

Bishop James Mahoney Catholic School Community Council

Annual General Meeting

MINUTES

Tuesday, September 17, 2024

8:00pm

Attendees: Cori Smithen, Sandy Molyneux, Michael Yurchuk, Jocelyn Benner, Anita O'Reilly, Karen Devine, Ellen Friesen, Mindy and Phil Bergen, Andrea Hala, Cheryl Fenrich (Principal), Loretta Odorico

1. Welcome and Prayer

- Cheryl led us in prayer.

2. Introductions

- Everyone introduced themselves and share a favorite summer vacation memory.

3. Approval of Agenda

- **Motion** to approve tonight's AGM agenda made by Sandy, second by Loretta. All in favor. Carried.

4. Approval of Minutes from 2023-2024 AGM on September 19, 2023

- **Motion** to approve Sept 19, 2023, AGM minutes made by Michael, second by Anita. All in favor. Carried.

5. Business Arising from Minutes

- No business arising from Sept 19, 2023 AGM minutes.
- Cori explained that the CSCC created a policy/guideline for how the CSCC is to spend unexpended student fee funds that have been carried over. This resource has been shared with Principal and is available to all.

6. Reports:

a. Principal

- Welcome week was a success and included an obstacle course, sidewalk chalk art, hotdog lunch, and football game which had great attendance from grade 9's.
- Had first pep rally of the year and introduced football, volleyball, and cross-country teams.
- Students have requested to bring back a BJM mascot.

- **ACTION:** Cheryl will have further discussions with teachers/students re: mascot and provide an update at future CSCC meeting.
- Mass was held this week. St. Anne's church has a new priest, Father Greg.
- BJM is at 900 students. Projected to have 840 so due to increase 1.25 full time equivalents teachers hired. Growth is made up of Gr 9 and Gr 10 primarily, along with growth from students coming from Warman, Dalmeny, and Martensville.
- Discussion about Grade 12's and Grade 9 "freshies". School is not involved in how that comes about.
 - **ACTION:** Cheryl will consider a sign-up sheet at start of school year next year for any grade 12 and/or grade 9 that would like a pairing.
- Unexpended Funds Requests:
 - Some history was explained. School fees at times do not get spent and previous principal (Mr. Benson) found a significant amount of unspent funds that had been carried over from year to year. These are school based funds from fees paid by parents. Because it is fees paid by parents, parent council must approve expenditures from these funds.
 - Principal comes to CSCC with funding requests throughout the year.
 - Teachers create their budgets for the year and if some student fees are not paid, they don't have enough funding. Carry over funds can then be used to ensure teachers have the funds as per their budget.
 - CSCC grant must be used for parent engagement initiatives and cannot be used for requests from teachers/school.
 - Funding requests outlined by Cheryl as follows:
 - Students in need fund: \$1,500 (bus passes, team fees, student fees, meal cards). Additional information provided was that principal's budget has \$2,000 for students in need but it is never enough each year.
 - Awards Day snacks: \$400
 - Lunch for Priest during Reconciliation: \$100
 - Hoki Stools (2) for math department: \$209 each/\$418 total
 - Grade 8 Visits in February 2025 (prizes, snacks): \$300
 - **Motion** to approve the purchases as outlined above from school based unspent funds made by Loretta, second by Karen. All in favor. Carried.

ACTION: Cheryl will inquire with Laurier (school board office) if band chairs fall under the division's expenditure and get more information about this. She will also ask about the screen for the commons room if that would be covered by division.

- Funding request for 15 new band chairs at a cost of \$7602.23 is deferred until Cheryl provides update on the above inquiry to board office.
- Carry-over requests (funds that were not fully spent last year) to allow these unspent funds to remain with the specific sport as outlined by Cheryl as follows:
 - Football carry-over: \$356
 - Athletics carry-over: \$2,350
 - Wrestling carry-over: \$1,000
 - Senior Girls Basketball carry-over: \$1,100
 - **Motion** to approve the carry-over requests as outlined above made by Anita, second by Michael. All in favor. Carried.

b. Chair

- Cori submitted the CSCC's year end report in June to the school board describing how CSCC supported teachers and students for the 2023-2024 school year.
- Cori explained CSCC election process. Minimum of 5, maximum of 9 elected members as outlined in CSCC constitution.

c. Vice-Chair

- Sandy explained that last year CSCC did fundraising on myschoolbucks requesting parents to make a donation of \$5.00 to use towards staff appreciation initiatives (eg. Christmas treats, etc.) and over \$500 was raised which was used for staff appreciation initiatives.
 - **ACTION:** Cheryl will connect with Ashley to set this up as soon as possible to do this same fundraising utilizing myschoolbucks.
- Sandy asked that everyone think about ideas for parent engagement initiatives that could be undertaken this year.

d. Treasurer

- Cori and Jocelyn are trying to get a detailed report of what was spent from our grant fund last year. A total of \$784 spent from grant money but would like the detailed report to confirm what it was spent on.
- CSCC has \$254 available in fundraising account today.

e. Secretary

- Nothing to report.

Motion to accept reports as presented made by Sandy, second by Michael. All in favor. Carried.

7. New Business

a. Election of BJM Catholic School Community Council Executive (BJMHS Office Coordinator Officiates)

Motion to pass election to Cheryl was made by Micheal, second by Anita. All in favor. Carried.

- i. Treasurer
 - a. Jocelyn Benner remains as treasurer. No other nominations from floor.
- ii. Secretary
 - a. Ellen Friesen nominated.
- iii. Members at Large – 2 positions open
 - a. Michael Yurchuk and Andrea Hala nominated.

Motion to accept nominations as outlined made by Karen, second by Loretta. All in favor. Carried.

Motion to pass meeting back to chair made by Sandy, second by Michael. All in favor. Carried.

- iv. Appointed Members
 - a. Cheryl Fenrich (principal) appointed member.
 - b. Karen Devine appointed member.
 - i. **Motion** to appoint the above individuals as members made by Loretta, second by Michael. All in favor. Carried.
 - c. CSCC Meeting Dates for 2024-2025
 - i. Mon Oct 21, Mon Nov 25, Mon Feb 3, Mon March 17, Mon May 5
 - ii. 6:30pm start time for meetings.

ACTION: Ellen (secretary) or Cori (chair) to add the following discussion items to the October 21 CSCC meeting agenda:

- SRG Representatives on CSCC
- Parent Engagement Initiatives
- Trustee Meeting Dates
- School Logo Gifts Update from Cheryl
- Mascot Update from Cheryl

Motion to adjourn meeting made by Anita. Meeting adjourned at 9:25pm.