

St. Luke School CSCC Meeting Agenda
April 2nd 2025, 6:30pm
St. Luke School Library

Order of Business:

1. Call to Order @ 6:33pm

2. Welcome Council and Guests

In attendance: Principal Lord, Melanie, Janel, Kristin, Kenechukwu, Curtis Pek, Alyssa, Amanda, Guest Amber Bryans

Regrets: Kady, Janet, Elizabeth, Tamara Resch

3. Opening Prayers

4. Old Business

- St Luke website updates
 - Lois has been working hard on updating the website. She has put up the last 3 meeting minutes on the website.
- MOTION Gr. 8 grad photos
 - This has been provided in the past as a gift for graduating. As discussed in the last meeting there is just under 40 kids in Grade 8. The cost of the photos is \$15/person.
MOTION: Brought forth by Amanda to provide a maximum of \$600 to purchase grade 8 photos out of the general account. Alyssa seconded the motion. MOTION PASSED.
- Scent Policy follow up
 - There is no current scent policy in school. Principal Lord requested clarification from administration downtown. If there is a diagnosed allergy (student/staff) with an applicable note from a doctor, then there would be a scent policy put into place. As of today, there haven't been any students/staff that have contacted Principal Lord with a diagnosed allergy. Principal Lord indicated that the use of strong sprays (e.g. Axe spray) seems to have dissipated.
 - A member of council brought forth that they have 2 kids who have experienced headaches with different scattered incidents (e.g. girls spraying perfume, mixing of scented hand sanitizers). Since it is common for people to have a lot of sensitivities, member was inquiring about whether there is a policy. Also brought forth it would be difficult to get a diagnosed allergy given the lack of allergists within the city.
 - Principal Lord stated she would be happy to deal with any issues with scents going forward if needed.
 - Since schools are not public buildings, they are not included in scent policies within public buildings.

- Water fountain follow up
 - This stems from an incident in the fall around the time the sprinkler system was blown out. Principal Lord asked students whose classrooms are located by that fountain to see what the issue may be. It was suggested that students don't like the taste of the fountain and that the water is always warm.
 - Principal Lord reached out to the facility coordinator who stated that there is a backflow preventor on all the water fountains to prevent contamination to city water. The city would contact the schools if there were issues with the water. With St. Luke being a new school, there would be no issues with lead pipes as in older schools. Generally, if there is an issue with the water it would be accompanied with people being sick which hasn't been the case. There is a \$75 test if there are concerns with the fountain and they could do the test.
 - A council member brought forth that there is a rumor going around amongst students that a student filled up a bottle from that fountain and the water looked muddy and that more than one student had noticed it. This was in the fall and concern brought forth that there is concern that maybe the backflow preventer that is connected with the sprinklers may have failed as it seemed cloudy when the sprinklers were blown out.
 - The facilities coordinator pointed out that if a water fountain is not used for a bit, it can be cloudy at the start.
 - Council members have requested that a water test be done for due diligence to reassure everyone that the fountain is ok and ensure safety of students.
 - Question was asked that if we are doing a water test, if the fountain to be put off limits until we can test the water fountain? Decided that this is not a decision up to council.
 - **ACTION ITEM: Principal Lord will inquire if there is a policy in place to have to turn the fountain off and to inquire if there are different backflow preventers between the different fountains within the school.**
 - Question was asked if there is ever requirement for the water to be tested? The city is required to have their own testing cycle as they supply the water to the school. For some schools (e.g. Eagle Creek), water is regularly tested as it is well water.
 - Question was asked if the city has responsibility for the backflow valve or would that be the school's responsibility? The City is testing the water from the source and not within the school. Principal Lord stated she will let everyone know should there be concerns. The school division will pay for the test.
 - **ACTION Item: Principal Lord will request the water to be tested at the school.**

ADDENDUM: Water test was done at the school on April 3rd, 2025.

- Presentation on Artist in Residence Grant:

Guest- Amber Bryans- artist in residence applicant

- Amber is a local artist who has also done classes within the community association. She has received a development grant to develop relationships with a school to get an application together for another grant through Sask Arts which has an April 5th deadline. The next deadline for the grant is in November so they are trying to get something together for this deadline. Hoping to create a studio space to be an artist in the school- practicing art and half the time working collaboratively with classes, students, and the teachers. The grant needs to be used within a 4-week chunk of time with the shortest being 1 month and the longest being ~5 months. Principal Lord and Amber are leaning towards a 3- or 4-month timeline, which is a question brought forth to council on council's thoughts.
- Amber is a painter (landscapes) who also does print making (Saskatchewan birds, patterned bird prints). The idea for the grant is to have an overlap of social emotional learning and nature exploration (e.g. how much we know about the land that we're on). To be learning alongside the kids with nature, the land we're on, and history while bringing in land-based learning, indigenous speakers/knowledge keepers to come speak about the same topics. There will be a lot of curriculum connections with science, ELA, history, etc. so it will be able to blend nicely with what students are already learning.
- What is needed at the school level? A studio space (not using all the 4 portables that the school will be getting so this will be an option), access to sink either in space or close by
- It also requires a committee of people to meet twice/month during the 3-4 month timeline. Principal Lord has reached out to their Metis consultant for some guidance and to provide recommendations on a Knowledge Keeper to sit on the committee. The committee will be made up of the Knowledge Keeper, Principal Lord, Vice-Principal Pek, a few other teachers and 1 parent from the school community with a maximum of ~7 people. Suggestions were made by council to put out the opportunity to sit on the committee to the whole school community.
- The plan is for this to start ~ January 26th- May 29th (16 weeks) contract. These dates can be adjusted a bit, but the grant requires that the timeline be somewhat continuous. February is story telling month so it would provide an opportunity to tie it all together. The application may not be chosen as they do tend to prioritize communities in need and may be leaning towards picking a northern community vs. one in the city.
- The question was asked on how many students can access? The whole school will be able to participate. Some grades may have more time than others. First there will be studio visit, then will do workshops with the classrooms for curriculum connections. Also hoping to have another aspect of drop ins and having an open-door policy.
- There is also a plan to work with students at the school to make a mural in the school and a student exhibition at the end.
- **ACTION Item- Principal Lord to put out expression of interest for the whole school community to see if they would want to join the committee should the grant be accepted.**

5. Fundraisers Updates

- **Easter Basket Fundraiser-** updates, charity vote

- The fundraiser is still ongoing with ticket sales starting again tomorrow. There were a lot of donations, and the baskets are quite full. Sales have already topped \$1200 during the three-way conferences.
- The survey that was sent out to the council to determine donation to charity was a tie for CHEP and Prairie Harm Reduction. The council will be donating half of the proceeds, split between the two charities to support both causes.
- **Family photo fundraiser and/or other fundraisers-**
 - Since the school no longer does spring session photos it was suggested that maybe our next fundraiser could be a family photo fundraiser. The idea was brought that since the book sale would likely not happen in the fall we could either do a family photo fundraiser or possibly a fall market. Melanie has looked into it for family photo session- could possibly do mini sessions over a weekend, would likely need 2 photographers. Feel confident that we have met our fundraising goal- healthy hunger on track to meet or exceed
 - The council decided we are on track to meet fundraising goals so could plan for either market or photos for next year.
 - Principal Lord mentioned that a lot of schools do fall markets as their main fundraisers for the school so may be something to be mindful of
 - We did have May 29th booked as a date for the next fundraiser. Will leave for now and have asked Principal Lord to let council know if we can help with anything else
 - **ACTION ITEM- After Easter Basket sales are done, Alyssa will add information for Healthy Hunger into CSCC newsletter portion to encourage sales**

6. Reports

- Healthy Hunger
 - Make ~\$400 each time.

6. Financial Report

- Review of account balances
 - Currently \$5852.28 in general account. Still getting money from Mabels Labels. **ACTION Item: Janel will make up a sign for lost and found advertising Mabel Labels**
 - Healthy hunger account has \$8136.96
- There are 16 classrooms for field trips.

MOTION: Amanda brought forth motion to provide \$400 for classroom support from the Healthy Hunger account. Janel seconded the motion. MOTION PASSED.

 - Principal Lord will do a budget transfer from the healthy hunger account.
- Review fundraising goal- above
- SLGA follow up
 - Janet sent in the final information

7. Administration Report

Lenten Liturgies have begun, on a weekly basis.

- Holy week will be a school wide liturgy. No set classroom to take over but will ask different students to help with it.

March 7 – Ski trip – was a great day by all accounts!

- Lots of parents/teachers helped to make it a success

March 10 – PLD –special training in Positive Learning Behaviours to prepare for the job-embedded support we will be receiving. Four classrooms have been identified for the first cycle.

- The money is from a pilot project from the government. Started this week and the teams will be going in to support the teachers. Also doing school wide strategies including regulation activities every day at 12:35. Will also have a mindful moments club for kids that need a calm space. There will be a newsletter coming out to parents about it. They will be at the school for the next 6 weeks.

March 13 – Carnaval – lots of fun, even though it was colder than expected.

March 20/21 - 3- Way Conferences and reading assessments for Gr 1-3 are completed. Just at the conferences alone, the CSCC sold \$1250.25 in tickets for the Easter Basket Raffle.

- Question was asked how many parents attend? It is ~90% that attend. Lois does do follow up phone calls to parents who have yet to book prior to the conferences.

March 28 – Report cards went out on Edsby.

March 31/April 1 – First Aid Fair put on by Safeship nurses.

- The PLB team started on Monday. Staff will receive further PD over the next few weeks.

Looking Ahead:

April 3 – Hot Lunch

April 5 – Application to SK Arts re Artist in Residence due today.

April 7 – Lenten Liturgy

April 10 – SPS Event for Gr 6 and 8, Gr 1 classes gone to WDM in the morning.

April 17 – Holy Thursday – Liturgy and Easter Basket Raffle.

April 29 – Gr 6 Immunizations

April 30 – Spring Visit with our Superintendent

May 12 – French WALs team will be in our school supporting literacy in French Immersion, through a federal grant our division received.

- St. Luke is one of the last schools to get the support. They will need to have their own space so will go in the Art/Science room and stay until June 20th to help improve reading scores.

Learning Goals – We will have three main learning goals this year:

- Literacy goal – By June 2025, 80% of all Gr 1-8 students (except students with IIPs or EAL) will be at or above grade level in reading.
 - Reading scores have improved over last year at this time
- Staff Faith Formation – we will be using a series of videos called Search, that come with guiding questions throughout the year.
- Social Emotional Learning in the Classroom – this is our major focus for the year. Staff will be doing a book study, using the book “Relationship, Responsibility and Regulation”, that uses trauma-informed practices to help students regulate their emotions. Staff attended a PD before school began, and we will be receiving job-embedded support in the spring. We also plan to introduce land-based education (one unit) as studies show that getting outside in nature is beneficial to mental wellness.

8. School Wish List

- School-wide retreat –received a grant for \$1200 so no additional funds required. Staff are looking into planning this day.
- Ski Trip – Ended up having a few more parents join us on the bus, so we broke even.
 - No longer require the money from CSCC to supplement
- Buses costs – swim day and tri-school track meet.
 - Cost is ~\$650 for the busses and will need additional money to pay for the lifeguards
 - Principal Lord will be looking at asking Holy Spirit to help with busing fees for June
- Gr 8 photos- addressed above
- **Use of Reserve Funds** – new Smartboard for Gr 6 Holcomb
 - Smartboards are required for grade 6 room and grade 2 room. Principal Lord offered to be the guinea pig for the school division. School will have to pay for it- \$3100 to pay for it. Shelly would like to use the reserve fund. Melanie signed the letter to pay from the reserve fund.
- Batoche trip – bus alone is \$1800 (used to be \$1000)- cost of Batoche, mileage for emergency vehicle still required. Short of ~\$500 for the trip. Maybe do an ice cream sale at lunch?

ACTION ITEM- Alyssa will send out email to see if can do a lunch sale to other Grade 4 parent organizers to supplement the \$500.

9. New Business

- Volunteer appreciation
 - A survey was sent in the fall to collect lists for helpers. Volunteers from this list were used for easter basket fundraiser sales. We had previously put something in the newsletter thanking volunteers but have had a few more parents that volunteered since then.
 - Any ideas? Feedback has been that a lot of parents are happy to help contribute without having to commit to be on council. We could put something on the bulletin board and the newsletter.

- Principal Lord suggested we could ask a classroom to make cards for the volunteers
- ACTION ITEM: Alyssa or Melanie to compile a list to see how many cards would be needed
- We do have the May 29th date open- could possibly do a volunteer appreciation
- **GSCS trustee liason meeting-**
 - Melanie plans to attend but can have more than 1 person attending. They will be talking about many items including the budget and online bullying. RSVP due by May 16th

10. Next Meeting Date

- Week of May 5
 - Have been struggling to get attendance. To pick a date that works for most maybe send out survey
 - ACTION ITEM: Alyssa to send out survey with possible dates for first week of May and week of May 12th

11. Adjourn @ 7:47