be back to them on November 7th and then order will come back in a few weeks after that
 - Kady has a stack of forms for staff and has the rest of the forms sorted by classroom
 - **ACTION Item:** Melanie to send updated volunteer list to Kady for volunteers to help sort order once it comes in
- Grade 8 update- Kristin
 - tried to be mindful of other events going on through CSCC and work around those dates. Fundraising ~ \$12,000
 - Jewelry sale online on November 1st- similar to Hillberg and Berk but less expensive and waterproof. Coming from a local seller
 - Asked to have permission to do spring market for a Grade 8 fundraiser. The preliminary idea is to maybe open the sale to students in Grade 5-7. Will have vendor application, so can have a variety of different goods to sell.
 - The plan is to have the vendor applications sent out in the first week of December and then they will go through the proposals and award the vendor tables. May either charge a very small fee (e.g. grade 6 and 7's would either pay \$10 or a percentage of their profits, whatever is left)
 - The question was asked if the students will keep the money (those not in grade 8) or would they choose to donate to a charity of their choice. Could always look at having the vendors keep a portion to cover their expenses and have that paid back to them, the remainder going to a charity. Will be decided later
 - Principal Lord said that with the markets in the past, there has never been an issue with having proceeds donated to charity- the sale is also during Lent which could work out well
 - Grade 8 trip has been booked for June 3rd-5th 2026
 - Grade 4's will do a bake sale during Christmas event to fundraise for trip to Batoche

6. Financial Report

- Review of account balances
 - General account-\$3662.29 currently plus money from BBQ will go in for a total of \$4771.84, got another Mabel's Labels check
 - Principal Lord purchased the Chromebooks and received them the next day and distributed to the classroom
 - Healthy Hunger Account- After moving the BBQ profits from account to the General account will have \$5027.14

7. Administration Report

Provided by Principal Lord:

- **Thank you for the amazing work at the Meet the Teacher!** It seemed to go well.
- **Staffing** – Most of our staffing is in place. EA allocations are still being discussed. We have grown again! By the end of October, we will be at 477 students! (after printing, has now come up to 479)
 - There was only ~350 students when Principal Lord came to the school
 - Need to hire more EA's- approved for another 9 hours which works out to 1.5 EA time
 - Vice Principal Pek has also been approved to increase admin time up to 25% (from 10%). Release teacher will be teacher that is already helping out
- **Safety Blitz** – we still have parents coming into the bus loop, but it was awesome seeing the parking enforcement. I have been forwarding all letters of concern/reports to the school division. Thank you to the many volunteers who made that day possible!
 - Still seem to have parents that are using the school loop
- **School Mass** – due to construction at Holy Spirit, we held Mass at the school. Fr. Joseph joined us. Mrs. Doecker came the week before to teach students about the parts of Mass and the responses.
 - Mass was held in the gym which was different but did save on busing costs
- **School Photos** – proofs have already arrived!
- **Terry Fox Run** – the SafeShip nurses led this endeavour. Seemed to go well! We raised \$502 for the Foundation.
- **Orange Shirt Day** – Younger students were given an Orange Shirt sticker. We had a liturgy that day and teachers did some learning with their students about the importance of the day.
- **Student Leadership Conference:** It was a little different this year – all Gr 8 students participated in this at the Cathedral. In the evening, student representatives from every school stayed for more learning. 8 students were chosen from our two gr 8 rooms.
- **For discussion: Core French Language Programming**
 - Currently students get 120 minutes a week for each grade. The time used is taken from ELA time
 - Went over the benefits of learning French
 - As a French school, could bring a bigger sense of community (brought forth by member) and brings the school together with the kids
 - It is a school division policy and the school's responsibility to review community support for this programming. Question was asked if CSCC has a good enough representation of the community population or should there be an information night where caregivers/parents could learn about the Core French programming to make sure it is something the school community wishes to continue
 - As a committee, it was decided that we do not feel like we should make that decision on this level and the whole school community should be making the decision together—don't think that this room is the best representation of the school
 - Lots of new families that know little about what goes on in the school and would be nice to have an opportunity to come learn about it as parents are not always aware of what goes on in the school. Information night would allow to have a better understanding of what French Immersion is vs. Core French
 - Asked if any schools have opted out of school? Not mandatory to have core French and can opt out of it. Has been at St. Like for a long time

- Core French is a selling point for a lot of families-
- If get rid of the Core French program, kids would get more ELA time, November 1st is due date so would not change for next year it would be for 2027-2028 school year

Looking Ahead:

October 10 – PLD

October 13 – Thanksgiving

October 28 - Lockdown Drill

October 29 – Living Rosary

October 31 – Halloween

- Halloween- costume parade followed by a dance. Will do some parade and trick or treating at a senior home. Share with the preschool perhaps? Parent applied for grant and given \$300 for it so help with busing

Learning Goals – We will have three main learning goals this year:

Literacy goal – By June 2026, 80% of all Gr 1-8 students (except students with IIPs or EAL) will be at or above grade level in reading.

1. Staff Faith Formation – we will be using a series of videos called Search, that come with guiding questions throughout the year.
2. Social Emotional Learning in the Classroom – this is our major focus for the year. Staff will be doing a book study, using the book “Body and Brain Brilliance.” This is a workbook for staff to further their own knowledge, but it also comes with units for primary students and middle year students. We also plan to introduce land-based education (one unit) as studies show that getting outside in nature is beneficial to mental wellness.
3. We also plan to raise the Treaty 6 Flag in our gym at some point. Teachers will be teaching their Treaty Units this fall, to get the ball rolling. We are working with our FNMI consultant to make a plan.

Questions asked of Principal Lord during admin report;

- *When we are having a conversation about core French, is there any conversations being had regarding having Cree as a language option?*
 - Cree is not an immersion program, it is a bilingual program so would not be an option, and those students would go to St. Francis
- *There was concern brought forth regarding gym class and the reason that older kids must have gym first in the morning. Could they switch to the afternoon? It bothers some of the kids to have to be sweaty all day and not be able to shower.*
 - With Phys-Ed release, it is tricky to try to manage 20 classrooms. K-3 classes have a morning routine all year round so it is hard to switch them to the morning gym times. It is something that Principal Lord will bring up. Right now, older kids must change and are encouraged to use deodorant
- *Outdoor sports equipment- is there a classroom that does not have recess equipment?*
 - The school has just spent \$400 to get more equipment.
 - **ACTION Item:** Principal Lord will look into if has been distributed to all the classrooms
- *Nutrien has volunteer hours that they will allow employees to count towards a donation to a charitable organization. A member is looking into whether they can apply for past hours and question was asked if St. Luke or the foundation is considered a registered charity. Is there a way to have it earmarked for St Luke?*

- Could go back and get for 2025 volunteers' hours- can put into value up to \$500. The foundation is a registered charity, and the contribution could be marked only to be used just for St. Luke and include how you would like it to be spent- could maybe put it towards the artist in residence
- *Should we look back into the indoor buckets for recess to see if any of the buckets need a refresh or if any of the new classrooms require indoor buckets?*
 - **ACTION Item:** Principal Lord to ask the classrooms to look at the indoor recess buckets to see if anything is needed

8. School Wish List

- Artist in Residence – we had asked for \$24,000 but received \$21,000. We will need to pay for some materials and for the Traditional Knowledge Keeper. The school will access \$2000 for the knowledge keeper, but we wondered if parent council could donate \$1000 for art supplies for the students?
 - Won't need to know until after Christmas so can talk about it later
- Technology – more Chromebooks and iPads. Thank you for the set that was purchased in September!
- School-wide retreat – we will be asking the GSCS Foundation for a grant but if we bring in a company to lead the retreat, they often cost around \$1400.
- might need to start talking about raising funds to add to the playground

9. New Business

- **CSCC Trustee Meeting Wednesday November 12, 2025**

Location: awâsisak kâ-nîmîhtocik St. Francis School - 2010 7th St E

Area of Focus: Family Engagement, Tour of school

- Time: 7:00-8:30 p.m.-
- **ACTION Item:** Alyssa volunteered to go
- Coffee Carafe purchase- school has one, other schools have to lend, don't need to purchase

11. Next Meeting Date

- Survey results: Tuesday, Thursday, the most popular day to have the meetings. Since there is 1 vote for someone not able to make Tuesday and Thursdays meetings (with other days having more votes than this), we will alternate the days every meeting. Can review in the new year if it seems dates are not working
- November Meeting
 - **Next meeting on Tuesday, November 18th at 6:30**
 - December no meeting
 - January- Thursday January 8th
 - February- Tuesday February 3rd
 - March- Thursday March 12th
 - April- Tuesday April 21st
 - May- Thursday May 21st
 - June AGM- Tuesday June 9th

12. Adjourn @ 7:44 pm